

FULL TIME OFFICER GROUP MINUTES

12:00pm, Mandela Room

Present

Joshua Williams, President **(Chair)**
 Ryan Ginger, Activities and Employability Officer **(AEO)**
 Millie Gibbins, Welfare & Community Officer **(WCO)**
 Tobiloba Adeyemi, Postgraduate Officer **(PGO)**
 Josh Dooler, Sports Officer Elect **(SO)**
 Joanne Park, International Officer **(IO)** (Deputy Chair)
 Amanda Sefton, Education Officer **(EO)**

Also in Attendance

Sam Jones, Interim Executive Assistant (Note Taker) **(SJ)**
 Jo Thomas, Chief Executive **(JT)**

Apologies

The Chair opened the meeting at 12:00.

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Minutes from 30.09.19	The minutes from the last meeting held on 30th September were approved as an accurate record of the meeting.	Approved
2	MyUoB Map	The EO noted that the University were looking to expand the MyUoB map app to include timetabling and other features. The officer team agreed to download the app and review, sending feedback to the EO.	Action All
3	Democracy Café	The EO noted an off campus event, organised by the APPG on democracy. EO to send around details to GOG for officers to attend as individual students.	Action EO
4	Check Your Bits	The AEO noted plans for the 'Check your bits' campaign, and asked for officer input as to the direction of the campaign. The WCO noted limited capacity in C&M, and suggested supporting existing activity by "Coppa Feel" and other Guild societies. The AEO agreed to reach out to the society to offer Guild comms support for their campaign and events.	Noted Noted Action AEO
5	Cardiff Visit Feedback	The AEO noted their write up of their visit to Cardiff SU. The AEO noted the following aspects: <ul style="list-style-type: none"> • Open plan officers offices • One officer based a satellite sites • Officers have work mobile phones • A ordering app for food outlets • Events categorised as daytime/evening/night-time • A 24 hour open building 	Noted

		<ul style="list-style-type: none"> ID car collections from the Union building during welcome week. 	Noted
6	#OneCity Update	<p>The President updated the officer team on the OneCity conference, replacing the annual student rep forum. The conference would include discussions on priorities for Birmingham SU's and a speech from the NUS president.</p> <p>The officer team discussed options for selecting around 30 delegates to attend the One City conference. The officer team agreed to circulate the information to GOG and student reps to apply for a place.</p>	<p>Noted</p> <p>Noted</p>
7	Sheffield Feedback	<p>The AEO, EO and IO fed back on their visit to Sheffield SU. The following items were noted:</p> <ul style="list-style-type: none"> An ongoing boycott of the NSS A wide range of food outlets and a bubble tea shop. Regular meetings with the Vice-Chancellor and the whole officer team. A visa advice centre for international students situated in the SU building. Digital information screens in communal areas. A zero-waste shop. Payment via a Chinese social media app. A range of international food offerings A cinema situated in the SU building, with subtitles for international students. A high capacity night club venue Clearly signed recycling facilities <p>The AEO agreed to circulate pictures from the visit.</p>	<p>Noted</p> <p>Noted</p> <p>Action AEO</p>
8	Diaries	<p>President – Harm Reduction campaign meeting, LGBTQ meeting, shortlisting, LES SEPOs meeting, MedSoc project group, Finance Committee, Catch-up SVM, Police partnership meeting, CHEF, International Scholars welcome, Bye-Law Review catch-up, Superheroes, Tea and Talk, Guild Elections meeting, Superheroes, Elections working group meeting, exec assistant catch up, WW feedback, officer training.</p> <p>EO – SV team meeting, HEFI meeting, NATY catch-up, EPS meeting, LGBTQ meeting, shortlisting, A/L, CEO/EO catch-up, Superheroes, Tea and Talk, catch-up SVM, MyDay meeting, WW feedback, officer training.</p> <p>SO – UBS meeting, LGBTQ meeting, Rainbow laces meeting, Sexual Harassment steering group, Finance Committee, Sports Night planning, Initiations meeting, Burn FM social, Judo meeting, LES QAAC, Superheroes, Tea and Talk, Club Development meeting, Jujitsu meeting, Motor Racing meeting, WW feedback, officer training.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>

		<p>IO – JSV catch-up, LGBTQ meeting, COSS CEC, International Comms catch-up, CHEF, Global Café, Superheroes, Tea and Talk, Catch-up SVM, WW feedback, officer training.</p> <p>PGO – SOPS meeting, Photos, University Relationships, LGBTQ meeting, EEF project meeting, Priority Campaigns catch-up, PGR induction talk, Superheroes, Tea and Talk, WW feedback, officer training</p> <p>AEO – Groups meeting, complaints meeting, incidents meeting, harm reduction campaign planning, Societies Night planning, LGBTQ meeting, Marrow meeting, MedSoc project group, priority campaigns catch-up, PolSoc meeting, Media Groups meeting, Groups Policy meeting, JSV team meeting, ValeFest meeting, CHEF, Burn FM social, Superheroes, Tea and Talk, Student Staff induction, office hours, WW feedback, officer training.</p> <p>WCO – Catch-up Welfare Manager, Filming with LGBTQSO, Harm Reduction campaign planning, LGBTQ meet up, Marrow society meeting, Meeting with campus police, CAL AAC meeting, 1:1 Director of Support and Development, shortlisting, superheroes, Tea & Talk, shortlisting, HAS Catch-up, Umbrella partnership meeting, WW feedback, officer training.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
9	Manifesto Updates	<p>The EO noted progress on improving consistency of the extenuating circumstances process.</p> <p>The SO noted that turnout had more than doubled at sport's day events, and that media groups were continuing to be very supportive.</p>	<p>Noted</p> <p>Noted</p>
10	Guild Engagement/ Social Media	<p>The Officer team noted the following items for Guild promotion:</p> <ul style="list-style-type: none"> • Support Week • International Student Visas petition – blogpost • Autumn elections • OneCity Facebook page launch 	<p>Noted</p>
11	School/College/ Dubai Update	<p>The President noted that they were continuing to work with the LGBTQSO on finishing the Dubai campus report.</p> <p>The AEO noted interest from Redbrick on having a student in Dubai produce content for the newspaper. The IO agreed to reach out to the Dubai student leaders to gauge interest.</p>	<p>Noted</p> <p>Action IO</p>
12	Part Time Officer Buddies	No updates noted.	Noted
13	Officer Training & Development	The AEO noted plans to incorporate elements from the officer disclosure training session into a new training session for student groups committees.	Noted
14	AOB	<p>The President noted that the Worklink hardship fund had now been rolled out to students affected by payment issues.</p> <p>The President noted interest from campus trade unions in continuing collaboration and a new set of meetings.</p>	<p>Noted</p> <p>Noted</p>

		<p>The EO noted University plans to demolish the chemistry building without a direct replacement, with space in the new TAL to be used as an interim.</p>	<p>Noted</p>
		<p>The President noted a possible campaign for the University to become an accredited living wage employer, and for the Guild to also do so. JT agreed to discuss outside the meeting.</p>	<p>Noted</p>
		<p>The President noted a new open day app was being looked into by the University.</p>	<p>Noted</p>
		<p>The President noted that the University had now agreed to a Guild place on the Brexit working group. The officer team agreed that the IO would attend the meetings.</p>	<p>Noted</p>

The meeting closed at 13:40.

Signed

Date

DRAFT