

**Present**

Joseph Hill, Education Officer **(EO)** (Chair)  
 Cat Hardiman, Sports Officer **(SO)**  
 Harry Brooks, Activities & Employability Officer **(AEO)**  
 Tianjie (Alice) Liu, International Officer **(IO)**  
 Benjamin Lockley, Postgraduate Officer **(PGO)**  
 Amira Campbell, Guild President **(President)**

**Also in Attendance**

Jo Thomas, Chief Executive **(JT)**  
 Sam Jones, Executive Assistant **(SJ)** (Note taker)

**Apologies**

Dean Turner, Welfare & Community Officer **(WCO)**

The Chair welcomed everyone and the meeting started at 13:00.

No	Item for Discussion	Notes	Action
1	<b>Minutes of the Previous meeting (12.03.24)</b>	The Chair presented the minutes of the previous meeting, dated the 12 <sup>th</sup> March 2024, for the Officer Team's approval.  <b>The Officer team approved the minutes as an accurate record of the meeting.</b>	<b>Noted</b>  <b>Approved</b>
2	<b>Chancellor's Dinner - 04.07.24</b>	SJ noted that several officers had now been invited to attend the Chancellor's Dinner, planned for the 4 <sup>th</sup> July 2024. SJ to liaise with the University on the invitation of the remaining officers.	<b>SJ</b>
3	<b>Officers Away Day - 26.03.24</b>	The Officer team discussed possible venues for their away day on the 26 <sup>th</sup> March 2024. SJ to book the agreed venue.	<b>SJ</b>
4	<b>JUC Agenda Items – 11.04.24</b>	The Officer Team noted that a number of them would be unavailable for the next JUC meeting. SJ to review.  The Officer Team discussed the following possible items for the next JUC meeting: <ul style="list-style-type: none"> <li>• Elections 2024 Results</li> <li>• ValeFest planning</li> <li>• Cleaning fees for Society Roombookings</li> <li>• Sports Club financial roll-over.</li> <li>• Israel/Palestine</li> </ul>	<b>SJ</b>          <b>Noted</b>
6	<b>Officer Diaries</b>	The Officer Team discussed their key meetings for the week ahead:	

		<p><b>IO</b> – Language Café event, Guild Awards, Dubai visit, Meeting with Dubai contact for campus tour, meeting with Dubai senior management, meeting with Dubai Student Leaders.</p> <p><b>AEO</b> – TOIL, Guild Awards Hosting, Roombookings Policy review, Strategic Review of DARO.</p> <p><b>SO</b> – Sustainability Engagement Action Group, Sports Access Fund meeting, Activities Committee meeting, A/L.</p> <p><b>PGO</b> – 1:1 CEO, PG and International Spring party in Joe’s Bar, Catch-Up with Student Voice &amp; Representation Manager.</p> <p><b>EO</b> – Learner Analytics Oversight Group, Guild Awards, University Professional Development Advisory Board, A/L.</p> <p><b>WCO</b> – Guild Awards, CAL CQAAC meeting, University Wellbeing Focus-Groups.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
7	<b>Officer Projects</b>	<p>The IO updated the Officer Team on the upcoming Language Café event for March, which was taking place that day.</p> <p>The SO noted plans for the remaining LGBT+ Rainbow Laces to be distributed to sports team EDI committee members during committee training.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>
8	<b>Schools/Colleges/ Dubai Update</b>	No items noted.	<b>Noted</b>
9	<b>Part-Time Officers</b>	JL updated the Officer Team on plans for the induction of the new paid PTO-roles, which would be paid pro-rata 1 day per week for 40 weeks of the year. JL noted that following the announcement of Officer Election results, the Student Voice team would be focusing on an expanded onboarding programme for next-year’s PTOs.	<b>Noted</b>
10	<b>AOB</b>	<p>The Officer Team discussed possible agenda items for the next Guild Officer Group (GOG) meeting:</p> <ul style="list-style-type: none"> <li>• Officer Elections De-brief</li> <li>• Dubai visit and discussion points.</li> <li>• 2024/25 Handovers</li> </ul>	<p><b>Noted</b></p> <p><b>Noted</b></p>

The meeting finished at 13:40