

FULL TIME OFFICER GROUP MINUTES

Present

Ellie Keiller, President
Natalie Cox, Activities & Development Officer (Chair)
Brandon Hattiloney, Representation & Resources Officer
Chris Wilkinson, Education Officer
Georgie Freeman, Sports Officer
Izzie Nicholds, Housing & Community Officer
Rose Bennett, Postgraduate Students' Officer
Ross Strong, Welfare Officer

In Attendance

Jo Thomas, CEO
Tahmina Khatun, HR Administrator (minute taker)

The Chair opened the meeting at 12.05 PM.

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Minutes from 20.03.17	The FTOG minutes from 20 th March 2017 were approved.	Approved
2	Matters arising	<p>The following were noted:</p> <ul style="list-style-type: none"> The Rally Against Hate has happened The President has a meeting scheduled for today with the University regarding trips up the Old Joe clock 	Noted
3	Diaries	<p>President – Preparations for Staff Forum</p> <p>RRO – Going to Rome, Internship interview, Working on Policy Development, Fossil Free Campaign work</p> <p>WO – On-going meetings, Student Vulnerability Panel, Catch up with Ben Bailey, LGBTQ workshops with the University</p> <p>SO – Disability report, Meetings regarding Transplant game, Participation planning, Officer social</p> <p>ADO – Sponsorship meeting, Durham SU visit, Guild awards evaluation</p> <p>HCO – Durham SU visit, Meetings with BCU, Staff Forum</p> <p>It was actioned for the HCO to write a description on mandates for the president.</p> <p>PGO - Student Voice meetings, meetings with BCU, Staff Forum</p> <p>EO – Student Voice meetings, meetings with UCU, Interviews for Representation Coordinator role, UMC, Student Issues meetings with Guild Advice manager, Staff Forum.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
4	Mandate Update	There were no updates on this item.	Noted
5	Guild Engagement/ Social Media	RRO – The Guild will send out the Sustainability Survey.	Noted

6	International Students Conference Motions	<p>The below, <i>Your Ideas</i> did not meet Quoracy, therefore they were discussed at FTOG for officer approval;</p> <p>1) International Students Security and Safety concerns 2) Working Hours for International Students</p> <p>The Officers approved the first motion to get to the sections conference.</p> <p>The second motion was not attached therefore the President actioned for this to be discussed over email resolution after the meeting.</p> <p>The second motion <i>Working Hours for International Students</i> was approved by all.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Approved</p>
7	Schools/ Colleges Update	There were no updates on this item.	Noted
8	Part Time Officer Buddies	The SO had a meeting with Kiki; the meeting went well.	Noted
9	Officer Training and Development	RRO – ENTS forum training request to be completed	Noted
10	AOB	<p>President – there will be an item at Staff Forum regarding The new Staff Competency Framework. The officers do not need to be at the staff forum for this item as it does not apply to them.</p> <p>A discussion was had regarding the NUS officer team of the Year nominations. The president requested all to email her any achievements they think could be submitted. The deadline for this is 13th April 2017.</p> <p>A discussion was had regarding Gradball. It was noted that the tickets will go on sale on 6th May 2017.</p> <p>It was actioned for the President to speak to the Venues Manager regarding an update on the performances at Gradball. The Venues manager will be invited to the next FTOG meeting.</p> <p>The SO provided an update on the new sports shop in the Guild. It was noted that the shop will be named 'Lions Sports Shop'.</p>	<p>Noted</p> <p>All</p> <p>Noted</p> <p>EK</p> <p>Noted</p>

Tahmina left the meeting at 12.55 PM.

Signed

Date