**Student Mentor**

**No of Position: 8**

**Period:** Part Time (Term Time only)

**Hours or days required:**

During term time, you will be required to work one to two 4 hour shifts each week (4pm – 8pm) and attend a weekly team meeting held every Wednesday for approximately two hours. Student Mentors are required to work evenings and occasionally weekends. Student Mentors must be available to work over Arrivals Weekend (17th/18th September 2016) and during Welcome Week (w/c 19th September 2016). Student Mentors must also attend a compulsory training course in June 2016 (w/c 6th June – dependant on exam period) and training days the week before Welcome Week 2016 (w/c 12th September 2016).

**Job Description:**

To provide advice and guidance to students living in University of Birmingham accommodation on a wide range of issues including shared living and accommodation, academic and learning related issues, financial issues and issues in relation to general wellbeing when living and studying at the University of Birmingham. Advice and guidance will be delivered to students through 1-2-1 support, in group settings and through student activities and events.

**Salary:**

£7.00 per hour

**Location:**

University of Birmingham campus and accommodation sites

**Deadline:** 12/2/2016

**How to apply?**

Please complete an Application Form using the Job Description and Person Specification provided. CVs will not be accepted.

Application forms can be submitted via email to mentors@guild.bham.ac.uk or by post to Student Mentor Scheme, University of Birmingham Guild of Students, Edgbaston Park Road, Birmingham B15 2TU.

Alternatively, bring your application form in person to the main reception at the Guild of Students in a sealed envelope addressed to ‘The Student Mentor Scheme’. The Guild Reception is open (term-time) Monday to Friday 8am to 10pm, and Saturday and Sunday 9.30am to 8pm.

If you have any questions about recruitment please contact the Student Mentor Scheme by email to mentors@guild.bham.ac.uk or by telephone to 0121 251 2395.