



# Full-Time Officer Group (FTOG)

Online (Teams)

**Present**

Amira Campbell, Guild President (**President**) (Chair)  
 Joseph Hill, Education Officer (**EO**)  
 Tinajie (Alice) Liu, International Officer (**IO**)  
 Benjamin Lockley, Postgraduate Officer (**PGO**)  
 Cat Hardiman, Sports Officer (**SO**)  
 Harry Brooks, Activities & Employability Officer (**AEO**)

**Also in Attendance**

Jo Thomas, Chief Executive (**JT**)  
 Sam Jones, Executive Assistant (**SJ**) (Note taker)

**Apologies**

Dean Turner, Welfare & Community Officer (**WCO**)

The Chair welcomed everyone and the meeting started at 12:05.

No	Item for Discussion	Notes	Action
1	<b>Minutes (18.12.23)</b>	The Chair presented the minutes of the previous meetings, dated the 18 <sup>th</sup> December 2023, for the Officer Team’s approval.  The Officer Team noted the minutes. SJ to review and circulate for approval by email.	<b>Noted</b>  <b>Approved</b>
2	<b>Coole Insights Keele Visit</b>	The AEO asked about other Officers plans to attend a Coole Insights officer development and networking event at Keele SU. The President encouraged all the Officers to attend if they were available. SJ to support with transport arrangements.	<b>SJ</b>
3	<b>Officer Role Descriptions for Website</b>	SJ updated the Officer Team on plans for new elections communications content as Officer Role descriptions, noting an opportunity for the Full-Time Officers to draft new, simplified descriptions of their day-to-day work for use in elections nominations.	<b>Noted</b>
4	<b>Israel/Palestine Conflict</b>	The President noted plans for a student-led roundtable event on the Israel/Palestinian conflict and its effects on students in collaboration with the Jewish and Islamic societies in the new year, with an aim to improve understanding and the relationship between the two groups.	<b>Noted</b>
5	<b>Holocaust Memorial Day</b>	The President updated the Officer Team that the Jewish Society were running a Holocaust Memorial Day event. The President encouraged Officers to attend if they were available.	<b>Noted</b>

6	<b>VC 1:1 Items</b>	<p>The President noted an upcoming 1:1 meeting with the Vice-Chancellor, asking for any agenda items that the Officer Team would like to be raised.</p> <p>The IO suggested querying progress on the issue of working-hour limit changes for international students. The EO suggested updating the VC on the Guild's report on the impact of recent industrial action on the student experience. The PGO suggested querying the University's plans for upcoming General Election and whether the University would be holding any husting events for the Selly Oak constituency. The SO suggested updating the VC on the launch of the Sports Access fund.</p> <p>The President noted positive discussions at the last meeting with the Vice-Chancellor on PG student finance, VC question-time and sport and exercise cost of living.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
7	<b>Officer Diaries</b>	<p>The Officer Team discussed their key meetings for the week ahead:</p> <p><b>IO</b> – Team 12, 1:1 President, LES College Meetings.</p> <p><b>SO</b> – Societies Fair Planning, Catch-Up President, Catch-Up Student Activities Manager</p> <p><b>PGO</b> – President 1:1, Impact of Strikes Report Submission, Head of Graduate School 1:1.</p> <p><b>EO</b> – Impact of Strikes Report Submission, Student Rep Training, Mentoring Session</p> <p><b>President</b> – Officer 1:1's, VC 1:1, 1:1 with Academic Registrar.</p> <p><b>AEO</b> – Canvas Training Review, Red Brick proofing process review, Societies Fair planning.</p> <p><b>WCO</b> – A/L.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
5	<b>Officer Projects</b>	<p>The IO noted that the January Language Café event would be held on the 19<sup>th</sup> January, in Mermaid Bar.</p> <p>The AEO updated the Officer Team on plans for a mid-year societies fair on the 17<sup>th</sup> January across the Guild building and into Joe's Bar.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>
6	<b>Schools/Colleges/ Dubai Update</b>	No Items Noted.	<b>Noted</b>
7	<b>Part-Time Officers</b>	<p>The President noted that they were working with the EEO on a number of projects.</p> <p>The President noted that the Campaigns Officer and Women's Officer had now both stepped down following their graduations.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>
8	<b>AOB</b>	<p>The EO noted a University survey launched over the Christmas break on barriers to students engaging with their personal tutors. The EO asked Officers to share the survey with their network.</p>	

		<p>The EO noted the University's planned changes to 'profiling', where students who were close to the upper boundary for their degree classification were moved into the upper bracket. The EO noted that during the COVID-19 pandemic, the University had worked to up-lift a larger number of students to a 1<sup>st</sup> class degree where they had elsewhere achieved mostly 1st class grades over their degree.</p> <p>The EO noted that the University was planning to reform the calculation to make it less generous post-COVID. Then President noted possible implications for the Black Student awarding gap for the change in policy. The Officer team noted the importance of a clear and understandable calculation which students were aware of.</p> <p>The IO noted the upcoming University event to celebrate the Sanctuary Scholarship.</p> <p>SJ noted plans to arrange another Officer Team away day before the Easter Break.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
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The meeting finished at 12:50.