

Present

George Christian, Sports Officer **(SO)** (Chair)
 Mikey Brown, President **(President)**
 Aaliyah Simms, Welfare & Community Officer **(WCO)**
 Josephine Conway, Activities and Employability Officer **(AEO)**
 Jules Singh, Education Officer **(EO)**
 Danielle Murinas, Postgraduate Officer **(PGO)**
 Wei-Lun Chen, International Officer **(IO)**

Also in Attendance

Jo Thomas, Chief Executive **(JT)**
 Sam Jones, Executive Assistant **(SJ)** (note taker)
 Lucy Gill, Voice & Representation Manager (Agenda Item 2 & 3 only)

Apologies

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Minutes from 11.01.2022	The minutes from the 11 th January 2022 were approved as an accurate record of the meeting.	Approved
2	Elections Code of Conduct/ Recommend a Friend	<p>LG joined the meeting at 12:05</p> <p>LG updated the Officer team on the progress with Guild Autumn elections, planned for March 2022. LG updated the Officer team on their responsibilities as Guild Officers with regards to the Guild's elections regulations. LG noted that any officers who planned to re-stand in the Guild's Officer Elections in 2022 should make the elections team aware as soon as possible, and to ensure that elections regulations were followed with respect to not making use of any Guild resources in the course of their election campaign.</p> <p>The PGO asked about additional information for Officers in terms of social media activity in the run up to elections. LG to review.</p> <p>LG noted the Guild's 'Recommend a Friend' programme for elections nominations. LG asked the Officer team to discuss a list of possible elections candidates to recommend putting forwards for the Guild's main elections. SJ to include on next agenda.</p> <p>LG left the meeting at 12:15.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
3	Officer Support Programme	JT updated the Officer team on arrangements for a new Officer Support Programme to support Full-Time Officer's professional development. SJ to diarise.	SJ

4	Officer Projects Timeline (Updated)	<p>JT presented the Officers' current planned project list for the rest of the academic year, updated following the Guild's recent management team away day.</p> <p>The Officer Team discussed a number of amendments. SJ to update and circulate.</p>	<p>Noted</p> <p>SJ</p>
5	Action Plans/ Manifesto Trackers	<p>SJ updated the Officer Team on plans for the roll-out of their website manifesto trackers, following recent updates to their action plans at the Trustee Board.</p> <p>The Officer Team discussed their manifesto trackers on the Guild website. SJ asked the Officer Team to reduce their action plans if needed to 4/5 main commitments.</p>	<p>Noted</p> <p>All</p>
6	History Months	<p>The WCO noted that they had recently met with the Liberation and Campaign's officers to start planning for the remaining liberation history months for the year. The WCO noted plans for a central Guild calendar of events which could be shared and promoted via the University's EDI channels.</p> <p>The WCO noted a number of events planned by the University for International Women's Day on the 8th March. The Officer Team discussed possible events and communications for IWD.</p>	<p>Noted</p> <p>Noted</p>
7	EDI Catch-up	<p>The WCO noted a recent discussion with the University EDI team on possible further collaboration on awareness campaigns.</p> <p>The WCO noted recent discussions with the University EDI team about a 'leader board' for students on a particular course, whereby students would be able to see their current performance and grades ranked against their peers. The WCO noted their significant concern with the proposal in terms of wellbeing and mental health. The PGO noted the negative effects of students being publicly ranked by their performance. The Officer team discussed possible next steps with discussions with the University.</p> <p>The EO suggested raising at the next Student Access & Progress Committee (SAPC) meeting. The PGO noted recent University plans for learner analytics. The President suggested the possible value of some learner analytics data being available to students. The President noted the need for a clear understanding of how student data would be handled by the University. The PGO noted their understanding that as students reached a lower-threshold in terms of grades and performance, action to support the student would be triggered such as an email offering support. The PGO noted that, when questioned, the University did not appear to have a clear plan for what that support would entail, and how welfare support would be integrated into this in the case of illness or personal circumstances. The WCO noted their significant concerns in terms of the implementation of any 'leader board' system, which could disproportionately disadvantage care leavers and students with difficult and complex personal circumstances.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>

		The EO agreed to discuss arrangements for a meeting with the University	EO
8	Officer Key Meetings	<p>President – Joined Up Conversations, E&D Committee, Scrutiny Panel, Compact Meeting.</p> <p>IO – Student Communications Steering Group.</p> <p>WCO – Joined up Conversations, E&D Committee, GEMT, CQAC, GEMT, Voice & Representation Interviews,</p> <p>AEO – CEO 1:1, Hardship fund meeting, H&S Committee, CWG meeting, UOBE Festival Working Group, Space Group.</p> <p>PGO – Welcome Committee Meeting, Joined Up Conversations, PGT Knowledge Pathway meeting, Head of Graduate School meeting, Scrutiny Panel, Graduate Research Board.</p> <p>EO – SELT.</p> <p>SO – n/a.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
9	Schools/ Colleges/ Dubai Update	No Items noted.	Noted
10	Guild Communications & Social Media	No Items noted.	Noted
11	Part Time Officers	<p>The WCO noted some feedback from University colleagues that the Guild’s Part-Time Officers were hard to get in touch with. The PGO noted the same feedback from several University colleagues.</p> <p>The Officer team discussed the next date for a Guild Officer Group (GOG) meeting. JT agreed to speak to the Student Voice team about arranging a meeting</p>	<p>Noted</p> <p>JT/Voice</p>
12	AOB	<p>The WCO noted a request from the University for them to participate in communications on care leavers.</p> <p>The PGO noted plans to reach out to Jewish Society to offer support for Holocaust Memorial Day events (27th January).</p>	<p>Noted</p> <p>Noted</p>
13	Meeting Reflection	No Items noted.	Noted