

FULL TIME OFFICER GROUP MINUTES

12:00am, Mandela Room

Present

Joshua Williams, President (**Chair**)
 Ryan Ginger, Activities and Employability Officer (**AEO**)
 Tobiloba Adeyemi, Postgraduate Officer (**PGO**)
 Josh Dooler, Sports Officer Elect (**SO**)
 Joanne Park, International Officer (**IO**) (**Deputy Chair**)
 Amanda Sefton, Education Officer (**EO**)
 Millie Gibbins, Welfare & Community Officer (**WCO**)

Also in Attendance

Jo Thomas, Chief Executive (**JT**)
 Sam Jones, Interim Executive Assistant (note taker) (**SJ**)

Apologies

None.

The Chair opened the meeting at 12:00.

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Minutes from 11.11.19	The minutes from the last meeting held on 11th November were approved as an accurate record of the meeting.	Approved
2	Stop the War Society	<p>The AEO noted concerns raised regarding the national affiliation of 'Stop the war' Society to the national body, and allegations of links between the national body and groups sympathetic to terrorism.</p> <p>The AEO noted that the society had only recently been recognised, and from speaking to other Unions with 'Stop the war' societies, they had not reported any problems.</p> <p>The EO noted concerns about the stance of the national organisation on international terrorist groups and conflicts, and the impact this may have on student's feeling safe on campus.</p> <p>The Officer team agreed to arrange a meeting with the group to discuss their plans and position on the allegations towards the national body. AEO to arrange.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>AEO</p>
3	Rainbow Laces & LGBTQ+ Sports Week	<p>The SO updated the officer team on plans for pride sports night and the LGBTQ rainbow laces campaign.</p> <p>The SO noted plans were well developed for pride sports night at Joes Bar. The President noted the need for robust security during the event.</p>	<p>Noted</p> <p>Noted</p>

4	Selly Oak Additional Licencing	<p>The WCO updated the officer team on plans for an 'additional licencing scheme' in Selly Oak. The WCO noted that at the request of the Guild several years previous, the roll out of the scheme had been paused due to fears that the cost of implementation would be passed onto student tenants.</p> <p>The President and EO noted concerns that a high charge on landlords would be passed onto students.</p> <p>The WCO noted the significant benefits from the additional licencing scheme in enforcing higher standards of conduct by private landlords. WCO to bring back cost/benefit analysis to the next FTOG meeting and investigate the licence criteria.</p>	<p>Noted</p> <p>Noted</p> <p>WCO</p>
5	Bolton SU	<p>The President noted the recent fire in student accommodation at the University of Bolton, which had caused significant numbers of students to lose their personal possessions and be placed into emergency accommodation. The President noted reports that the cladding on the building was the same type which was involved in the Grenfell Tower tragedy.</p> <p>The President noted discussions with University Estates about any UoB buildings that could be at risk of a similar incident.</p> <p>The President noted the possibility of arranging a collection for donations to the affect students.</p> <p>The AEO noted a recent letter from the Education Secretary to Vice-Chancellors about the incident.</p> <p>The Officer team agreed to send their condolences and support to Bolton SU, and offer any support possible.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
6	Climate Assembly	<p>The Officer team discussed a proposal from UoB Extinction Rebellion society for a 'climate assembly' during the campus industrial action. The SO agreed to pass on to E&E committee.</p>	<p>SO</p>
7	Union Relations	<p>The Officer team discussed Guild communications in relation to the campus industrial action and the Guild's position as a neutral party.</p> <p>The President noted the Guild's position outlined in the Guild's beliefs and commitments, passed the previous year.</p> <p>The Officer team agreed to discuss the Guild's stance with their Part-Time Officer buddies.</p>	<p>Noted</p> <p>Noted</p> <p>All</p>
8	General Election	<p>The President noted that a statement on the upcoming General Election had been drafted together with the Vice Chancellor, encouraging students to register to vote and engage with the electoral process.</p> <p>The Officer team discussed the possibility of incentives for students to register and turnout to vote.</p>	<p>Noted</p> <p>Noted</p>

9	Diaries	<p>President – Call with Uni HR, CEO 1:1, Income Generation Task and Finish group, Dubai Trip.</p> <p>EO – Student Voice team meeting, Dubai Trip.</p> <p>SO – UBS Briefing meeting, Shortlisting, Income Generation Task and Finish Group, Student Consultation update, UpRoar meeting, VCIR meeting, DSO catch up, Club Development Catch Up.</p> <p>IO – Dubai Trip.</p> <p>PGO – Student Voice Team meeting, Black Student Experience Catch up, PGMSA meeting, PG Ball planning meeting, PG Sports day, LinkedIn Learning meeting, GRB meeting, Law CPC meeting, PG Karaoke.</p> <p>AEO – TOIL, SGX Agenda setting, Student Groups Workshop, Health and Safety committee, UoBE catchup, Incidents meeting, JSV team meeting, Society meeting, Teaching and Learning Project Board, Student Groups policy review meeting, Redbrick Proofing, VCIR Training, TOIL.</p> <p>WCO – Christmas on campus selection panel meeting, UoBE catch up, Accommodation Services meeting, Office hours, Umbrella training, 1:1 community welfare manager, VCIR training, Shortlisting, Student Services catch up, Out of Hours support workshop, Shortlisting.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
10	Manifesto Updates	The President noted that the first Security forum had been pushed back to January to due staff availability.	Noted
11	Guild Engagement/ Social Media	<p>The Officer team noted the following items for Guild promotion:</p> <ul style="list-style-type: none"> • Voter Registration drive • Societies Night Tickets 	Noted
12	School/College/ Dubai Update	<p>The Officer team discussed the upcoming trip to UoB Dubai campus.</p> <p>The EO noted that briefings were being arranged for CQAAC and CEC meetings going forwards.</p> <p>The IO noted items of concern in the computer science VCIR process.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
13	Part Time Officer Buddies	The SO noted that they were meeting with the DSO and LGBTQSO to discuss LGBTQ and accessible sport.	Noted
14	Officer Training & Development	The Officer team discussed arranging disclosure training for PTOs.	Noted
15	AOB	The Officer team discussed a new format for the FTOG agenda and agreed new rules for the meeting.	Noted

		<p>The AEO noted plans for Guild Awards 2020. The officer team discussed compares for the Guild Awards Ceremony and how to ensure responsibility for conduct. The Officer team agreed to reach out to student groups to put forward possible compares and for the final decision to be taken at a more senior level.</p> <p>The AEO noted an outstanding action to implement Officer 'out of office' notices on social media, in line with disclosure training.</p>	<p>Noted</p> <p>Noted</p>
--	--	---	---

The meeting closed at 13:30.

Signed

Date

DRAFT