

**Present**

Isobel Lawson, Activities & Employability Officer **(AEO) (Chair)**  
 Benjamin Lockley, Postgraduate Officer **(PGO)** (via Zoom)  
 Florence Craddock, Sports Officer **(SO)**  
 Tinajie (Alice) Liu, International Officer **(IO)** (arrived at 12:35)  
 Vanessa Chigariro, Education Officer **(EO)**  
 Acacia Matthews, Guild President **(President)**  
 Reeve Isaacs-Smith, Welfare & Community Officer **(WCO)**

**Also in Attendance**

Jo Thomas, Chief Executive **(JT)**  
 Sam Jones, Executive Assistant **(SJ)** (note taker)

**Apologies**

The Chair welcomed everyone and the meeting started at 12:10

No	Item for Discussion	Notes	Action
1	<b>Minutes 09.05.23</b>	<p>The Chair presented the minutes of the previous meeting, dated Monday 9<sup>th</sup> May 2023, for the Officer Team's approval.</p> <p>The Officer Team approved the minutes as an accurate record of the previous meeting.</p>	<p><b>Noted</b></p> <p><b>Approved</b></p>
2	<b>Pay Staff / Students Well Campaign</b>	The President updated the Officer Team on a campaign request from Sheffield SU for the Guild to participate in, seeking student compensation nationally for lost teaching time on strike days and for staff who had lost wages during strike action. The WCO agreed to attend on behalf of the Guild.	<b>Noted</b>
3	<b>Campus Services Meeting Agenda - 25.05.23</b>	<p>The Officer Team discussed items to include on their agenda.</p> <ol style="list-style-type: none"> <li>1. Food and Beverage Outlets</li> <li>2. Teya Rewards Card</li> <li>3. Sports Access Fund</li> <li>4. Student Safety Update</li> <li>5. 'Be You at UOB' student experience report.</li> </ol>	<b>Noted</b>
4	<b>JUC Agenda - 16.05.23</b>	<p>The Officer Team discussed items to include on their agenda:</p> <ul style="list-style-type: none"> <li>• All Student Meeting</li> <li>• University Week for Officer Training - w/c 14<sup>th</sup> August.</li> </ul> <p>JT noted that Student Services had proposed several items.</p>	<b>Noted</b>

5	<b>Guild/UEB Meeting - 12.06.23</b>	To discuss in the following meeting.	<b>Noted</b>
6	<b>UoB Graduations July 2023</b>	SJ presented the UoB Graduation Timetable for July, for the Officer Team to sign up to attend graduation ceremonies as the Guild's representative.  The IO joined the meeting at 12:35.	<b>Noted</b>  <b>Noted</b>
7	<b>Trustee Board Preparation</b>	The Officer Team discussed the content of the Trustee Board papers.	<b>Noted</b>
8	<b>Officer Training Update</b>	JT updated the Officer Team on plans for the training programme for the incoming Officer Team. JT noted the range of planned External training planned for the summer. The Officer Team discussed their timetable for completing their handover documents.	<b>Noted</b>
9	<b>Officer Diaries</b>	The Officer Team discussed their diaries for the week ahead and possible clashes.  <b>IO</b> – Trustee Board, EDI Committee, All Student Meeting.  <b>SO</b> – Fun Run planning, Vice-Chancellor's Integrated Review, E&E Committee.  <b>EO</b> – UQAAC, Education & Innovation Advisory Group, Student Strategic Advisory Group Committee Meeting.  <b>PGO</b> – PG Mental Health & Wellbeing Meeting, SRSAB Agenda Setting, Student Rep Awards.  <b>President</b> – Trustee Board, SMT, Chancellor Appointments Committee, EDI Committee.  <b>WCO</b> - EDI Committee, Dignity & Respect Oversight Group, Cost of Living Group.  <b>AEO</b> – PSA Review, Med Soc Committee Mixer, H&S Committee.	<b>Noted</b>  <b>Noted</b>  <b>Noted</b>  <b>Noted</b>  <b>Noted</b>  <b>Noted</b>
10	<b>Projects</b>	The WCO updated the Officer Team on plans to expand the Guild's range of barrier contraceptives.  The AEO noted plans for a final clothes-swap event of the year, ahead of Grad Ball.	<b>Noted</b>  <b>Noted</b>
11	<b>Schools/Colleges/ Dubai Update</b>	The IO noted negative feedback from student reps in a recent College Education Committee on the University's planned changes to the academic calendar for 2023/24. The Officer Team discussed the academic calendar changes, noting that UoBE Festival 2024 would be extended over 3 weeks, however the whole University would no longer have a common reading week in January. The EO noted some positives in the calendar for assessment and feedback timings for STEM students.	<b>Noted</b>

		The Officer Team discussed a request from the Academic Services team to meet with the outgoing and incoming Officer Team. SJ to arrange a meeting or the outgoing officer team in the coming week.	<b>Noted</b>
<b>12</b>	<b>Part-Time Officers</b>	No Items noted.	<b>Noted</b>
<b>13</b>	<b>AOB</b>	No Items noted.	<b>Noted</b>