

Full-Time Officer Group (FTOG)

Teams or Mandela

Present

Alex Keen, Education Officer **(EO)** (Chair)
 Syed Sadath, Guild President **(President)**
 Hope Aquilina, Welfare & Community Officer **(WCO)**
 Lara Parker, Sports Officer **(SO)**

Also in Attendance

Chike Dike, Executive Assistant **(CD)** (note taker)

Apologies

Ravikiran Rajashekar, International Officer **(IO)**
 Ritakshi Maheshwari, Postgraduate Officer **(PGO)**
 Devansh Jhamnani, Activities & Employability Officer **(AEO)**
 Jo Thomas, Chief Executive **(JT)**

The Chair welcomed everyone, and the meeting started at 12:00.

No	Item for Discussion	Notes	Action
1	Minutes of the Previous meeting (09.12.24)	<p>The Chair presented the minutes of the previous meeting, dated the 9th of December 2024 for the Officer Team's approval.</p> <p>The Officer Team approved the minutes as an accurate record of the meeting.</p>	<p>Noted</p> <p>Noted</p>
2	Officer Updates from Previous Week	<p>SO highlighted graduations last week and Finance Committee,</p> <p>WCO noted there was a lot of content filming and a meeting about Selly express.</p> <p>EO noted the SANDAM meeting and the follow up meeting to discuss the actions from SANDAM.</p> <p>President also noted graduation and Finance Committee.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
3	Officer Diaries	<p>The Officer Team discussed their key meetings for the week ahead: Team 12 meeting.</p> <p>SO – Activities Committee Grant, Monthly West Midlands Sabbatical Officer Group, Guild/Library meeting.</p> <p>WCO – Student Living Group meeting, EDI taskforce.</p> <p>EO – Activities Committee Grant, Monthly West Midlands Sabbatical Officer Group, Guild/Library meeting, catch up with Registry.</p> <p>President – Visit from former Guild President/tour.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
4	Officer Projects	EO - Setting up meeting with Med school representatives.	Noted

		SO – Sports Access Fund, Clubs Exec. WCO – Cookbook, Housing Events, Ecofriendly stall at freshers. President - Two-pound lunch.	Noted Noted Noted
5	Schools/Colleges/ Dubai Update	Nothing to discuss.	Noted
6	Part-Time Officers	Nothing to discuss.	Noted
7	AOB	SO noted it would be useful for the officer team to indicate which officers will be working at the office for the week. EO highlighted that the Palestine solidarity motion was passed by a majority. The Officers noted that there were no issues with the motion.	Noted Noted

The meeting finished at 13:00.