

Nomination Form



Candidate name:

If you would like to stand for more than position, please state in order of preference:

1.
2.
3.

Hall of Residence:

Uni Card Number:

School:

Level of Study: Undergraduate Postgraduate

Year of Study in 08/09: 1st 2nd 3rd 4th 5th +

Term time address:

E mail address:

E mail address again:

Mobile phone number:

I hereby declare that I have read and will abide by the elections rules

I will email a copy of my Written Statement and a photo of myself to democracy@guild.bham.ac.uk

I hereby declare my candidacy in the RA elections

Signature: Date:

Name of proposer 1:

Mobile Telephone Number:

Hall of Residence:

Guild card number:

Term time address:

Level of Study: Undergraduate Postgraduate

Year of Study in 08/09: 1st 2nd 3rd 4th 5th +

Signature: Date:

Name of proposer 2:

Mobile Telephone Number:

Hall of Residence:

Guild card number:

Term time address:

Level of Study: Undergraduate Postgraduate

Year of Study in 08/09: 1st 2nd 3rd 4th 5th +

Signature: Date:

Resident's Associations By-Elections 2009

Be part of the team that leads your Hall!

Any resident can stand to be on their Hall Committee - complete this nomination form to be nominated as a Candidate in your Resident's Association (RA) By-Election!

What is an RA?

Your RA is a team of students elected in your Hall and their remit is far and wide. They represent you, organise activities and events, run your sports teams, encourage volunteering and employability within the residence, manage a budget of thousands of pounds, and manage the publicity around your Hall – all to make sure YOU have the best experience possible in your Hall.

They have regular meetings as a Committee to plan their activities and fortnightly meetings with officers from other halls to share & support their ideas. They also meet with site staff to ensure that you are getting the best out of your University accommodation.

In recent years RA's have had real input into how the Guild & University operate as well as organise an array of fantastic activities for residents throughout the year.

Being part of your RA Committee is a great way to get involved, meet new people, and create positive change for you and your fellow students. It's a great way to gain experience and add to your CV, and most of all, it's really good fun!

Who runs the elections?

The Guild's Elections Committee make arrangements for this election, if you have any questions please email democracy@guild.bham.ac.uk

Good luck!

James Ogden, Vice President Housing & Community
Hannah Lazell, Vice President Democracy & Resources

The By-Election – Another Chance To Get Involved

Most of the RA Committee Members were elected in December, but there were twelve positions still left unfilled across seven Halls. This By-Election is another chance for residents to run for these positions and so get involved in their RA. There will be the following elections

Hall: **The Beeches**
Positions: **Sports Officer**

Voting will take place on Wednesday 4th February, 6pm to 7pm

Hall: **Maple Bank**
Positions: **Sports Officer & Representation Officer**

Voting will take place on Tuesday 3rd February, 6pm to 7pm

Hall: **Mason**
Positions: **Volunteering Officer & Representation Officer**

Voting will take place on Monday 2nd February, 6pm to 7pm

Hall: **Pritchatts' Park**
Positions: **Representation Officer**

Voting will take place on Wednesday 4th February, 6pm to 7pm

Hall: **Shackleton**
Positions: **Sports Officer, Representation Officer, Volunteering Officer & Treasurer**

Voting will take place on Tuesday 3rd February, 6pm to 8pm

Hall: **Queens' Hospital Close**
Positions: **Treasurer**

Voting will take place on Monday 2nd February, 6pm to 7pm

Hall: **Victoria**
Positions: **Volunteering**

Voting will take place on Wednesday 4th February, 6pm to 7pm

RA Committee Reform

You may have noticed some changes to the positions from December's RA Elections. This is because a motion was passed at December's Guild Council to reform our RAs by changing some of the positions and their titles. The changes included:

Renaming the Vice-President Finance, Treasurer

Renaming Vice-President Volunteering, Volunteering Officer

Replacing Vice-President Services & Environment Representation Officer

These and other changes have taken effect immediately and so the positions up for election in this By-Election have changed slightly.

Here's some more information about what each role does within the RA Committee:

Treasurer

RA's have a substantial budget – the Treasurer makes sure it is spent in the interests of the hall, its students, and events and activities are carefully budgeted for.

Representation Officer

Responsible for ensuring that their Residents' concerns are being addressed both within their Hall and the wider University. Holds regular meetings with site managers, promotes recycling and environmentally-friendly initiatives, campaigns for Hall improvements and galvanises their residents to participate in student activism.

Volunteering Officer

5% of the budget should be spent on "Active in the Community" activities – activities that benefit the student- and wider-community. Promotes volunteering opportunities and helps the hall to make a difference outside of the hall.

Sports Officer

Organises sports teams, arranges matches and practise times, and represents the hall in sport within the Guild & University at the Sports Forum.

The Elections FAQ

Who runs them?

All Guild elections are overseen by the Guild's Returning Officer who is responsible for ensuring that every election is free fair and open. Guild Elections are organised by Elections Committee. They decide all the arrangements for the contest, which are ratified by the Guild Council. The Elections Committee also deal with any complaints about the election process or the behavior of candidates.

Should the Elections Committee feel unable to make a decision with regards any aspect of an election, the Returning Officer has the final say.

Are there any rules?

Yes and you can download a full copy of the Election Regulations at www.guildofstudent.com/elections. It's vital that you follow these rules fully, if you don't, you risk Elections Committee passing sanctions against you... they could disqualify you!

Can my friends help?

Of course! The more people who get involved in your campaign the better. However, remember that you will be held responsible if they break the rules.

My mate is also a candidate in this election...can I support him?

No! Candidates are not allowed to endorse each other in RA Elections, due to rules laid out in the Residences' Executive Constitution. This means that candidates may not run on slates or support each other. Any candidates caught supporting another candidate in this election will be penalised by Elections Committee.

Can I campaign under a nickname?

You can indeed campaign under a nickname, and can have that nickname put onto the ballot paper. However to do this you must include your nickname on your nomination form.

For more information about the rules, make sure to download a copy of the Election Regulations from www.guildofstudents.com/elections. Should you be accepted as a candidate, you will also be emailed a copy of the Election Regulations before the opening of campaigning.

GUILD OFFICER TEAM ELECTIONS



NOMINATIONS OPEN
Monday 2nd – Friday 13th February

TO DOWNLOAD A NOMINATIONS PACK VISIT
www.guildofstudents.com/elections

We will be electing the new Guild Officer Team for the next academic year. This is your chance to be a part of the team that leads the Guild of Students and represents University of Birmingham students.

For more information visit
www.guildofstudents.com/elections

Notes on Completing the Nominations Forms

Essential

- You must complete all forms fully, clearly and in BLOCK CAPITALS
- You can find details of your school, level and year of study and Guild (or registration) number on your University Registration Card.
- Candidates and Proposers must be fully registered students of the University of Birmingham and must not have relinquished their membership of the Guild of Students.
- The Candidate and Proposers must reside in the Hall of Residence that they wish to stand for.
- Candidates for RA elections require 2 Proposers for candidacy to be valid.
- You are able to stand for up to three positions but NOT obliged to.
- It is essential that we have accurate contact details. If we cannot contact you within 2 days your candidacy may be at risk.
- These elections are run in accordance with the Guild's Election Regulations and the RA Constitution. You can view them at www.guildofstudents.com/elections. You will be emailed a copy of the Election Regulations and Residences' Executive Constitution when you are accepted as a candidate by the Elections Committee. You must read the Election Regulations as they are the rules that will govern the elections and the Elections Committee will penalise any candidates caught breaking them. Ignorance of the rules is not an excuse for breaking them.
- **Remember to write your written statement and submit it by emailing: democracy@guild.bham.ac.uk**
- **For more information visit www.guildofstudents.com/elections or email: democracy@guild.bham.ac.uk.**

Submission

- **Nominations close on Friday 23rd January 2009 at 5pm.**
- **Please submit your form to Guild Reception where you will be given a receipt.**
- **Please email your written statement and picture to democracy@guild.bham.ac.uk**
- **For you to be accepted as a valid candidate we must receive your completed nomination form, written statement and photo by the close of nominations.**

Writing Your Written Statement

Your written statement is simply a short piece of writing where you explain why you are running and why you think people should vote for you. The topics you talk about in your written statement will be similar to your manifesto but the written statement gives you greater scope to go into depth and talk in depth about your candidacy. There is no one way to write your Written Statement – for example instead of briefly touching on all your policies you could focus on the one policy that you think is the most important. However it's important that you follow these rules when writing your Written Statement:

- Written Statements have to have been received by the Guild of Students by close of nominations
- Written Statements cannot contain any swearing or be defamatory in any way.
- Written Statements cannot include any endorsement by a Guild Society or external organisation
- Written Statements must be typed, in Century Gothic Font, Sized 10pts
- Written Statements may be no longer than 200 words

Dates for your diary!

- Nominations open on 12th January 2009 at 10am
- Nominations close on 23rd January 2009 at 5pm
- Campaigning begins Monday 26th January at 6pm – No candidate is allowed to start campaigning before this time.
- There shall be a Mandatory Candidates Meeting on Monday 26th January at 5pm in the Thompson Training Suite.
- All successful candidates will be required to attend a training session, more details will follow. Please email James Ogden at vphc@guild.bham.ac.uk if you cannot attend this training session.

If you would like further information on any aspect of the elections, please email democracy@guild.bham.ac.uk.

