

### Present

Jack Mably, President (Chair)  
 Ben Chapman, Activities & Development Officer  
 Daisy Lindlar, Representation & Resources Officer  
 Izzy Lenga, Education Officer  
 Remy Claustres, Sports Office  
 Roberto Sorrentino, Housing & Community Officer  
 Ross Strong, Welfare Officer

### In Attendance

Jo Thomas, CEO  
 Elliott Packham, Executive Assistant (minute taker)

The Chair opened the meeting at 12:05.

No	ITEM FOR DISCUSSION	Notes	ACTION
1	<b>Minutes from 11.01.16</b>	The minutes from 11 <sup>th</sup> January were approved.	<b>Approved</b>
2	<b>Matters arising</b>	There were no matters arising	<b>All</b>
3	<b>Diaries</b>	<p><b>President</b> – SMT, Give It A Go Fair (GIAG), Winter Spectacular catch up, Welfare Zone conference call, SPRC and Working Wonders Planning meeting</p> <p><b>HCO</b> – GIAG, Urban Cycles meeting, General Manager Student Accommodation &amp; Campus Cleaning regarding Chamberlain hall, Selly Oak futures and RA Operations Committee.</p> <p><b>SO</b> – UBS meeting, sports club captains meeting, GIAG, SO candidate meeting, 1-2-2 meeting with Director of Sport and Guild CEO and VC review.</p> <p><b>ADO</b> – GIAG setup, Working Wonders Planning meeting, Health and Safety Committee and Student Equality and Diversity Committee</p> <p><b>EO</b> – Student Reps catch up, Rep training, GSMB, University Education Committee, meeting with Joe Luckett regarding QAA and PG taught focus group.</p> <p><b>WO</b> – Disability sport meeting, 360 Reviews, sight loss awareness session trial session, welfare survey catch up and campaign meetings.</p>	<b>Noted</b>
4	<b>Offices</b>	The RRO raised a discussion about the possible relocation of the Officers offices due to there being an eight Full Time Officer next year. Officers agreed to discuss the relocation with the New Officer Team and the RRO will discuss the plans with MC.	<b>Noted</b>  <b>ALL RRO</b>
5	<b>Training Request - RRO</b>	Officers approved the RRO's training request to attend the Pro Venture course.	<b>Approved</b>

6	<b>Training Request - ADO</b>	Officers approved the RRO's training request to attend the Pro Venture course.	<b>Approved</b>
7	<b>Organ Donation Awareness</b>	The SO raised a discussion about Organ Donation and notified them of a potential campaign raising awareness of it.	
8	<b>Guild Engagement/ Social Media</b>	The following events are to be published on social media: <ul style="list-style-type: none"> <li>• Give It A Go Fair</li> <li>• OQT</li> <li>• Molly Thomas refugee collection</li> <li>• Postgraduate Officer</li> </ul>	<b>All</b>
9	<b>Schools/ Colleges Update</b>	The SO mentioned that CAL raised an issue about students not reading their feedback. Officers agreed that feedback needed to be more specific in some cases for it to be worth reading.	<b>Noted</b>
10	<b>PTO's – Buddies</b>	There were no PTO updates	
11	<b>AOB</b>	<p><b>ARAF Conference</b> The EO informed Officers that two delegates were invited to attend the ARAF Conference. Officers agreed to invite the ARAFO and EMO to attend.</p> <p><b>Safety In Selly Oak</b> The HCO informed Officers that a number of mugging incidents occurred over the weekend in Selly Oak. The HCO will send out communication to students with safety tips.</p> <p><b>#Cut the costs</b> The EO informed Officers that some unions are live streaming the national debate on University Maintenance Grants. Officers agreed to use the Tolkien Room to live stream the debate. The EO will make a Facebook event.</p> <p><b>Nominations Stalls</b> Officer agreed who should attend the nominations stalls this week</p> <p><b>Elections Banners</b> The RRO raised a discussion about banners promoting elections. It was noted that the usual banner over mermaid square cannot be 'dropped' and a cherry picker would need to be used due to the black huts at considerable expense. Officers discussed the removal of the black huts and the CEO will ask Facilities if an alternate location can be sorted.</p>	<p><b>President EO</b></p> <p><b>Noted HCO</b></p> <p><b>Noted EO</b></p> <p><b>All</b></p> <p><b>JT</b></p>

The meeting closed at 13:05.

Signed .....

Date .....