Guidance

- Your report should be 1000 words or fewer. You should write in all three sections, but it is up to you to decide how much weight to give each section.
- Your report should be submitted one week before the date of each Scrutiny Panel. Completed reports should be emailed to **r.nadeem@guild.bham.ac.uk or l.gill@guild.bham.ac.uk**
- You will have two minutes at the beginning of each Scrutiny Panel meeting to supplement your report with a verbal update.

Officer:	Tobi Adeyemi
Date of panel:	03-02-2021

Written Statement action plan

This section is for you to track your progress on your written statement priorities, as outlined in your action plan. The "context" section of the document can remain the same for each panel.

Written Statement Item #1	
Improve BAME student experience	
Context:	The essence of this is to elevate the voices of BAME students and help shape/improve social and academic experience as well as individual wellbeing.
Progress:	Black voices manifesto and action plan to serve as Launchpad - So far 3 working groups and one steering group have been created to carry out actions set in the manifesto. See here - **https://www.guildofstudents.com/blackvoices/?fbclid=IwAR3olLVXkn7JcQNUFNLEZHQCWdLbJIbX0KGY3wO1mIryHKdJurGfkZqLkAE** - A decolonisation conference was held to gain industry knowledge and learn techniques needed to decolonise the curriculum Lobby the university on making wellbeing services inclusive for BAME students

	- 'SUPPORT' working group already in conversations with the university to birth tangible actions Ensuring that Guild activities are diverse and inclusive - Students were given the opportunity and support needed to run inclusive events during black history month - In the absence of Guild in person events due to COVID and government guidelines, the AEO is keen on encouraging student groups to be more inclusive and diverse with activities on offer **UPDATE:** A meeting will be held with the BV working group to discuss updates on the manifesto come the 9th of December UPDATE AS OF 2021: - Update action plans have been written - Previous updates have now been uploaded unto the website - Further updates will be uploaded once we have more accomplished outcomes

Written Statement Item #2
Improve transparency and build confidence in Guild structures

Context:	This will help students know more about how Guild structures operate and how it responds to students needs and would give them an opportunity to engage effectively with the Guild thereby shaping their student experience
Progress:	Ensuring students are engaged with the new democratic structure - We have successfully elected students to sit on the various committees set under the new democratic structure Simplifying the language used around comms for democracy and student governance - Held a meeting with the communications team and the student voice team to review the language used in promoting opportunities (e.g. elections and democratic updates) in order to be more inclusive and avoid any ambiguities that can have a negative effect on student engagement with Guild processes. All recommendations will be utilised henceforth with communications. - Same review applied to the recruitment of student trustees to our trustee board - A baseline data would be set this session to track engagement with the new democratic structure in times to come

	UPDATE: - Held our first ASM meeting to engage students with the new democratic structure - Held a preferendum - Had the first campaigns committee meeting - Presented a policy to the appointments panel to increase BAME representation on the Guild's trustee board **UPDATE AS OF 2021:** - Policy proposal on Trustee board diversity has been approved - Working with the student voice team to ensure that student feedback on the new democratic structure is front and centre of our summer democracy review - Baseline data RE: student engagement within our democratic structure has been compiled but is on hold upon outcome 2021 elections.

Written Statement Item #3	
Lobby the university on being more sustainable	
Context:	A more sustainable university will support the wellbeing of students and help them to adopt more sustainable practices which will have a positive impact on the overall health of both students and staff.
Progress:	Lobby the university to declare a climate emergency - Meeting held with the VC to this effect and a follow up meeting will be held with the university's sustainability lead to understand the university's sustainability plans within its overall strategy as well as opportunities for student engagement which would ultimately lead to tangible actions that embody the context stated above. **UPDATE:** - Looking more Internally at Guild services and provisions in terms of being more sustainable - This might be a long term execution based on the Guild's current financial capabilities **UPDATE AS OF 2021:** - In light of recent challenges, the actions on this will be taken forward in the nearest future

	- In the meantime I will be reviewing our sustainability action plan to pick out key feasible actions to be worked upon/put in place at a foundation level before the end of the term.

Role and responsibilities

This section is for you to write about any projects you have been working on or meetings you have been to that you think are of particular importance to your remit.

Meeting / project	Outcome for students
Black voices priority campaign	To improve BAME student experience
GLOBAL CHALLENGES FORUM	To create academic/ professional value for students particularly in areas around self-development **UPDATE:** - Joined a student engagement group to create opportunities for students within the forum **UPDATE AS OF 2021:** - These have been finalised - All Guild representative input have been taken on board
Joined Up Conversations	A joint meeting between Guild officers and University colleagues to work out support (wellbeing, social, academic) for students particularly during the current COVID climate

Ideas and policy

This section is for you to report on progress made to ideas and Guild policy that you have been mandated to work on. You only need to update your actions taken. You can also add ideas or policy as they are passed through the year.

Idea / policy	Action taken since last Panel
Decolonising Group Activities	AEO remit – being looked into

	- Activities committee to take this forward **CLOSED**: - This is closed from my end as it is now being led by the AEO. Update on this can be monitored via regular updates on our priority campaign (https://www.guildofstudents.com/blackvoices/)
Lobby the University to Declare a Climate Emergency	President and EEO currently working on this. - A campaign is being planned to this effect - Initial meeting with the VC has been held - Follow up meeting to be held with the Uni's sustainability lead **UPDATE AS OF 2021:** - Meeting with the sustainability lead not yet held in light of several reactive challenges that I/the officer team have been dealing with RE: lockdown and its implications on students' wellbeing and academics. - Will be picked up in due time.
Guild Transparency Proposal	- Significant progress made so far. Student voice has completed and launched structure for new democratic system - Tabs will be kept (nothing to report yet as it is still in its early staged) – committees have not met yet

Other student issues, meetings or projects to note:

- Held a meeting with the DSO as per the scrutiny panel's recommendation to offer more support where needed and to increase collaboration
- In response to the ongoing challenge that students are currently faced with, we (the FTOs) have come up with a list of actions as well as asks and demands to the university - in order to ensure that we are doing our best in protecting students and mitigating the disadvantages currently faced by them. Considerable progress has been made and we intend to continue the conversation where necessary. Full details can be found here -

https://www.guildofstudents.com/coronavirus/updates/