

Present

Tinajie (Alice) Liu, International Officer **(IO) (Chair)**
 Reeve Isaacs-Smith, Welfare & Community Officer **(WCO)**
 Benjamin Lockley, Postgraduate Officer **(PGO)**

Also in Attendance

Jo Thomas, Chief Executive **(JT)**
 Sam Jones, Executive Assistant **(SJ)** (note taker)

Apologies

Isobel Lawson, Activities & Employability Officer **(AEO)**
 Acacia Matthews, Guild President **(President)**
 Vanessa Chigariro, Education Officer **(EO)**
 Florence Craddock, Sports Officer **(SO)**

No	Item for Discussion	Notes	Action
1	Minutes from 15.11.2022	<p>The Chair presented the previous minutes, dated the 15th November 2022, for the Officer Team's approval.</p> <p>The Chair notes that the meeting was not quorate. SJ to circulate the minutes and agreed actions for approval.</p>	<p>Noted</p> <p>SJ</p>
2	PG Space	The PGO updated the Officer Team on plans for the PG Space in the Guild building, noting that research was ongoing to understand the current usage of the study space in the building.	Noted
3	Joined Up Conversations	<p>The Officer Team discussed the upcoming meeting of 'Joined Up Conversations', with University managers. The PGO agreed to chair the meeting, in the President's absence.</p> <p>The WCO asked Officers to feedback on any updated cost of living information ahead of the meeting.</p> <p>The PGO updated the Officer Team on plans for a new 'parents and carers' group online.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
4	Car Parking Feedback	The Officer Team discussed an invitation from the University to feedback on proposed to campus car parking arrangements. SJ to circulate information to the PGO.	SJ
5	Officer Key Meetings	<p>IO – IST Team meeting, Study Abroad team meeting, EDI Taskforce.</p> <p>WCO – Residence Life T&F Group, Cost of Living Working Group, Academic Integrity meeting.</p>	<p>Noted</p> <p>Noted</p>

		<p>PGO – Strike Days Timetabling Planning, Student Access and Progress Committee, Graduate School 1:1 meeting, Research Committee meeting, EPS meeting on EDI, Matures Student Engagement planning.</p> <p>WCO – Residence Life T&F Group, Cost of Living Working Group, Academic Integrity meeting.</p> <p>EO – N/A.</p> <p>SO – N/A.</p> <p>AEO – N/A.</p> <p>President – N/A.</p> <p>The IO noted positive discussions last week with the University's Safety Hub team on International Student Safety.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
6	Remits/ Projects	<p>The IO noted that the recent Language Café event had been successful, with more than 300 attendees. The IO noted plans to repeat the event in December, as well as more International and PG social events for Christmas.</p> <p>The Officer Team discussed and updated the FTO Project tracker via Teams.</p>	<p>Noted</p> <p>Noted</p>
7	Schools/Colleges/ Dubai Update	<p>The IO updated the Officer Team on the Dubai Student Leaders, noting a planned Dubai Student Forum in the coming weeks.</p> <p>The PGO updated the Officer Team on recent discussions at University Senate on the planned closure of the College of Life & Environmental Sciences (LES). The PGO noted that at University Senate, the Vice-Chancellor had confirmed that no staff redundancies were planned as part of the changes, and no students or courses would be moved from their existing schools. The PGO updated the Officer Team on the planned restructure, noting that schools would be redistributed to the other existing University colleges.</p> <p>JT noted possible implications for Joint Honours students across colleges. The PGO noted that the proposed changes may not solve existing issues for Joint Honours students.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
8	Part Time Officers	<p>The PGO noted that a recent 1:1 meeting with the Campaigns Officer, their PTO buddy.</p> <p>The IO updated the Officer Team on the LGBTQSO's plans for semester one and two.</p> <p>The WCO noted that the TNBSO had organised a successful vigil over the weekend for the International Trans Day of Remembrance.</p> <p>The Officer Team discussed additional staff support for the Part-Time Officer Team. SJ to discuss with the Student Voice team.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>SJ</p>

9	AOB (Any Other Business)	The Officer Team discussed the handling of University Misconduct hearings and student disciplinary meetings, attending both as 'friends' and as members of the appeal panel. The Officer Team discussed the appropriateness of the involvement of Guild officers in cases. The IO and WCO noted instances of students contacting them directly to ask for support, rather than through Guild Advice. JT to discuss with the Student Voice and Representation Manager.	JT
---	---	---	-----------

The Chair closed the meeting at 12:50.