

Full-Time Officer Group (FTOG)

12:00 – 13:30, Online Meeting (Zoom).

Present

Mikey Brown, President (**President**) (Chair)
 Jules Singh, Education Officer (**EO**)
 Wei-Lun Chen, International Officer (**IO**)
 Josephine Conway, Activities and Employability Officer (**AEO**)
 George Christian, Sports Officer (**SO**)
 Aaliyah Simms, Welfare & Community Officer (**WCO**)
 Danielle Murinas, Postgraduate Officer (**PGO**)

Also in Attendance

Jo Thomas, CEO (**JT**)
 Sam Jones, Executive Assistant (**SJ**) (note taker)

No	Item for Discussion	Notes	Action
1	Minutes from 31.01.2022	<p>The minutes from the 31st January 2022 were approved as an accurate record of the meeting.</p> <p>The SO noted several outstanding actions from the minutes. The EO noted they were meeting with the relevant student later in the day in relation to a previous action.</p>	<p>Approved</p> <p>Noted</p>
2	Priority Campaigns	JT noted that the current engagement figures for the 'Change In Mind' campaign was currently around 350 engagements. JT noted that further planned discussions at the next FTOG meeting.	Noted
3	Strike Dates – Officer Meetings	<p>The President noted the recent announcement that the UCU trade union would be holding a number of strike dates throughout February and March 2022. The President noted their intention to not meet with University colleagues during those strike dates.</p> <p>The Officer Team discussed their individual approach to meetings with the University. The PGO noted that they planned to reduce their number of meetings with the University during strike dates, however there were some key meetings which would be difficult to avoid. The EO noted their intention to reduce their meetings with the University as much as possible during the strike days.</p> <p>JT noted the value of having a common approach as a team for their activity with the University during strike days.</p> <p>The AEO noted a University Misconduct Meeting on a strike day. The Officer Team discussed the possible disadvantaging of a student in the meeting did not go as planned. AEO to review.</p> <p>The President updated the Officer team on planned Guild comms for the upcoming UCU Strike Action.</p>	<p>Noted</p> <p>Noted</p> <p>AEO</p> <p>Noted</p>

4	UEB/Guild Agenda (07.03.22)	<p>The Officer Team discussed possible items to include on the upcoming UEB/Guild agenda for the 7th March 2022:</p> <ul style="list-style-type: none"> • Guild Elections Update – EO • Student Voice Update - President • 'Change in Mind' Campaign Update – SO • Student Engagement Update - AEO <p>SJ to ask for notes from the last meeting.</p> <p>The Officers agreed to circulate items by email.</p>	<p>Noted</p> <p>SJ</p> <p>All</p>
5	Officer Key Meetings	<p>President – Finance Committee, Commercial Strategy Ops Group, Russell Groups SU meeting, Investment Sub-Committee meeting, Meeting w/DPVC EDI, PG and Trans Student's meetings.</p> <p>IO – PCV International meeting, Dubai Students meeting.</p> <p>EO – Hidden Course Costs meeting, Racism on Campus meeting, Refugee Hub meeting, Aston SU Education meeting, Guild Elections planning, SRSAB handover, Collaborative Provision Committee, Coffee & Conversation meeting on learning communities.</p> <p>SO – Go Green Week planning, Sustainable Travel workshop, Nottingham & Newcastle Officers meeting, 'Engage' rugby super series events, Women's Hockey BUCS final, Finance Committee.</p> <p>WCO – Samaritans meeting, Campus Security interviews, Equality Executive meeting, Parents & Carers meeting, Disability awareness panel, Reclaim meeting, A/L.</p> <p>AEO – Guild Awards Meeting, Commercial Strategy Operations Group, Redbrick article proofing.</p> <p>PGO – Meeting W/ Careers Network, University Quality Assurance Committee, Collaborative Provision Committee.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
6	Schools/ Colleges/ Dubai Update	No Items noted.	Noted
7	Guild Communications & Social Media	<p>The Officer team noted the following items for promotion via social media:</p> <ul style="list-style-type: none"> • UCU Strike Information. • Sexual Violence Awareness Week. • Guild Elections Nominations <p>The WCO noted that this week was Sexual Violence & Sexual Harassment awareness week. The WCO asked Officer's to promote the Guild's Not On materials to share.</p>	<p>Noted</p> <p>Noted</p>

8	Part Time Officers	The SO noted that the EEO was currently unable to access their Guild emails, and was contacting IT services.	Noted
9	AOB	<p>The WCO noted increasing numbers of COVID-19 cases at the Guild and in the student community. JT noted several cases in the Guild of COVID-19 amongst the staff team.</p> <p>The WCO noted that the University's new online consent training for students was in their view of poor quality and inadequate. The WCO noted issues with the branding of the course, under the EDI section on 'Canvass'. The Officer team discussed their approach to seeking the improvement of the course. The PGO noted that students were able to receive Personal Skills Award (PSA) for completing the course, which they felt was not appropriate. The WCO agreed to discuss next steps outside the meeting.</p> <p>The PGO updated the Officer team on the recruitment process for the University's new Director of Postgraduate Taught Students.</p> <p>The President updated the Officer team following discussion at the previous meeting; The President noted that they had drafted a letter to Michelle Donovan, the Universities Minister, on issues with energy price rebates for students, and the freeze on student loan amounts. The President noted plans to jointly submit the letter with the presidents of Aston and BCU SU's.</p> <p>The President asked Officers to read the letter and provide feedback by email.</p> <p>The EO noted that the University were likely to begin recruitment for a new PVC (Education). JT suggested seeking a Guild Officer position on the recruitment panel.</p> <p>The WCO noted their general difficulty being kept in the loop in relation to new University projects on student welfare since the Christmas break. The PGO noted a focus in the graduate school on their own student ambassador's scheme, to the detriment to the Guild's student reps.</p> <p>The Officer Team discussed general difficulties staying informed of University developments. The President suggested a possible wider review of the Guild and University's working arrangements. JT suggested raising at an upcoming 'Joined-Up Conversations' meeting.</p> <p>The SO updated the Officer Team on planned events for the Guild's 'Go Green' week in the w/c 21st March 2022.</p> <p>The SO noted the University had not centrally planned any activities for World Mental Health Day. The Officer Team discussed possible plans for World Mental Health day.</p>	<p>Noted</p> <p>WCO/ President</p> <p>Noted</p> <p>Noted</p> <p>All</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

The Chair closed the meeting at 13:15.