

The University of Birmingham Guild of Students is a charity and the students' union for more than 36,000 students. We represent our members to the University and other organisations on the issues that matter to students most. We also exist to help students develop skills outside of study, have fun, meet people and make sure their time at Birmingham is special.

Cleaning Assistant - Part time 23.75 hours per week

£17,605 gross per annum

(this salary is for full time 35.5 hours per week and will be pro rata for the part time hours).

The Guild wishes to recruit a Cleaning Assistant who will work collectively with colleagues to keep the Guild building clean and tidy.

The Guild is a values led organisation. As a not for profit charity, income generated in our commercial services funds student activities.

The role

This role is responsible for the level of cleanliness in the building, and is required to be flexible working together to achieve the required standard, to include weekend mornings or evenings as required. Other duties include helping to set up meeting rooms and other spaces according to a set specification, and to assist colleagues in maintaining the building by reporting faults and ensuring that good health and safety practices are adhered to at all times.

The benefits

We offer great benefits including:

- 5 days close down during Christmas, and 2 during Easter each year, in addition to bank holidays and 21 days annual leave, rising to 26 days after 5 years' service (meaning you will not work during Christmas, New Year or Easter).
- Full sick pay from the moment you start working for us.
- A comprehensive suite of basic training for all employees which includes Equality & Diversity, Mental Health Awareness and Data Protection
- Discounted membership rates at University of Birmingham Sport & Fitness



- The opportunity for new staff to join the NEST pension scheme. The Guild contributes a matched payment of between 4-6% of your salary
- A range of wellbeing benefits

We are a Times 100 employer and in our most recent staff survey (November 2021) 94% of our staff said they are proud to work for this organisation.

The Guild of Students is committed to equality, diversity and inclusion and welcomes applications from all members of the community.

Closing date for applications: Monday 21st March at 09:00am

To apply please visit:

<https://www.guildofstudents.com/vacancies>

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Should you need to complete your application in an alternative format, please email staffing@guild.bham.ac.uk.