

Present

Tianjie (Alice) Liu, International Officer **(IO)** (Chair)
 Joseph Hill, Education Officer **(EO)**
 Cat Hardiman, Sports Officer **(SO)**
 Harry Brooks, Activities & Employability Officer **(AEO)**

Also in Attendance

Jo Thomas, Chief Executive **(JT)**
 Amber Challinor, HR Coordinator **(AC)** (note taker)
 Adam Sheridan, Director of Engagement **(AS)** (item3)

Apologies

Benjamin Lockley, Postgraduate Officer **(PGO)**
 Amira Campbell, Guild President **(President)**
 Dean Turner, Welfare & Community Officer **(WCO)**

The Chair welcomed everyone and the meeting started at 12:00.

No	Item for Discussion	Notes	Action
1	Minutes of the Previous meeting (08.04.24)	<p>The Chair presented the minutes of the previous meeting, dated the 8th April 2024, for the Officer Team's approval.</p> <p>JT noted that the action regarding venue safety was outstanding and would be carried over. The minutes were approved.</p>	<p>Noted</p> <p>JT</p>
2	Franchise Proposal	<p>JT explained that the Guild had been approached by an external organisation regarding a franchising opportunity.</p> <p>The Officer Team noted the information and that other students' unions had also been approached.</p>	<p>Noted</p> <p>Noted</p>
3	Proposed Med Soc Constitution amendments	<p>AS joined the meeting and presented the proposed amendments to the Med Soc constitution.</p> <p>AS noted, that there was not a formal mechanism whereby the Officer Team needed to approve the changes but noted that it is important for the Officers to be aware of the proposed changes.</p> <p>The AEO expressed their support for the proposed changes. AS noted that the AEO, AS and the Student Activities Manager would have a further discussion about this item.</p> <p>AS left the meeting.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
4	Officer Diaries	The Officer Team discussed their key meetings for the week ahead:	

		<p>IO – University sanctuary group meeting, University Education Committee, 121 with a senior academic in the business school.</p> <p>SO – Misconduct panel, Action Group surrounding the sport access fund term 2 awarding panel, Staff Forum.</p> <p>EO – Staff Forum, NUS Conference, STARS steering group meeting</p> <p>AEO – Med school building meeting, NUS Conference, Belief and Commitment Action group meeting.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
5	Officer Projects	The IO noted their upcoming Language Café on the 29 th April.	Noted
6	Schools/Colleges/ Dubai Update	<p>The EO reported that there had been an increase in the number of requests for extensions and extenuating circumstances in the lead up to the Easter break.</p> <p>The AEO noted a discussion at a recent College Education Committee surrounding the University encouraging staff to teach students about the use of AI within their modules.</p> <p>The EO noted that there was some brief student-facing guidance regarding AI on the university website but noted that they were unaware of any staff-facing guidance.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
7	Part-Time Officers	No items noted.	
8	AOB	The Officer Team discussed their recent visit to Keele SU, noting the positive aspects of the event.	Noted

The meeting finished at 12:45