

FULL TIME OFFICER GROUP MINUTES

Present

Ellie Keiller, President (Chair)
Chris Wilkinson, Education Officer
Brandon Hattiloney, Representation and Resources Officer
Isabel Nicholds, Housing and Community Officer
Georgie Freeman, Sports Officer
Natalie Cox, Activities and Development Officer
Rose Bennett, Postgraduate Officer
Ross Strong, Welfare Officer

In Attendance

Jo Thomas, CEO
Elliott Packham, Executive Assistant

The Chair opened the meeting at **14.05**.

No	ITEM FOR DISCUSSION	NOTES	ACTION
1	Minutes from 18.10.16	The minutes from 18 th October were approved.	Approved
2	Matters arising	There were no matters arising	Noted
3	Diaries	<p>President – Trustee Board, Jobs Fair discussion, NUS Zones Conference, Diwali Event at Pritchatts, GOG, Reclaim the Night catch up and MyGuide Training</p> <p>PGO – Trustee Board, Diwali Event at Pritchatts, GOG, Video Filming, UMC, Rep Training, NUS Training and Workstream meeting.</p> <p>RRO – Trustee Board, NUS Zones Conference, Diwali Event at Pritchatts, GOG, Street Kitchen Contract meeting, Global Buddies training, Global Buddies update, Res Exec and Your Ideas catch up.</p> <p>HCO – Trustee Board, Diwali Event at Pritchatts, GOG, Res Fees meeting, Housing Fair meeting, Res Exec, Virtual Open Day, Not On Ambassadors session and Winter Spectacular planning meeting.</p> <p>ADO – Trustee Board, NUS Zones Conference, Diwali Event at Pritchatts, Student Group miniforums and Student Group EGM's.</p> <p>EO – Trustee Board, NUS Zones Conference, Diwali Event at Pritchatts, Student Communications and Engagement Working Group, SV team meeting, Rep Training, Canvas App meeting and U21 Student Panel</p> <p>WO – Trustee Board, NUS Zones Conference, Diwali Event at Pritchatts, LGBTQ Steering Group meeting, Res Exec and MyGuide Training.</p> <p>SO – Road to Rio Dinner, Sports Officers meeting, Football</p>	Noted

		Activator meeting, Project 360 Board meeting and Room Bookings Coordinator Interviews	
4	Mandate Update	<p>The RRO noted that the Officers now have two new Mandates which passed Your Ideas, these are:</p> <ul style="list-style-type: none"> • Referendum for a Full Time ISO – RRO • Affordable Graduations – RRO <p>The RRO further noted that other Ideas that were close to passing will also be addressed by the Officer Team. These included Flowers in the Guild and Gluten Free Food in Joe's Bar.</p>	<p>Noted</p> <p>Noted</p>
5	Guild Engagement/ Social Media	<p>The following items are to be promoted on social media this week.</p> <ul style="list-style-type: none"> • RA Elections • Road to Rio • Housing Fair • PG Careers Network Event • NUS Zones Conferences 	All
6	Schools/Colleges Update	There were no Schools and Colleges Updates	Noted
7	Part Time Officer Buddies	There were no PTO buddy updates.	Noted
8	Officer Training and Development	There were no Officer Training and Development items	Noted
9	AOB	<p>Liberation Groups The President, RRO and WO are to meet with SS and KS to discuss liberation groups.</p> <p>Sports Night The SO opened a discussion about Sports Night ticket sales. Officers discussed Sports Night Tickets and options for different ways of distributing them.</p> <p>Voter Registration The President noted that 2943 students registered to vote through the University Registration System.</p>	<p>President</p> <p>All</p>

The meeting closed at **15:00**

Signed

Date