

Full-Time Officer Group (FTOG)

Hybrid (Teams/Mandela)

Present

Emeline Brown, Activities & Employability Officer (**AEO**)
 Antonia Listratt, Guild President (**President**) (Chair)
 Jacob Dyke, Education Officer (**EO**)
 Abby Kenrick, Welfare & Community Officer (**WCO**)
 Simrah Inamdar, International Officer (**IO**)
 Aliasgar Gandhi, Postgraduate Officer (**PGO**)

Also in Attendance

Jo Thomas, Chief Executive (**JT**)
 Imara Powell, HR Coordinator (**IP**) (note taker)

Apologies

Abhijeet Patel, Sports Officer (**SO**)

The Chair welcomed everyone, and the meeting started at 13:05.

No	Item for Discussion	Notes	Action
1	Minutes of the Previous meeting (23.03.2026)	The Chair presented the minutes of the previous meeting, dated 23.03.2026 for the Officer Team's approval. The Officer Team approved the minutes as an accurate record of the meeting.	Noted Approved
2	Officer Top 3 Highlights from Previous Week	EO Student Voice Coordinator (Student Leadership) interviews, MSL feedback module project meeting, Birmingham Scholar Community practice. PGO Attended College Education committee meeting, Catch up with UoB colleague from Sports & Fitness. AEO Annual leave. Pub Manager interviews, Disciplinary panel. IO Annual leave. President Catch up with JB & MP regarding democracy, Mentoring session, Meetings regarding deportation of students.	Noted Noted Noted Noted Noted
3	Officer Diaries	EO 1-1 with Director of Education, STARS meeting, RGSU. PGO Student networks meeting, Interviews for Executive Assistant, Presenting results portal paper, UMC data review. AEO Activities committee, Catch up with Worklink. IO University Council, Meeting regarding international student strategy, Meeting with PGO & UoB colleagues regarding UMC data.	Noted Noted Noted Noted

		President JDW project group meeting, RGC, Briefing for finance committee.	Noted
4	Officer Projects	EO Planning for next year's election rep's forum training and handover, Working with WCO and JT for tutoring email response, Meeting with UoB colleagues regarding CMH. PGO Results portal work, Promoting PTES with Communications, UMC data work. AEO Ongoing Worklink communications, work with UoB colleagues around UoB Extra and employability, Preparations for Summer term, e.g. Grad Ball. IO UMC data work, Induction programme planning with UoB colleagues, International students strategy work. President Finalising 'Arms trade' policy protest, Meet with SI regarding campaign, Right to Protest policy work.	Noted Noted Noted Noted Noted
5	Schools/Colleges/ Dubai Update	PGO noted that PTES is at a 22% response rate and has received positive responses so far. PGO noted they hope the response rates pick up in May.	Noted
6	Part-Time Officers	Nothing to discuss.	Noted
7	AOB	Nothing to discuss. WCO joined at 13:30.	Noted Noted

The meeting finished at 13:35.