

Guidance

- Your report should be 1000 words or fewer. You should write in all three sections, but it is up to you to decide how much weight to give each section.
- Your report should be submitted one week before the date of each Scrutiny Panel. Completed reports should be emailed to r.nadeem@guild.bham.ac.uk or l.gill@guild.bham.ac.uk
- You will have two minutes at the beginning of each Scrutiny Panel meeting to supplement your report with a verbal update.

Officer:	Trans and Nonbinary Students' Officer
Date of panel:	04/02/2021

Written Statement action plan

This section is for you to track your progress on your written statement priorities, as outlined in your action plan. The “context” section of the document can remain the same for each panel.

Written Statement Item #1	
Pronouns badges in guild reception	
Context:	Pronouns badges are a useful tool for normalising trans acceptance
Progress:	Design has been sent to the marketing team. No update has been given yet.

Written Statement Item #2	
Inclusive language guide for lecturers	
Context:	Lecturers currently use a lot of language that is not very trans inclusive

Progress:	Guide is fully completed, and distribution plans begin shortly after the beginning of the new term. Will be distributed via department heads within the university, sent out to staff and students.
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Written Statement Item #3	
Improve visibility of trans people of colour	
Context:	Group is often ignored by other campaigns for inclusivity
Progress:	Plans to communicate with the LGBTQ+ Association and BEMA paused due to Winter Break and Exam Season, but set to continue shortly in order to further support and visibility of trans POC.

Role and responsibilities

This section is for you to write about any projects you have been working on or meetings you have been to that you think are of particular importance to your remit.

Meeting / project	Outcome for students
Meeting / project name	Short update on progress since last Scrutiny Panel
Working with LGBTQ+ Association	Association has continued with Caucuses to be more inclusive and intersectional, as well as plans for LGBTQ+ History Month, in collaboration with the LGBTQ+ Students' Officer.

Ideas and policy

This section is for you to report on progress made to ideas and Guild policy that you have been mandated to work on. You only need to update your actions taken. You can also add ideas or policy as they are passed through the year.

Idea / policy	Action taken since last Panel
Idea / policy title	Short update on progress since last Scrutiny Panel

Have not been mandated to work on any Guild policy yet	N/A

Other student issues, meetings or projects to note:

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