

**Present**

Joseph Hill, Education Officer **(EO)** (Chair)  
 Cat Hardiman, Sports Officer **(SO)**  
 Tianjie (Alice) Liu, International Officer **(IO)**

**Also in Attendance**

Jo Thomas, Chief Executive **(JT)**  
 Amber Challinor, HR Coordinator **(AC)** (note taker)

**Apologies**

Harry Brooks, Activities & Employability Officer **(AEO)**  
 Dean Turner, Welfare & Community Officer **(WCO)**  
 Amira Campbell, Guild President **(President)**  
 Benjamin Lockley, Postgraduate Officer **(PGO)**

The Chair welcomed everyone and the meeting started at 12:00.

No	Item for Discussion	Notes	Action
1	<b>Minutes of the Previous meeting (13.05.24)</b>	<p>The Chair noted that as only three members of the Officer Team were present at the meeting, the minutes from 13.05.24 could not yet be approved as the meeting was not quorate.</p> <p>The minutes from 13.05.24 to be carried over to the next FTOG meeting.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>
2	<b>Library meeting</b>	<p>The EO noted that there was an upcoming meeting that week with the UOB Library Services, but that there was likely to be little that needed discussing at the meeting.</p> <p>The Officer Team agreed that this meeting should be postponed until July if possible, when the incoming EO could attend with the outgoing EO.</p> <p>The EO to arrange this with Library Services.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>EO</b></p>
2	<b>Officer Diaries</b>	<p>The Officer Team discussed their key meetings for the week ahead:</p> <p><b>EO</b> – Guild Action Group (Academic Rep), Survey Action Group, Guild EPS discussion.</p> <p><b>SO</b> – Attended the April society of the month meeting on behalf of the AEO. Meeting with UB Sport memberships, Activities Committee Sub-group</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>

		<b>IO</b> – College Education Committee Meeting, Filming videos for Language Picnic, Meeting with the incoming IO.	<b>Noted</b>
<b>3</b>	<b>Officer Projects</b>	The IO noted that the location for the upcoming Language Picnic is currently the Green Heart.  JT recommended that the IO look into alternative locations for the picnic if required. The IO to speak to the UOB Xtra team regarding this.	<b>Noted</b>  <b>IO</b>
<b>4</b>	<b>Schools/Colleges/ Dubai Update</b>	Nothing to discuss.	<b>Noted</b>
<b>5</b>	<b>Part-Time Officers</b>	Nothing to discuss.	<b>Noted</b>
<b>6</b>	<b>AOB</b>	The IO noted the Officer Teams' upcoming attendance at Birmingham Pride on Saturday 25 <sup>th</sup> May.	<b>Noted</b>

The meeting finished at 12:20