

Present

Jacob Dyke, Education Officer (**EO**) (Chair)
 Emeline Brown, Activities & Employability Officer (**AEO**)
 Antonia Listratt, Guild President (**President**)
 Simrah Inamdar, International Officer (**IO**)
 Aliasgar Gandhi, Postgraduate Officer (**PGO**)

Also in Attendance

Jo Thomas, Chief Executive (**JT**)
 Amy Simon, Executive Assistant (**AS**) (note taker)

Apologies

Abhijeet Patel, Sports Officer (**SO**)
 Abby Kenrick, Welfare & Community Officer (**WCO**)

The Chair welcomed everyone, and the meeting started at 14:34.

| No | Item for Discussion | Notes | Action |
|----|--|--|--|
| 1 | Minutes of the Previous meeting (09.02.26) | The Chair presented the minutes of the previous meeting, dated 9 th February 2026 for the Officer Team's approval. Officers agreed to review the minutes. | Noted Noted |
| 2 | Officer Top 3 Highlights from Previous Week | EO – 121 with Provost, College Education Committee, University Recruitment and Targets Board. PGO – Guild Action Group, PG Valentine's Day event. AEO – JDW Building Service Impact group, Worklink x Community Breakfast, Chairs' Network IO – meeting with PVC International, meeting with Senior Student Group Coordinator, meeting with E-Uniwell Chief Student Officer. President – Town Hall planning with Residence Life, Anti-Apartheid week planning, dealing with Disciplinary Appeals. | Noted Noted Noted Noted |
| 3 | Officer Diaries | The Officer Team discussed their key meetings for the week ahead: EO – 121 with Interim Head of Social Sciences, meeting with EPS Deputy Heads of College, Survey Task and Finish group. PGO – PG&I forum planning, PG&I forum, Community Breakfast x PGT leads, Disciplinary Appeal for Activities Committee. | Noted Noted |

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| | | <p>AEO – Good Campus Relations, Sustainability Award filming, Activities Committee, Student Groups Engagement Plan Review.</p> <p>IO – Disciplinary Appeal for Activities Committee, UoB Xtra steering group, Dubai Operations pre-meet.</p> <p>President – Good Campus Relations, meeting with Redbrick, meeting with Russell Groups Students’ Union, Interviews, Society appeals.</p> | <p>Noted</p> <p>Noted</p> <p>Noted</p> |
| 4 | Officer Projects | <p>EO – Student Assessment template, Mental Health policies, URAT recruitment coordination.</p> <p>PGO – PG&I Forum, Research Portal, PG Community.</p> <p>AEO – ACS Careers Workshop, Community Breakfast, Sustainability Award, Worklink job project.</p> <p>IO – International Student Hub proposal, PG&I forum, Orientation/Induction programme.</p> <p>President – Anti-apartheid week, Bank and Insurance reviews, Sustainability policy.</p> | <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> |
| 5 | Schools/Colleges/ Dubai Update | EO noted there is a new Deputy Head of College in LES. | Noted |
| 6 | Part-Time Officers | No items to discuss. | Noted |
| 7 | AOB | <p>IO noted University Council dinner in the summer.</p> <p>JT noted the Officers will be visiting the Leeds Students’ Union on Friday 27th February and an agenda was drafted.</p> | <p>Noted</p> <p>Noted</p> |

The meeting finished at 14:00.