

**Present**

Danielle Murinas, Postgraduate Officer (**PGO**)  
 Mikey Brown, President (**President**)  
 Jules Singh, Education Officer (**EO**)  
 George Christian, Sports Officer (**SO**)  
 Josephine Conway, Activities and Employability Officer (**AEO**) (Chair)

**Also in Attendance**

Jo Thomas, CEO (**JT**)  
 Sam Jones, Executive Assistant (**SJ**) (note taker)

**Apologies**

Aaliyah Simms, Welfare & Community Officer (**WCO**)  
 Wei-Lun Chen, International Officer (**IO**)

No	Item for Discussion	Notes	Action
1	<b>Minutes from 20.06.2022</b>	<p>The chair presented the minutes of the previous meeting</p> <p>The minutes of the previous meeting were approved as an accurate record of the previous meeting.</p>	<p><b>Approved</b></p> <p><b>Noted</b></p>
2	<b>Ukraine University Partnership Launch</b>	<p>The Officer Team discussed an upcoming University event on a partnership with a University in Ukraine. The Officer team noted the planned partnership between the University of Birmingham and the Ivan Franko University in Lviv, Ukraine.</p> <p>The Officer Team agreed to promote the event on social media.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>
3	<b>Officer Handover Planning</b>	<p>The Officer Team discussed their preparations for handover documents to the incoming Officer Team.</p> <p>The SO noted the deadline of the 4<sup>th</sup> July for their handover documents.</p> <p>The PGO asked about possible duplication of information from the outgoing team. JT noted that there was no problem if content was duplicated and re-iterated from both handover time and formal training sessions.</p> <p>The Officer Team discussed their handover time slots and possible clashes. The EO noted difficulties in balancing 1:1 sessions with key University staff vs reserving time for 1:1 sessions. JT suggested prioritising handover time with the incoming team.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>

		The Officer Team discussed arranging 1:1 sessions for the incoming team with University and Guild departments, as required.	<b>Noted</b>
<b>4</b>	<b>Degree Dinner (07.07.22)</b>	The Officer Team discussed their attendance at the University's Degree Dinner on the 7 <sup>th</sup> July. The Officer Team discussed their 'plus 1' seats, agreeing to take the Incoming Officer team to the degree ball.	<b>Noted</b>
<b>8</b>	<b>Officer Key Meetings</b>	<p>The Officer Team discussed their key meetings for the coming week:</p> <p><b>President</b> – DROG, Campus Services meeting, University Council Meeting.</p> <p><b>SO</b> – Coole Insights meeting, UB Sport 1:1 introduction for incoming-SO, UB Sport Monthly Management Meeting, TOIL.</p> <p><b>IO</b> – n/a.</p> <p><b>PGO</b> – Campus Services Meeting, UEC, Meeting with Dean of Postgraduates, Coole Insights meeting.</p> <p><b>EO</b> – CAL Head of College interviews, UEC, Coole Insights Meeting, Sanctuary Scholarships meeting,</p> <p><b>WCO</b> – n/a.</p> <p><b>AEO</b> – MedBall planning, Roombookings Policy Meeting, Activities De-brief meeting, Student Groups AGM's, Coole Insights Meeting, Campus Services Meeting, A/L.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
<b>9</b>	<b>Schools/ Colleges/ Dubai Update</b>	<p>The AEO noted a clash with an upcoming CQAAC meeting. The AEO to discuss with the EO.</p> <p>The EO updated the Officer Team on outstanding dissatisfaction from a cohort of nursing students where the University were not able to offer accommodation over the summer period. The EO note difficulties securing rooms because the University were preparing for the Birmingham Commonwealth Games. JT noted low levels of satisfaction in student survey data from MDS Students.</p> <p>The Officer Team discussed inflexibility in the University to support the affected students. JT noted that the majority of student private tenancies ended in June each year, whereas nursing and medical students often had placements extending into July. The EO agreed to continue discussions with the affected students via their student reps.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>EO</b></p>
<b>10</b>	<b>Guild Communications &amp; Social Media</b>	<p>The Officer team noted the following items for promotion via the Guild's Communication channels:</p> <ul style="list-style-type: none"> <li>• University Ukraine Partnership panel.</li> <li>• Officer 'Wins' information from 2021/22.</li> <li>• Graduation Hardship support.</li> </ul>	

		<ul style="list-style-type: none"> <li>• Undergraduate results comms.</li> <li>• Trans statement.</li> </ul> <p>JT noted plans to release Welcome Week 2022 event tickets ahead of the end of term.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>
<b>11</b>	<b>Part Time Officers</b>	The President noted that the TSO was meeting with the PVC International about recent comments about trans-rights and conversion therapy. The President noted the value of clarifying the University's position on trans rights and academic freedom of speech.	<b>Noted</b>
<b>12</b>	<b>AOB</b>	<p>The Officer Team discussed their availability to take part in Community Wardens interviews on Thursday 14<sup>th</sup> July. The PGO noted that this was their penultimate day with the organisation. The President noted that they may be available.</p> <p>The Officer team discussed plans for a final summer social, possibly on Thursday 14<sup>th</sup> July.</p> <p>The Officer Team noted their congratulations to the WCO, who had recently got married.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>