

FULL TIME OFFICER GROUP MINUTES

Present

Eleanor Keiller, President
Brandon Hattiloney, Representation and Resources Officer
Chris Wilkinson, Education Officer
Georgie Freeman, Sports Officer
Isabel Nicholds, Housing and Community Officer
Natalie Cox, Activities and Development Officer
Rose Bennett, Postgraduate Officer

In Attendance

Jo Thomas, CEO
Lisa Clark, HR Manager (minute taker)

The Chair opened the meeting at **12.10**.

No	ITEM FOR DISCUSSION	NOTES	ACTION
1	Minutes from 11.07.16	The minutes from the 11 th July were approved.	Approved
2	Matters arising	There were no matters arising.	
3	Diaries	<p>President – Meeting Library Services, Lobbying MP's on the HE Paper, Student Voice Team Meeting, meeting Venues regarding a Women's only event, Registrar meeting, Guild tour, meeting the PVC Education, FTOG planning and the HAS Oscars.</p> <p>ADO – Good Campus Relations, Student Groups meeting, Guild tour, Guild tour, meeting the PVC Education and FTOG planning</p> <p>WO – Good Campus Relations, meeting with Emily Owen, meeting with Advice Manager, meeting with Director of Student Services, Guild tour, meeting the PVC Education and FTOG planning</p> <p>HCO – CMC meeting, CAL handover with Shelby, HAS Oscars Guild tour, meeting the PVC Education and FTOG planning</p> <p>SO – Staff inductions at the sports centre, 122 meeting with CEO and Director of Sport, Sports Centre Task Group, Guild tour, meeting the PVC Education and FTOG planning</p> <p>PGO – Student Experience meeting, PGT meeting, Grad School Management Board, Guild tour, meeting the PVC Education and FTOG planning</p> <p>EO – Higher Education Lead and Change, Guild tour, meeting the PVC Education and FTOG planning</p> <p>RRO – Social Value Breakfast, meeting with Student Voice, Guild tour, meeting the PVC Education and FTOG planning.</p>	Noted

4	Mandate Update	The President will discuss water fountains and tea/coffee making facilities in the New Library Project Task Group.	President
5	Campaigns Pot Proposals	<p>The WO presented a campaign proposal for Staff Mental Health First Aid Training. Officers discussed and approved the request for £3124 of funding to provide training to 16 members of staff.</p> <p>A request from PGMSA was presented to FTOG requesting for £700 to enable them to put on events for PG Students. The PGO will discuss this further with PGMSA. The proposal was not approved.</p>	<p>Approved</p> <p>PGO</p>
6	Officer Buddies	<p>The President opened a discussion about which Full Time Officers will be paired with:</p> <ul style="list-style-type: none"> • President – SSO • ADO – CAO • PGO – ARARO, ISO, MPTSO • RRO – EEO, EMO • EO – HSO • HCO – WO • WO – LGBTQ • SO – DSO 	Approved
7	Campaign Meeting	The President opened a discussion about a campaign meeting. The President is to look in the Officers calendars to arrange a meeting.	President
8	HE Bill	The EO presented an overview of the HE Bill to FTOG. All Officers agreed to oppose the HE Bill. All Officers are to lobby MP's regarding this.	All
9	Guild Engagement/ Social Media	It was noted that Officers have a PR and Social media training session later that afternoon.	Noted
10	Schools/Colleges Update	The President is to meet with some sociology and politics students regarding changes to their course.	Noted
11	PTOs - Buddies	All Officers are to make contact with their PTO Buddies this week.	Noted
12	Officer Training and Development	There were no training and development updates	Noted
13	AOB	<p>Freshers' Fest</p> <p>The President noted that Freshers' Fest Tickets are increasing from £65 to £75. Officers discussed this change. EK is to get a full price list of the different tickets.</p> <p>The HCO is to ask AC where the extra money has been invested to justify in the increase in ticket price and will circulate this to FTOG.</p> <p>It was noted that an event organised by HAS at the Duck and Scholar is an additional £5, bringing the cost to £75. Officers are to encourage AC to promote the fact that Joe's is open, with free entry, on the same night.</p>	<p>President</p> <p>HCO</p> <p>All</p>

The meeting closed at **13:05**

Signed

Date