

**Present**

Joseph Hill, Education Officer **(EO)** (Chair) (left at 13:25)  
 Cat Hardiman, Sports Officer **(SO)**  
 Harry Brooks, Activities & Employability Officer **(AEO)**  
 Tianjie (Alice) Liu, International Officer **(IO)**  
 Benjamin Lockley, Postgraduate Officer **(PGO)** (left at 13:25)  
 Amira Campbell, Guild President **(President)**

**Also in Attendance**

Jo Thomas, Chief Executive **(JT)**  
 Sam Jones, Executive Assistant **(SJ)** (Note taker)

**Apologies**

Dean Turner, Welfare & Community Officer **(WCO)**

The Chair welcomed everyone and the meeting started at 13:00.

No	Item for Discussion	Notes	Action
1	<b>Minutes of the Previous meeting (04.03.24)</b>	<p>The Chair presented the minutes of the previous meeting, dated the 4<sup>th</sup> March 2024, for the Officer Team's approval.</p> <p><b>The Officer team approved the minutes as an accurate record of the meeting.</b></p>	<p><b>Noted</b></p> <p><b>Approved</b></p>
2	<b>Campus Services Agenda Items - 21.03.24</b>	<p>The Officer Team discussed possible agenda items for their upcoming Campus Services meeting.</p> <p>The IO and EO noted that they would be unavailable to attend.</p> <p>The Officer Team agreed to seek any agenda items from the WCO and if there were not any, stand the meeting down.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
3	<b>Grad Ball Acts</b>	<p>The AEO updated the Officer Team on discussions so far on the booking of acts for Grad Ball 2024. The AEO suggested that the Guild seek suggestions from students via social media on what acts they would like to see. The PGO noted the importance of reserving space for student acts and DJ's/ The Officer Team discussed possible acts and the budget for acts at the event. JT noted that the process of booking acts for Grad Ball was dependent on availability, cost and other factors.</p>	<p><b>Noted</b></p>
4	<b>UoBXtra Speaker Series</b>	<p>The EO suggested that the Guild provide support for the UoB Xtra Speaker Series event, with the Officer Team involved in presenting and hosting events during the week. The President noted the importance of gaining cross-promotion of the Guild's events at the speaker events. The Officer Team agreed to participate in the event series.</p>	<p><b>Noted</b></p>

5	<b>Officer Fun Away Day</b>	<p>The Officer Team discussed possible options for their upcoming away day. The Officer Team agreed to share options with SJ and discuss on Teams.</p> <p>The EO and PGO left the meeting at 13:25. The President took over chairing the meeting.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>
6	<b>Officer Diaries</b>	<p>The Officer Team discussed their key meetings for the week ahead:</p> <p><b>IO</b> – Catch-UP with Careers Network International Team, Student Activities Catch-Up, Elections Results Night, Language Café planning.</p> <p><b>AEO</b> – LES Society meeting to discuss possible Guild Affiliation, Antisemitism awareness training, Careers Network Audit input.</p> <p><b>SO</b> – EDI Catch-Up on Sports Teams, UB Sport EDI working group, E&amp;E Committee.</p> <p><b>President</b> – Good Governance Group meeting, Reputation &amp; Identity Steering Group, Community Iftar, Election Results Night.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
7	<b>Officer Projects</b>	<p>The IO updated the Officer Team on the upcoming Language Café event for March.</p> <p>The President updated the Officer Team on ongoing work on a Black Hairdressers proposal for campus, which was shortly going out for further consultation to secure the project in the long-term. The President noted that a new campus hairdresser would now be likely to open in the next academic year.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>
8	<b>Schools/Colleges/ Dubai Update</b>	No items noted.	<b>Noted</b>
9	<b>Part-Time Officers</b>	No items noted.	<b>Noted</b>
10	<b>AOB</b>	<p>The IO noted that they had recently attended the Birmingham Commonwealth Association dinner with the UoB Global Team.</p> <p>The AEO updated the Officer team on ongoing work to review the Membership Disciplinary Policy, Student Activities Policy and others. The President noted the value of the updated process having all complaints or disciplinary action involving the Complaints &amp; Incidents Coordinator. The Officer Team discussed next steps in the review of policies, including the complaints procedure.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>

The meeting finished at 13:40