

FULL TIME OFFICER GROUP MINUTES

Present

Jack Mably, President (Chair)
Ben Chapman, Activities & Development Officer
Izzy Lenga, Education Officer
Roberto Sorrentino, Housing & Community Officer
Remy Claustres, Sports Officer
Ross Strong, Welfare Officer

In Attendance

Jo Thomas, CEO
Eleanor Keiller, President Elect
Brandon Hattiloney, Representation and Resources Officer Elect
Chris Wilkinson, Education Officer Elect
Georgie Freeman, Sports Officer Elect
Isabel Nicholds, Housing and Community Officer Elect
Natalie Cox, Activities and Development Officer Elect
Rose Bennett, Postgraduate Officer Elect
Elliott Packham, Executive Assistant (minute taker)

Apologies

Daisy Lindlar, Representation & Resources Officer

The Chair opened the meeting at **12.05**.

No	ITEM FOR DISCUSSION	NOTES	ACTION
1	Minutes from 06.06.2016 20.06.2016 28.06.2016	The minutes from the 6 th , 20 th and 28 th June were approved.	Approved
2	Matters arising	There were no matters arising.	
3	Diaries	<p>President – Chair of Council phone call, degree congregations, meeting Cllr Jones and Cllr Griffiths, onecity handover and Dubai Project meeting.</p> <p>ADO – CEO 1-2-1, Welcome Week Committee, Exam Irregularity Student Representaiton, MDS-CEC and Staff Forum</p> <p>WO – Engagement Welcome Week sub group, SMS Welcome Week activity meeting, Drafting website content, Chancellor's Dinner and Dubai Project meeting.</p> <p>HCO – RA Welcome Week Sub Group, RA Handover, SMS Welcome Week meeting, meeting Cllr Jones and Cllr Griffiths and Staff Forum</p> <p>SO – BUCS Conference, UBSport meeting and Staff Forum</p>	Noted

4	Mandate Update	<p>All Officers are to ensure mandates are handed over to the new Officer Team.</p> <p>Water Fountains - The HCO noted that water fountains have been handed over to the WO.</p> <p>Live Music at the Guild - The ADO noted that OW is working on price packages for student groups.</p> <p>The EO entered the meeting at 12:20</p>	<p>All</p> <p>Noted</p> <p>Noted</p>
5	Guild Engagement/ Social Media	<p>The following items are to be promoted on social media:</p> <ul style="list-style-type: none"> • Societies Fair Facebook Page • The Guild is a 'poke stop' for the Pokemon Go app • Student Bricks promotion 	All
6	Schools/Colleges Update	There were no Schools/Colleges updates	Noted
7	PTOs - Buddies	There were no PTO updates	Noted
8	Officer Training and Development	There were no training and development updates	Noted
9	AOB	The President thanked the Officer Team for their hard work throughout the year and wished the new Officer Team good luck!	Noted

The meeting closed at **12:35**

Signed

Date