

FULL TIME OFFICER GROUP MINUTES

12:00am, Mandela Room

Present

Joshua Williams, President
 Ryan Ginger, Activities and Employability Officer **(AEO) (Chair)**
 Tobiloba Adeyemi, Postgraduate Officer **(PGO)**
 Josh Dooler, Sports Officer Elect **(SO)**
 Amanda Sefton, Education Officer **(EO)**
 Millie Gibbins, Welfare & Community Officer **(WCO)**

Also in Attendance

Jo Thomas, Chief Executive **(JT)**
 Sam Jones, Interim Executive Assistant (note taker) **(SJ)**
 Tom Snape, Campaigns and Policy Coordinator **(TS)** (Items 7 and 9 only)

Apologies

Joanne Park, International Officer **(IO)**

The Chair opened the meeting at 12:00.

| No | ITEM FOR DISCUSSION | Notes | ACTION |
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| 1 | Minutes from 18.11.19 | The minutes from the last meeting held on 18th November were approved as an accurate record of the meeting. | Approved |
| 2 | AOB | <p>The WCO noted that they were meeting with the DPVC Equalities to discuss the terms of reference of the new code of conduct working group.</p> <p>The EO asked officer to pass on any student concerns about the New Academic teaching Year (NATY).</p> <p>JT noted that the new Academic Registrar had been appointed. SJ to arrange an introduction to the Officer Team.</p> <p>The President noted the upcoming One City conference, which would be fed back at the next FTOG meeting.</p> | <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> |
| 3 | Selly Oak Additional Licencing | <p>The WCO presented an update on the Selly Oak Additional Licencing scheme. From feedback from the City Council, a compulsory licence was expected to cost £1150 for 5 years, and the cost was unlikely to be passed onto students. The WCO noted that the new licence would only affect unregistered HMO providers with 3 bedroom houses or less, and would secure significant additional protections for student tenants.</p> <p>The President noted a similar scheme in Liverpool, and suggested looking at the roll out there any impact on students.</p> | <p>Noted</p> <p>Noted</p> <p>Noted</p> |

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| | | The EO asked if the Council would act on reported breaches. The WCO said they would, and landlords in breach of the licence conditions could face suspension. | Noted |
| 4 | UEB/Guild | The Officer team discussed the Guild's actions from the last UEB/Guild meeting. JT updated the officer team on a presentation planned for UEB/Guild. The Officer tea discussed the possibility of holding the meeting at the Guild due to strike action. | Noted Noted |
| 5 | Officer Question Time | The President updated the officer team on plans for Officer Question Time (OQT). Officers should write up to 1000 words in preparation for scrutiny panel. | All |
| 6 | Union Relations | The Officer team discussed Guild communications in relation to the campus industrial action and the Guild's position as a neutral party. The President noted that UCU strike action had now been confirmed for 8 working days. The Officer team agreed to offer UCU space in the Guild during the strike and publish a factual statement with guidance for students affected by the strike action. The PGO noted that a group of PG students had been significantly affected on one module of their course due to strike action. The President noted that come striking academic staff would still be uploading slides for students to use, however some would not. The PGO noted that Postgraduate student teaching assistants had reported being confused as to where they stood on the strike action as both academic staff and students. The Officer team discussed the specific impact on PG research students. | Noted Noted Noted Noted |
| 7 | General Election | TS entered at 13:00 The President noted that a joint statement with the Vice-Chancellor on the upcoming General Election, encouraging students to register to vote and turnout on election day had been published and sent to all students. | Noted Noted |
| 8 | Diaries | President – CEO 1:1, Dubai debriefing, Council Briefing, Priority Campaigns meeting, Finance committee briefing, Redbrick interview, UOBE meeting, Council Dinner, University Council meeting, One City conference, NUS President visit, Finance Committee, UEB Presentation Rehearsal, Elections Working Group, catch up exec assistant. EO – catch up w/academic affairs, MDS college reps meeting, UEC, UoBE meeting, A/L. | Noted Noted |

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| | | <p>SO – UBS briefing interviews, Finance Committee Briefing, UoBE week, Fairtrade Steering group meeting, UoBE Festival and Sustainability meeting, LGBTQ+ meeting, 1:1 CEO, Green Impact working group, UB Sport meeting, SGX, Finance Committee, BUCS Regional meeting.</p> <p>IO – UEC briefing, Global Café, Council Briefing, E&D Committee, UEC, Council Dinner, CEC, CEO 1:1, UEC, Mentors meeting, Dubai Project, NUS President visit, International Task & Finish Group, catch up w/Policy Coordinator.</p> <p>PGO – UEC, UoBE week meeting, One City conference, CEO 1:1, UQAC briefing, UQAC, Senior Rep training.</p> <p>AEO – Groups meeting, BSFL video, GIAG, catch up DoE, Employability catch up, catch up JSV manager, Labour meeting, UoBE meeting, Medsoc Project Group meeting, UoBE meeting, One City conference, NUS President meeting, Incidents meeting, SGX, TOIL, shift on groups counter.</p> <p>WCO – SHAG week meeting, Advice team meeting, Focus group meeting, E&D committee briefing, E&D committee briefing, UoBE week meeting, Strategy meeting, LGBT History Month planning meeting, Rent scene setting meeting, HAS catch up, Sexual Harassment meeting, Interviews, TOIL.</p> | <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> |
| 9 | Manifesto Updates & Priority Campaigns. | <p>TS updated the officer team on developments with the priority campaign plans. The Officer team discussed next steps for the two Guild priority campaigns. TS to arrange a meeting next week with the full officer team.</p> <p>TS left the room at 13:20.</p> | <p>Noted</p> <p>TS</p> <p>Noted</p> |
| 10 | Guild Engagement/ Social Media | <p>The Officer team noted the following items for Guild promotion:</p> <ul style="list-style-type: none"> • Voter Registration drive • UCU Strike information • Sports Night ticket sales | <p>Noted</p> |
| 11 | School/College/ Dubai Update | <p>The President, EO and IO updated the officer team on their recent visit to the UoB Dubai campus.</p> <p>The President noted the high level of 1-1 contact on offer students, and the wide range of nationalities represented in the student body.</p> | <p>Noted</p> <p>Noted</p> |
| 12 | Part Time Officer Buddies | <p>The SO noted that they were working with the DSO on a new project with British Cycling.</p> <p>The President noted that they were supporting the DSO on the next steps for DAMSA.</p> | <p>Noted</p> <p>Noted</p> |

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| | | The SO noted that they were working with the LGBTQSO on a 'come out active' blog post. | Noted |
| 13 | Officer Training & Development | The PGO noted the possibility of disclosure training for the PTOs. JT noted that they were looking into. | Noted |

The meeting closed at 13:50.

Signed Date

DRAFT