

Present

Florence Craddock, Sports Officer (**SO**) (**Chair**)
 Benjamin Lockley, Postgraduate Officer (**PGO**)
 Acacia Matthews, Guild President (**President**)
 Reeve Isaacs-Smith, Welfare & Community Officer (**WCO**)

Also in Attendance

Jo Thomas, Chief Executive (**JT**)
 Sam Jones, Executive Assistant (**SJ**) (note taker)

Apologies

Tinajie (Alice) Liu, International Officer (**IO**)
 Isobel Lawson, Activities & Employability Officer (**AEO**)
 Vanessa Chigariro, Education Officer (**EO**)

The Chair welcomed everyone and the meeting started at 12:05.

No	Item for Discussion	Notes	Action
1	Minutes 03.02.23	<p>The Chair presented the minutes of the previous meeting, dated Monday 3rd April 2023, for the Officer Team's approval.</p> <p>The Officer Team approved the minutes as an accurate record of the previous meeting.</p>	<p>Noted</p> <p>Approved</p>
2	SHAG Week	<p>The WCO updated the Officer Team on plans for Sexual Health & Guidance (SHAG) Week this week, with stalls planned from the 'Umbrella' sexual health charity. The Officer Team discussed other possible events and services to promote during the week, including contraceptives available in the Guild. The WCO noted plans to order additional materials, including dental dams, for distribution to students free of charge. The Officer Team discussed possible involvement from the Not On ambassadors to run a stall throughout the week.</p>	Noted
3	JUC Agenda – 18.04.23	<p>The Officer Team discussed items for the Joined-Up Conversations meeting agenda, on the 18th April 2023:</p> <ol style="list-style-type: none"> 1. Marking & Assessment Boycott 2. Officer Elections Update 3. Freedom of Speech 4. Democracy Review Update 5. Meal Plan & Vale Shop 6. Cost of Living 	Noted

4	Scrutiny Panel Reports	The President reminded the Officer Team to complete their Scrutiny Panel reports ahead of the next meeting.	Noted
5	University Council Strategy Day – 20.04.23	The Officer Team discussed their availability to attend a portion of the University Council Strategy Day on the 20 th April 2023. The Officer Team identified the EO, PGO and WCO. SJ to rearrange meetings for the EO.	SJ
6	Officer Action Plans	SJ reminded the Officer Team to updated their action plans and circulate ahead of the next Trustee Board meeting.	Noted
7	A/L Planning	JT reminded the Officers to arrange to take their A/L and TOIL ahead of the start of the new Officer Team beginning their training on Monday 29 th June 2023.	Noted
8	Officer Diaries	<p>The Officer Team discussed their diaries for the week ahead and possible clashes.</p> <p>President – Community Iftar on Campus, Joined-Up Conversations, SMT meeting, University Council Strategy Day.</p> <p>IO – A/L, Community Iftar on Campus.</p> <p>WCO – SHAG day, Old Joe trip, Joined-Up Conversations, Community Iftar on Campus.</p> <p>SO – Community Iftar on Campus, Activities Committee Grant Funding meeting, Sustainability Steering Group, By-Election drop-in sessions, Sports Hardship funding meeting.</p> <p>AEO – A/L, Community Iftar on Campus, Activities Committee grant allocations, Grad Ball planning meeting, H&S Committee, Graduate Attributes meetings, Engagement Committee.</p> <p>PGO – Community Iftar on Campus, Police Advisory Group meeting, Vice-Chancellor’s Integrated Review, CAL Education Committee, University Council Visit, Video Filming, Parade Planning.</p> <p>EO – A/L, Community Iftar on Campus.</p> <p>The WCO noted a clash for a Selly Oak Stakeholders meeting. The PGO agreed to attend.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
9	Projects (Discussion on Last 12 Weeks)	The Officer Team agreed to defer the item to the following week.	Noted
10	Schools/Colleges/ Dubai Update	JT noted that work was continuing on engaging with the Dubai Student Leaders.	Noted
11	Part-Time Officers	The Officer Team discussed the level of engagement with their Part-Time Officer buddies. The WCO noted that the PTO’s had been offered free tickets to Birmingham Pride.	Noted

12	AOB	<p>JT updated the Officer Team on progress in reviewing arrangements for their involvement in University Misconduct Committee (UMC) hearings and other appeal hearings, noting discussions with Guild Advice.</p> <p>The Officer Team discussed the University's stance on a planned Marking & Assessment boycott planned by UCU as part of industrial action, and the University's published commitment that no students will be prevented from graduating as expected at the end of the year due to the boycott.</p> <p>The President reminded Officers for the deadline for submitting Your Ideas proposals for the next round of voting.</p> <p>The Officer team discussed the management of the University's hardship fund, noting that response times had been longer than ideal. The SO agreed to feed into discussions on the Sports hardship fund.</p> <p>The President noted that the results of the Officer By-Elections would now be announced at 5pm following the close of voting on</p> <p>The PGO asked about progress on works with the building. JT noted that building work had progressed well while the building had been closed over the Easter period, but snagging would be picked up at the end of the project.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
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The Chair closed the meeting at 13:00.