

## FULL TIME OFFICER GROUP MINUTES

### **Present**

Jack Mably, President (Chair)  
Ben Chapman, Activities & Development Officer  
Izzy Lenga, Education Officer  
Daisy Lindlar, Representation & Resources Officer  
Roberto Sorrentino, Housing & Community Officer  
Ross Strong, Welfare Officer

### **In Attendance**

Emily Badger, Director of Support and Development  
Elliott Packham, Executive Assistant (minute taker)

### **Apologies**

Remy Claustres, Sports Officer

The Chair opened the meeting at 12.00.

No	ITEM FOR DISCUSSION	NOTES	ACTION
1	<b>Minutes from 23.05.2016</b>	The minutes from 23 <sup>rd</sup> and 31 <sup>st</sup> May were approved.	<b>Noted</b>
2	<b>Matters arising</b>	There were no matters arising.	<b>All</b>
3	<b>Diaries</b>	<p><b>President</b> – Registrars meeting, EU Campaigning, University Relationships, Time to Change meeting, Vice Chancellors Buffet, Audit and Risk Committee,</p> <p><b>ADO</b> – Student Groups interviews, SGX, final redbrick proof, Vice Chancellors Buffet, CPARC, Good Campus Relations and Junkbusters.</p> <p><b>EO</b> – Senate briefing, EU Campaigning, Senate, Vice Chancellors Buffet, University Relationships</p> <p><b>RRO</b> – Good Governance Group, SGX and Sexual Harassment Advice Service Review, Vice Chancellors Buffet.</p> <p><b>HCO</b> – RA Ball, RA Day, Vice Chancellors Buffet and HR Committee Briefing</p> <p><b>WO</b> – Mental Health Conference, Welcome Week engagement sub group meeting, Finance Committee and Officer Marketing catch up.</p>	<b>Noted</b>
4	<b>Mandate Update</b>	There were no mandate updates to discuss	<b>Noted</b>
5	<b>Campaigns Pot Proposal</b>	The President presented a campaigns pot proposal for EU campaigning. Officers approved the campaigns pot proposal.	
6	<b>Student Groups Conference</b>	The ADO noted that Student Groups Conference is taking place next week and that all Officers are needed to help out at different training sessions.	<b>Noted</b> <b>All</b>
7	<b>Guild</b>	The following items are to be promoted on social media:	<b>All</b>

	<b>Engagement/ Social Media</b>	<ul style="list-style-type: none"> <li>• Voter registration</li> <li>• Gradball ticket collection</li> <li>• Jobs and Volunteering Fair</li> <li>• Working Wonders</li> </ul>	
<b>8</b>	<b>Schools/Colleges Update</b>	There were no Schools/Colleges updates	<b>Noted</b>
<b>10</b>	<b>PTOs - Buddies</b>	There were no PTO updates	<b>Noted</b>
<b>11</b>	<b>Officer Training and Development</b>	There were no training and development updates	<b>Noted</b>
<b>12</b>	<b>AOB</b>	<b>Student Staff Summer Social</b> The ADO noted that the student staff summer social is taking place on Tuesday. All Officers are to attend.	<b>All</b>

The meeting closed at 12:35

Signed .....

Date .....