

FULL TIME OFFICER GROUP MINUTES

12:00am, Mandela Room

Present

Joshua Williams, President
 Ryan Ginger, Activities and Employability Officer (**AEO**)
 Tobiloba Adeyemi, Postgraduate Officer (**PGO**)
 Josh Dooler, Sports Officer Elect (**SO**)
 Joanne Park, International Officer (**IO**) (**Deputy Chair**)
 Amanda Sefton, Education Officer (**EO**)
 Millie Gibbins, Welfare & Community Officer (**WCO**)

Also in Attendance

Jo Thomas, Chief Executive (**JT**)
 Sam Jones, Interim Executive Assistant (note taker) (**SJ**)

Apologies

The Chair opened the meeting at 12:00.

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Minutes from 04.11.19	The minutes from the last meeting held on 4th November were approved as an accurate record of the meeting.	Approved
2	December Graduations	The Officer Team discussed sharing out December graduation ceremonies, and assigned ceremonies between officers.	Noted
3	UEB/Guild Agenda Items	The Officer team noted the following items to be added to the agenda for the upcoming UEB/Guild meeting: <ul style="list-style-type: none"> • Guild Review and Presentation • Campus Industrial Action • General Election 	Noted
4	Strike Pay	The Officer team discussed the upcoming industrial action, and the Officer team's preference for how the University should spend the additional wages. JT suggested putting forward the Guild's hardship fund as a recipient of additional funds. The Officer team agreed to put forward the Guild's hardship fund as an option for the additional funds.	Noted Noted
5	Union Relations	The President noted that they had drafted a 'Your Ideas' submission on the Guild's stance on the upcoming campus industrial action, as discussed in Guild Officer Group. JT noted that the idea should be discussed in full in GPDG. The Officer team agreed to the proposed wording of the submission.	Noted

6	General Election	<p>The President noted that Student Voice were supporting a student group to arrange local husting for the Edgbaston constituency.</p> <p>The EO noted University plans to register students automatically, and raised concerns that this may de-register students from their home address.</p> <p>The AEO noted that an update on appropriate conduct during the General Election would be sent to Student Groups in the coming days.</p> <p>The President suggested a possible joint statement with the Vice Chancellor, encouraging students to register to vote and turn out on election day.</p> <p>The President suggested officers change their social media profiles to 'register to vote', using NUS materials.</p> <p>The IO suggested producing a blog post, advising Commonwealth citizens on their right to vote.</p> <p>The AEO noted concerns about bias expressed by lecturers during teaching time.</p> <p>The PGO suggested taking an iPad to upcoming PG tea and cake events to allow students to register to vote.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
7	Diaries	<p>President – CEO 1:1, LGBTQ+ Meeting, Guild Review Panel meeting 3, Worklink Comms, Appointment's Panel training, OneCity catch-up, Welcome Address feedback meeting, Intro Student Voice staff, HAS meeting, SMT, International Student Communications, Coffee Morning, MedSoc, GPDG, Registrars meeting, Away Days.</p> <p>EO – SRSAB Briefing, 1:2 Kathy Armour, Catch up CSO, EPS meeting, Reps catch up, MyUoB Project Board, NATY meeting, School Rep training, Away Days.</p> <p>SO – UBS Briefing, Committee Handover, 1:2 CEO/UB Sport Director, Catering Review Workshop, College QAAC, GPDG, Management Meeting, Away Days.</p> <p>IO – Integration meeting, Commonwealth voters meeting, One World Meeting, Overseas student experience meeting, Global Café, Mentors meeting, CQAAC, Security forum planning, International Student Communications workshop, CHEF, Coffee Morning, GPDG, Away Days.</p> <p>PGO – SRSAB Briefing, UKES meeting 1:2 PVC Education, LinkedIn Learning meeting, NATY Strategic Oversight Board, SRSAB, Catering review workshop, Coffee Morning, GPDG, PGT space meeting, Away Days.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

		<p>AEO – EPS Pre-meeting, Groups meeting, Incidents Review, Guild Awards meeting, Review Panel meeting, EPS meeting, Elections Catch Up, 1:1 JSV Manager, MDS CEC pre-meeting, MDS CEC, Introduction meeting, Police meeting, meeting with Conservative society, catch up SG manager, CHEF, CEO 1:1, Coffee Morning, MedSoc project group, MedSoc Grants Meeting, GPDG, Away Days.</p> <p>WCO – VCIR meet up, UMC, Catch Up policy and campaigns coordinator, GTV filming, Catering review workshop, Coffee Morning, Away Days.</p>	<p>Noted</p> <p>Noted</p>
8	Manifesto Updates	<p>The WCO noted plans for a blog post about phone thefts in Selly Oak.</p> <p>The PGO noted that the PG Yoga session had had a low number of registrations, and asked the officer team to promote.</p> <p>The WCO noted plans for a regular service of sexual health testing kits in the Guild.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
9	Guild Engagement/ Social Media	<p>The Officer team noted the following items for Guild promotion:</p> <ul style="list-style-type: none"> • Voter Registration drive • Trans day of remembrance • PG Yoga 	<p>Noted</p>
10	School/College/ Dubai Update	<p>The Officer team discussed the upcoming trip to UoB Dubai campus.</p> <p>The IO noted proposals for an extension to University House, with an expansion of study space and teaching rooms.</p> <p>The President noted negative feedback from an EPS CQAAC meeting about student reps sign ups and a failure to reach sign up targets. The EO noted that EPS staff had been told not to promote student rep recruitment.</p> <p>The President noted an ongoing dispute over PGTA pay, with some staff threatening to walk out due to non-payment of wages.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
11	Part Time Officer Buddies	<p>The EO noted that plans for a commuter student's winter event with the CSO were well developed.</p> <p>The WCO noted that they were working with the WO on a moon cups campaign in the Guild.</p> <p>The SO noted plans for an LGBTQ+ sports day in collaboration with the LGBTQSO and DSO, and a blog post of LGBTQ+ students experiences in university sport.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>

12	Officer Training & Development	No Items noted.	Noted
13	AOB	<p>The Officer team discussed a proposal for a photo campaign in the Bramell concert venue. The Officer team agreed to discuss with GOG via email.</p> <p>The President noted plans for the first Guild Security Forum on the 29th November, as a chance for students to speak to University authorities about concerns over safety, with the WCO to chair.</p> <p>The WCO noted plans for a blog and GTV documentary about safety as the evenings grew darker.</p> <p>The WCO noted the possibility of an officer team litter pick. SJ to look at dates.</p> <p>The WCO noted plans to conduct focus groups on the quality of care at University mental health support services.</p> <p>The EO noted the upcoming national elections for the Union of Jewish Students. The officer team discussed Guild officers endorsing candidates, and agreed that officers should endorse candidates in a personal capacity.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>SJ</p> <p>Noted</p> <p>Noted</p>

The meeting closed at 13:30.

Signed

Date