

Present

Amira Campbell, Guild President (**President**) (**Chair**)
 Catherine Hardiman, Sports Officer (**SO**)
 Tinajie (Alice) Liu, International Officer (**IO**)
 Dean Turner, Welfare & Community Officer (**WCO**)
 Harry Brooks, Activities & Employability Officer (**AEO**)
 Joseph Hill, Education Officer (**EO**)

Also in Attendance

Jo Thomas, Chief Executive (**JT**)
 Sam Jones, Executive Assistant (**SJ**) (Note taker)

Apologies

Benjamin Lockley, Postgraduate Officer (**PGO**)

The Chair welcomed everyone and the meeting started at 12:05

No	Item for Discussion	Notes	Action
1	Minutes 29.09.23	The Chair presented the minutes of two previous meeting, dated 29 th August 2023, for the Officer Team's approval. The Officer Team approved the minutes as an accurate record of the meeting.	Noted Approved
2	Welcome Week Talks	The Officer Team discussed the arrangements for their attendance at Welcome Week talks for colleges and schools around campus. SJ noted that the Student Voice Team were preparing for talks throughout the week.	Noted
3	UCU Unison Referendum	The President updated the Officer Team on plans for a possible Referendum on student's support for continuing UCU / Unison industrial action over the coming year. The President noted that the proposal and discussion was included on the Guild Officer Group agenda for later the same day. The Officer Team discussed the proposal.	Noted
4	Staff Invitation to Guild	The Officer Team discussed their plans to initiate a new regular meeting to invite senior University staff to a regular catch-up informal meeting over the year.	Noted
5	Chair of Trustees - 06.09.23	JT and SJ updated the Officer Team on plans for the upcoming round of recruitment for a new Chair of Trustees. The Officer Team discussed their involvement in the process, including a short informal meeting with each of the candidates.	Noted

6	West Midlands Sabbs Debrief	<p>The President updated the Officer Team on their recent attendance at an Officer's meeting from multiple West Midlands University's, which had focused on common issues affecting students across the region including housing, the cost of living crisis, local bus services, student's engagement in the 2024 West Midlands Mayoral Election.</p> <p>The President noted plans for a number of hustings and common lobbying stance for West Midlands SU's for candidates for the mayoral position in May 2024. The President noted that meetings were expected to continue throughout the year, with a 2nd meeting in October. The President noted plans for a possible investment in a common funding budget between multiple SU's. The Officer Team discussed arrangements for the facilitation of the meeting series in future.</p>	<p>Noted</p> <p>Noted</p>
7	Officer Diaries	<p>The Officer Team discussed some key meetings in their diaries for the week ahead:</p> <p>IO – C&M/ Officers catch-up, Guild Officer Group, Student Services Planning, International Committee Meeting, Language Café planning, Team 12, Estates meeting, IST Team meeting, Welcome Week FAQ's filming, Activities Committee.</p> <p>EO – Distance Learning launch, Student Reps Experience Away Day, Chair of Board recruitment UQAC briefing, A/L.</p> <p>SO – UB Sport Meetings, Sustainability Steering Group, BUCS Regional Board Meeting, E&E Committee, UB Sport Ambassadors meeting, Sustainability Campaigns Workshops, Coole Insights meeting, UB Sport Participation Meeting.</p> <p>AEO – A/L, Staff Forum, Student Activities Grant Allocations, H&S Committee meeting.</p> <p>WCO – Guild Officer Group, Housing Campaigns planning, Chair of Board Interviews, Staff Forum.</p> <p>President – CEO 1:1, University Council Introductions, Guild Officer Group, Commercial Operations Group, Welcome Week planning, Parent's and Carer's address filming, Coole insights meeting, University Branding meeting, Advance HE governance training, Trade Unions Fair planning.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
8	Officer Projects	<p>The IO updated the Officer Team on planned dates for new Language Café social events planned in the Library in Term 1.</p>	<p>Noted</p>
9	Schools/Colleges/ Dubai Update	<p>No Items noted.</p>	<p>Noted</p>
10	Part-Time Officers	<p>The Officer Team discussed the agenda for the upcoming Guild Officer Group agenda, including plans for Part-Time Officer buddies.</p>	<p>Noted</p>
11	AOB	<p>The IO and WCO fed back the Office Team on the recent attendance at the 'Safe Zone' student safety conference in Manchester. The IO noted their involvement in a panel meeting on</p>	

		international student safety in the UK. The WCO noted useful sessions at the conference at ally-ship and student safety in halls. JT suggested including an update on the next agenda for plans for Welcome Week 2023.	Noted Noted
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The meeting finished at 12:15.