

FULL TIME OFFICER GROUP MINUTES

Present

Shannon Farmer, Activities and Development Officer (Chair)
Adam Goldstone, Education Officer Elect
Helena Bailey, Sports Officer
Henny Green, Welfare Officer
Jess Levy, Representation and Resources Officer
Kris Ali, Housing and Community Officer

In Attendance

Jo Thomas, CEO
Elliott Packham, Executive Assistant (minute taker)

Apologies

Ellie Keiller, President
Rose Bennett, Postgraduate Officer

The Chair opened the meeting at **11:05**

No	ITEM FOR DISCUSSION	NOTES	ACTION
1	Minutes from 29.08.2017	The minutes from the meeting held on 29 th August 2017 were approved as an accurate record of the meeting.	Noted
2	Matters arising	<p>The EO noted that there will be a video to explain Panopto to students, which they are likely to be in</p> <p>The HCO noted that the University had informed them that there were enough spaces in halls of residence for all new students.</p>	<p>Noted</p> <p>Noted</p>
3	Diaries	<p>President – Media Law Training, Officer Away Day, SU18 Planning Committee, Officer Review meeting.</p> <p>EO – Officer Review meeting, Media Law Training, Representation Coordinator shortlisting, Officer Away Day, Panopto Project Board, APDG, DPVC Student Experience meeting and HAS introduction</p> <p>RRO – Officer Review meeting, Officer Away Day and NUS Talent Development Advisory Group</p> <p>ADO – Officer Review meeting, Officer Away Day, HAS introduction, Tech Services introduction, C&M interviews, Guild Awards meeting, Redbrick meeting, APDG and Ethical and Environmental Committee</p> <p>HCO – Officer Review meeting, Officer Away Day, HAS introduction, Media Law training, Guild Lettings interviews, APDG and Director of Student Services meeting.</p> <p>WO – Officer Review meeting, Officer Away Day, HAS introduction, Media Law training, HEFCE focus group, DPVC Student Experience meeting, welfare in sport meeting, World Mental Health Day catch up and Student Mentors catch up</p>	

		<p>PGO – Officer Review meeting, Officer Away Day, HAS introduction, University E&D Working Group and Genomic Medicine induction</p> <p>SO – Officer Review meeting, Officer Away Day, Welfare in Sport meeting and BUCS West Midlands meeting</p>	
4	Mandate Update	The President noted that the Guild has disaffiliated from Castle Cars.	
5	Price Increases and Living Wage Referendum	<p>The President noted that if the Guild were to offer student staff the living wage, bar prices would have to increase as a result.</p> <p>The President noted their support of going to a referendum to allow students to vote on whether the Guild should implement the Living Wage or not. The RRO noted that the question posed to students should be worded carefully to ensure that it is balanced.</p> <p>Officers agreed that a referendum should take place.</p> <p>The President and RRO are to discuss this with the Student Voice Department.</p>	<p>Noted</p> <p>Noted</p> <p>Approved</p> <p>President/RRO</p>
6	Campaigns Pot Chair Action	<p>The President noted that the Chair of Finance Committee, the RRO, had approved a paper regarding the ring fencing of Campaigns Pot.</p> <p>The RRO confirmed that they had approved option 1 of the paper presented to them, which resulted in ring fencing the £12,000 Campaigns Pot as follows:</p> <ul style="list-style-type: none"> - £1000 for each liberation history month (total £4000)* - £4000 for officer led campaigns - £4000 for student led campaigns <p>The President noted they had contacted all the liberation groups to explain this decision. The President further noted that if a liberation group required additional funding for their history month, they would still be able to bid for this from the 'student led campaigns' part of the Campaigns Pot.</p> <p>The PGO raised a question about what would happen to any money which isn't spent by the liberation groups. The President noted that this would be added to the 'student led campaigns' section of the pot after that liberation groups history month was over.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
7	Refreshers Pushing	The President requested that all Officers promote refreshers tickets on social media.	All
8	Getting to Drayton Manor	Officers discussed the travel arrangements for their away day to Drayton Manor.	
9	Sabbs on the Sofa	Officers discussed organising a day for 'Sabbs on the Sofa.'	
10	Guild Engagement/ Social Media	<p>The following items are to be promoted in social media this week:</p> <ul style="list-style-type: none"> - Refreshers Fest - Fresher's Fest 	

		<p>- NUS Extra Cards</p> <p>The PGO noted that all Officers should turn on notifications for the Fresher's Facebook Group.</p> <p>Officers discussed the Facebook groups for halls of residences and agreed that they should be launched as soon as possible.</p>	<p>All</p> <p>All</p> <p>President/EB/HCO</p>
11	Schools/Colleges Update	There were no Schools/Colleges updates.	
12	PTOs - Buddies	There were no Part Time Officer updates.	
13	Officer Training and Development	The President noted that Chair training will be arranged in due course.	
14	AOB	<p>The SO presented a Campaigns Pot Proposal for £76.25 to fund an additional 'This Brum Girl Can' event. Officers approved the proposal.</p> <p>The ADO noted that Powerlifting Society had requested to increase their membership fee from £50 to £60. The ADO further noted that this was in order to cover the cost of their instructor, which was previously covered by UBSport. Officers approved the membership fee increase.</p> <p>The SO is to ask UBSport why they are not covering the cost of Powerlifting Societies instructor anymore.</p> <p>The President noted that they had received an email inviting an Officer to attend a 'Working Families' event in November. The HCO noted that they will attend.</p> <p>The ADO requested that all Officers respond to their email about a DARO campaign.</p> <p>The PGO noted that UCU are running a national campaign to increase membership and suggested that the Guild should support this. Officers agreed to support UCU's campaign.</p>	<p>Approved</p> <p>Approved</p> <p>SO</p> <p>Noted</p> <p>All</p> <p>Noted</p>

The meeting closed at **12:05**

Signed

Date