

Present

Dean Turner, Welfare & Community Officer (**WCO**) (Chair)
 Harry Brooks, Activities & Employability Officer (**AEO**)
 Joseph Hill, Education Officer (**EO**)
 Cat Hardiman, Sports Officer (**SO**)
 Amira Campbell, Guild President (**President**)
 Benjamin Lockley, Postgraduate Officer (**PGO**)

Also in Attendance

Jo Thomas, Chief Executive (**JT**)
 Amber Challinor, HR Coordinator (**AC**) (note taker)

Apologies

Tianjie (Alice) Liu, International Officer (**IO**)

The Chair welcomed everyone and the meeting started at 12:00.

No	Item for Discussion	Notes	Action
1	Minutes of the Previous meeting (22.04.24)	The Chair presented the minutes of the previous meeting, dated the 22nd April 2024, for the Officer Team's approval. The Officer Team approved the minutes as an accurate record of the meeting.	Noted Noted
2	Officer Diaries	The Officer Team discussed their key meetings for the week ahead: President – Meeting with JSOC, Meeting with the Warwick SU President, Good Governance Group meeting. WCO – MDS Community Breakfast, Meeting with Transport for West Midlands, National Express, and UoB to discuss student travel, Come Dine with Alice event. EO – Learner analytics oversight board, Interviews for a new Student Voice Coordinator, Meeting with new head of ops for UoB online SO – Finance committee budget meeting, meeting with UBSport, Activities sub-group committee AEO – Reviewing the by-laws to give feedback, Filming for Gradball, Shortlisting for a new Student Groups Coordinator PGO – First handover meeting with the incoming PGO, Catch up with CEO, Catch up with Head of Graduate school	Noted Noted Noted Noted Noted

3	Chancellor's Dinner Invite	<p>The President asked the Officer Team if everyone had received an invite to the Chancellor's Dinner. The Officer Team confirmed they had all received this invitation.</p> <p>JT noted that all Officers receive a plus one to the dinner and noted that in the past, the incoming Officers had been invited as plus ones.</p> <p>The Officer Team agreed to all invite their incoming officer as their plus one to the dinner.</p>	<p>Noted</p> <p>Noted</p> <p>Officer Team</p>
3	Officer Projects	<p>The AEO noted that Valefest tickets went on sale today, and asked the Officer Team to promote this if they had the opportunity.</p> <p>The President noted the Activist Network Conference been confirmed for 6th/7th June, and that they were working with the Student Voice Team on this.</p> <p>The EO left the meeting.</p> <p>The WCO noted the upcoming Community Breakfast in the Medical School.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
4	Schools/Colleges/ Dubai Update	Nothing to discuss.	Noted
5	Part-Time Officers	<p>The President briefed the Officer Team on the work they are undertaking with the Disabled Students' Officer. They outlined the document that is being produced with the 5 main issues that disabled students face at the University, which are: anticipatory adjustments, guidelines surroundings RAP's, EDI training for staff, the complaints procedure, and PEEPS and GEEPS. The President noted that the physical accessibility of campus is being handled separately.</p> <p>The WCO noted that they would be happy to be involved in the work that the President and Disabled Students' Officer are undertaking.</p> <p>The AEO asked the Officer Team if they thought that joint complaints should be allowed at the Guild, as the complaints procedure is being reviewed soon. The Officer Team agreed that there would be merit in looking into this. The President and AEO to discuss the Guild's complaints policy with the People and Administration Manager.</p> <p>The PGO noted that it was important that the responses to complaints received by the Guild were empathetic.</p>	<p>Noted</p> <p>President/ WCO</p> <p>President/ AEO</p> <p>Noted</p>
6	AOB	<p>The Officer Team noted that the next Joined-Up Conversations (JUC) meeting was scheduled for 10th May. As the Officer Team had recently attended a JUC, they agreed to postpone their attendance until the June meeting.</p> <p>The PGO noted that they had an agenda item surround PGT students being moved within halls. The WCO noted that they could</p>	<p>Noted</p> <p>PGO / WCO</p>

		raise this with Tim, to look at a resolution sooner than the June JUC. The PGO to send information on this item to the WCO.	
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The meeting finished at 12:40