

Present

Jack Mably, President
 Ben Chapman, Activities & Development Officer (Chair)
 Daisy Lindlar, Representation & Resources Officer
 Izzy Lenga, Education Officer
 Remy Claustres, Sports Office
 Roberto Sorrentino, Housing & Community Officer
 Ross Strong, Welfare Officer

In Attendance

Jo Thomas, CEO
 Elliott Packham, Executive Assistant (minute taker)

Apologies

The Chair opened the meeting at 12:05.

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Minutes from 30.11.15	The minutes from 30 th November were approved.	Approved
2	Matters arising	Officers agreed to keep promoting the Your Ideas platform	All
3	Diaries	<p>President – Winter Spectacular, Team Work Skills Session, Student Staff Christmas Party, Graduation Ceremony, DPVC Education meeting, External Trustee interviews and Officer Elections Working Group.</p> <p>HCO – ResExec, Winter Spectacular, LES-CPARC Review Committee, RA training, Finance Assistant interviews, IT Skills Session, Go Green Week Planning and Graduation Ceremonies.</p> <p>SO – UBSport meeting, Graduation Ceremonies, Motor Racing event and BUCS.</p> <p>ADO – Student Staff Christmas Party, Graduation Ceremony, PTO meeting, Staff Forum preparation and MDS.</p> <p>RRO – Sexual Harassment Advice Service, DPVC Student Experience meeting, Good Governance Group, Trustee interviews, Go Green Week planning, and DSR.</p> <p>EO – Joint Honours feedback meeting, Religious Observance meeting, Reps Conference, Graduation Ceremonies, APRC and UEB.</p> <p>WO – New 'Not On' video, Sexual Harassment Advice Service, Young Adult Carers Working Group, Graduation Ceremonies, interviews for Student Support Staff and Staff Forum preparation.</p>	Noted
4	Campaign Proposal - CAO	The campaign proposal submitted by the CAO was approved.	Approved
5	Campaign Proposal - ISO	The campaign proposal submitted by the ISO was approved. Officers agreed to promote the event.	Approved All
6	Degree	Officers discussed the logistics of the Graduation Ceremonies	Noted

	Congregations	and dates were confirmed.	
7	Guild Engagement/ Social Media	The following events are to be published on social media: <ul style="list-style-type: none"> - Disability in Sport Talk - Your Ideas Voting - International Students Event 	All
9	PTO's – Buddies	Officers agreed to book in a 30 minute catch up with their PTO's at the beginning of next term.	All
11	AOB	<p>Officer Away Day It was noted that the RRO was unable to make the Officer Away Day which is to be rearranged.</p> <p>Staff Forum Video Officers were reminded to film their part of the Staff Forum Video as soon as possible</p> <p>BUCU Strike Update Officers agreed that the Guild cannot support strike action if it has a detrimental effect on student education. The President and EO agreed to attend the BUCU demonstration but no decision is to be made on the Guild's stance until further information is received.</p>	<p>EP</p> <p>All</p> <p>Noted President/EO</p>

The meeting closed at 12:55.

Signed

Date