**ARC Volunteer Application Form**

All information on this form is treated as **strictly confidential** and is stored by the ARC until you cease to volunteer for the service. This information is kept to allow the ARC and staff access to volunteer details to enable us to contact you about various issues for example absenteeism, training and any social events.

|  |
| --- |
| Name:  Student ID Number:  Address:  Telephone Number:  Email address(es): |

University Department:

Course Title:

Current Course Year:

Total Length of Course:

Please choose a level of study:

Undergraduate / Postgraduate / Other

|  |
| --- |
| What languages other than English can you speak? |

What do you hope to gain from your time as an ARC volunteer?

What qualities will you bring to the role?

Any other comments or relevant information you would like us to consider?

As an ARC volunteer we ask that you attend a short interview, essential training and induction, this will be:-

**Interviews:- Thursday 1st October 2015 – Friday 2nd October 2015 between 10am–4pm**

**Induction & Core Training will take place on:-**

**Monday 5th October 2015 4:00pm – 7:30pm**

**Tuesday 6th October 2015 4:00pm – 7:30pm**

Can you please confirm you are available to attend these sessions:

Yes  No 

The Guild is committed to equal opportunities and believes that volunteering should be open to all of our students regardless of ethnic group, nationality, sexual orientation, family or marital status, trade union membership, health or HIV status, spent offences, disability, religious or political beliefs, age, or gender. The recruitment of student volunteers is based on merit and the individual’s suitability to carry out the role of an ARC volunteer in the context of the needs of the ARC.

**Please return this completed form to the ARC by:**

**Email** to [thearc@guild.bham.ac.uk](mailto:thearc@guild.bham.ac.uk)

**Hand** to the ARC when we are open

**Post** to The ARC

Advice & Representation Centre

University of Birmingham Guild of Students

Edgbaston Park Road

Birmingham

B15 2TU

**The next deadline for applications is Monday 28th September 2015.**

**Thank you for your interest.**

**The ARC Team**