

Guidance

- Your report should be 1000 words or fewer. You should write in all three sections, but it is up to you to decide how much weight to give each section.
- Your report should be submitted one week before the date of each Scrutiny Panel. Completed reports should be emailed to r.nadeem@guild.bham.ac.uk or l.gill@guild.bham.ac.uk
- You will have two minutes at the beginning of each Scrutiny Panel meeting to supplement your report with a verbal update.

Officer:	Trans and Non-Binary Students' Officer
Date of panel:	22/04/21

Written Statement action plan

This section is for you to track your progress on your written statement priorities, as outlined in your action plan. The “context” section of the document can remain the same for each panel.

Written Statement Item #1	
Pronoun badges in guild reception	
Context:	Pronouns badges are a useful tool for normalising trans acceptance
Progress:	As before: designs have been given to marketing and we have no further updates.

Written Statement Item #2	
Inclusive language guide for lecturers	
Context:	Lecturers currently use a lot of language that is not very trans inclusive

Progress:	Guide has been given to relevant heads of each college. Responses from LES, MDS, and EPS have been positive; plans to follow up to ensure distribution has happened.
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Written Statement Item #3	
Improve visibility of trans people of colour	
Context:	Group is often ignored by other campaigns for inclusivity
Progress:	Meeting has been held with members of the BEMA committee. Communication lines set up, plans to make collaboration possible and easier in the future.

Role and responsibilities

This section is for you to write about any projects you have been working on or meetings you have been to that you think are of particular importance to your remit.

Meeting / project	Outcome for students
<i>Meeting / project name</i>	<i>Short update on progress since last Scrutiny Panel</i>
Working with the LGBTQ+ Association	Association has now successfully actioned their committee restructure and constitutional reviews, which aim to address system issues that have been perpetuated within Association space.

Ideas and policy

This section is for you to report on progress made to ideas and Guild policy that you have been mandated to work on. You only need to update your actions taken. You can also add ideas or policy as they are passed through the year.

Idea / policy	Action taken since last Panel
Idea / policy title	Short update on progress since last Scrutiny Panel
Have not been mandated to work on any Guild policy yet	N/A

Other student issues, meetings or projects to note:

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