FULL TIME OFFICER GROUP MINUTES

Present
Ellie Keiller, President (Chair)
Adam Goldstone, Education Officer
Henny Green, Welfare Officer
Jess Levy, Representation and Resources Officer
Kris Ali, Housing and Community Officer
Rose Bennett, Postgraduate Officer
Shannon Farmer, Activities and Development Officer
Helena Bailey, Sports Officer

In Attendance
Jo Thomas, CEO
Rachel Jones, HR Coordinator (note taker)

The Chair opened the meeting at **12.00**

No	ITEM FOR DISCUSSION	NOTES	ACTION
1	**Minutes from 5.12.17**	The minutes from the meeting held on 5th December 2017 were approved as an accurate record of the meeting.	**Approved**
2	**Matters arising**	RRO ask re campaign pot LG to attend next FTOG re Student Voice Report RRO Leeds report GOG social in New Year - President	 **EO** **RRO** **President**
3	**Diaries**	**President** – Trustee Board, Officer and Manager Away Day, GOG, APDG, Strategy Working Group, Global Buddies Launch and Careers Network meeting. **EO** – Trustee Board, Officer and Manager Away Day, GOG, APDG, University Relationships, DPVC Education meeting, LES Rep Conference, Study Spaces Meeting and VCIR pre meeting **RRO** – Trustee Board, Officer and Manager Away Day, GOG, APDG, CQAAC, Strategy Working Group, Sustainable Transport meeting, Budget Review Group, College Education Committee, Global Buddies Launch, CEO 1-2-1 and Green Impact catch up **ADO** – Trustee Board, Officer and Manager Away Day, GOG, APDG, Student Groups Megaforum, Guild Awards meeting and Student Groups Executive **HCO** – Trustee Board, Officer and Manager Away Day, GOG, APDG, Selly Oak Crime meeting and Community Warden interviews **WO** – Trustee Board, Officer and Manager Away Day, GOG, APDG, SSA Interviews, CEO 1-2-1, Mental Health and Sport Campaign	**Noted**

		PGO – Trustee Board, Officer and Manager Away Day, GOG, APDG, Strategy Working Group, PVC Education meeting and Overcrowding Campaign **SO** – Trustee Board, Officer and Manager Away Day, GOG, APDG, UBSport Management Team meeting, College Education Committee, Mental Health and Sport Campaign and SGX	
4	**Mandate update**	Affordable Graduations - Messages to be changed, free photography being offered in grounds	**Action**
5	**Campaigns POT Proposal - BEAT**	£600 for socks only • To be funded themselves in future as it's a reoccurring campaign.	**Noted**
6	**Campaigns Pot Proposal – Womens History Month**	£1000 ring fenced £700 requested £700 approved	**Noted**
7	**Living Wage**	RRO presents & summarised - SO noted greater explanation required to explain higher price to student staff - RRO noted students would vote 'no' if facts given. - President noted open to possibility of paying Living Wage, queried relevance for accreditation - Values more important to Student Staff - Officers agreed to not support Living Wage accreditation due to cost implications. Bigger consultation about more inclusion & values for Student Staff - Include example £62,995 cost	**Noted**
8	**NSS18**	- Officer Team not boycotting NSS - NSS separated from TEF this year possibly - Optional questions including MH question which could be useful for Guild. - Partnership with University to explain why data is used	**Noted**
9	**Veto Button**	Thumbs up or Thumbs down RRO to speak for C&M & SV	**Actions RRO**
10	**VCQT Themes**	25th January - Fees & Finance - MH - Campus Development - Globalisation - Overcrowding	**Noted**
11	**Reclaim the Night**	6th February	**Noted**
12	**UEB**	Overcrowding – wait for meeting Group briefs before UEB to be arranged	**President**
13	**Vandalism Blog**	Brought back to next meeting	**President**
14	**Guild Engagement/Social Media**	Discussed	**Noted**
15	**Schools/Colleges Update**	Discussed	**Noted**
16	**Part Time Officer - Buddies**	GOG Update	**President**

17	**Officer Training & Development**	Discussed	**Noted**
18	**AOB**	Discussed	**Noted**

The meeting closed at **12.45**

Signed ……………………………………………………… **Date** ………………………………