

		The Board approved the Finance Committee minutes.	Approved
3b	HR Committee Minutes 02/11/15	<p>The Welfare Officer presented the HR Minutes from 2nd December for the Board's approval.</p> <p>The main points noted were:</p> <ul style="list-style-type: none"> • Student staff monthly pay date • New probationary salary increments were approved • Silver IIP accreditation targeted for 2017 • The Guild recruiting two apprentices in HR and Finance • Pay adjustments for cleaning staff were approved <p>The Board discussed the changes to student staff pay. It was noted that following student staff consultation, it was agreed to pay student staff on the last Friday of each month in line with rent payments.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
		The Board approved the HR Committee minutes.	Approved
4	Postgraduate Officer Proposal	<p>The Education Officer presented the Postgraduate Officer Proposal (PGO) for the Board's approval.</p> <p>The paper presented plans for a new Postgraduate Officer position to join the Officer Team in 2016/17. It was noted that the Board approved funds for this role in May 2014.</p> <p>CB raised a discussion about staff support for the new Postgraduate Officer. It was noted that they would receive the same level of staff support as other the Officers. It was further noted that specific support would be determined once the Officer is in post.</p> <p>A discussion was had regarding funding the new position, and it was noted that the Guild would request part funding from the University as part of the Compact discussions. However it was agreed that the outcome of this discussion would not prevent the role being approved.</p> <p>BS raised concerns about voter participation as many postgraduate students are on one year courses. The CEO noted that the position will be reviewed after a two year trial period and voter participation would be looked at as part of this.</p> <p>JJ raised a discussion about whether the PGO role would be more representation or education focused. WW noted that many PG courses attract high numbers of international students and the support they require is not just educational. The EO noted that the PGO would mostly focus on education issues and other PG student issues would be dealt with by the appropriate Officer.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>JT/NB</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
		The Board approved the Postgraduate Officer paper	Approved
5	Food Concept Report	<p>The Director of Engagement presented the Food Concept Report for the Board's information.</p> <p>BS noted that further work was required on the financial aspect of the proposal and raised concerns about the new food outlet competing with existing franchises. JT noted that Subway were aware of the Guild's plans for the vacant space. It was further noted that the proposed concept was unique to anything else on campus and therefore didn't</p>	Noted

		<p>directly compete with existing franchises.</p> <p>BS noted that if the University funded the proposal, they would expect a return on their investment. JT noted that the external consultant had highlighted that in her experience other University's had helped fund the development of the students' unions food outlets and funding was mentioned in the report for discussion purposes. . It was agreed that the finances behind the Food Concept Proposal need to be scrutinised further, at the forthcoming Finance Committee.</p> <p>JJ noted that there was not currently any Guild branding on the logo. NA noted that further work need to be undertaken with the branding offer, and alternative ways of ensuring that students are aware that the outlet is run by the Guild.</p> <p>The Board noted the Food Concept Report.</p>	<p>Noted</p> <p>Noted</p> <p>NB</p> <p>NA</p> <p>Noted</p>
6	Media Groups Elections Regulations	<p>The Representation and Resources Officer presented the Media Groups and Election Reporting paper for the Board's approval.</p> <p>The paper noted that Guild Council passed a motion in 2015 to allow media groups greater freedom to report on elections and give views on candidates. The paper raised the following concerns:</p> <ul style="list-style-type: none"> - Potential for the private lives of candidates to be scrutinised - Increased resources would be required to proof election reports - Conflict of interest - Media groups supporting a particular candidate could result in a legal challenge against the Guild as we have ultimate legal responsibility for their outputs. <p>The Representation and Resources Officer noted that due to the five day campaigning window, there is little time for candidates to respond to comments made by media groups. CB noted that a formal interview reduces the risk of bias as opposed to written articles.</p> <p>CA questioned why media groups had not been allowed to report on elections previously. The RRO noted that societies are not permitted to endorse candidates and as media groups are classified as societies, this rule applies to them as well.</p> <p>The Chair recommended that further discussions should take place as proposed in the paper and an update should be presented to the Board after the elections.</p> <p>The Board approved the proposal outlined in the paper to develop alternative plans for Media Groups Elections Regulations</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>NA/RRO</p>
7	Delegation of Authority	<p>The CEO presented an update to the Guild's Delegation of Authority for the Board's approval.</p> <p>The paper presented minor changes a result of the Guild's new democratic structure and job titles.</p> <p>The Board approved the Delegation of Authority (version 7).</p>	<p>Noted</p> <p>Approved</p>
8	Strategic Plan Update	<p>The CEO presented the Strategic Plan Update for the Board's information.</p>	

		<p>The CEO noted resources are being focused on Theme 3 where Jobs, Skills and Volunteering service have experienced staff sickness and turnover.</p> <p>CA asked how the Guild was communicating the Officer's successes to students and suggested using info-graphics.</p> <p>The Board noted the Strategic Plan Update</p>	<p>Noted</p> <p>Noted</p>
9	Counter Terrorism and Security Update	<p>The Director of Engagement presented the Counter Terrorism and Security Act (CTSA) Update for the Board's information.</p> <p>The paper confirmed that HEFCE have been announced as the monitoring authority for compliance with the Counter Terrorism and Security Act.</p> <p>NA noted that Guild does not fall under the definition of a 'relevant Higher Education body' and therefore HEFCE will not be monitoring the Guild directly. It was further noted that the Guild's speaker request process was a key cross over point and this will be monitored on an ongoing basis.</p> <p>The Board noted the CTSA Update.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
10	Democratic Structures Update	<p>The Representation and Resources Officer presented the Democratic Structures Update for the Board's information.</p> <p>It was noted that 30 ideas were submitted online of which 29 were voted on. It was further noted that none of the ideas achieved quoracy level although some were close. In order to improve this, it was suggested to send an email to any student who submitted an idea to help them promote it to the student population.</p> <p>DL raised concerns about quoracy for liberation groups. NA noted that finding a standard number is difficult as the Guild does not have accurate data for the total number of students within each liberation group. The RRO noted that the same idea is currently allowed to be repeated if it didn't achieve quoracy.</p> <p>The Board noted the Democratic Structures Update.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
11	Green Impact Update	<p>The Representation and Resources Officer presented the Green Impact Update for the Board's information.</p> <p>It was noted that the Guild is aiming for a 'Gold' Green Impact Award for 2015-16 and the Housing and Community Officer explained some of the recent activities related to sustainability that the Guild has organised.</p> <p>The Board noted the Green Impact Update</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
12	Student Written Submission	<p>The Education Officer presented the Student Written Submission for the Board's information.</p> <p>The Board noted the Student Written Submission</p>	<p>Noted</p>
13	CEO Report	The Board approved the CEO Report.	Approved

14	Guild Officer Report	The Board approved the Guild Officer Report	Approved
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The Chair closed the meeting at 19:55

Signed

Date

APPROVED