

## Full-Time Officer Group (FTOG)

Teams or Mandela

### Present

Alex Keen, Education Officer **(EO)** (Chair)  
 Devansh Jhamnani, Activities & Employability Officer **(AEO)**  
 Ravikiran Rajashekar, International Officer **(IO)**  
 Lara Parker, Sports Officer **(SO)**  
 Ritakshi Maheshwari, Postgraduate Officer **(PGO)**

### Also in Attendance

Jo Thomas, Chief Executive **(JT)**  
 Chike Dike, Executive Assistant **(CD)** (note taker)

### Apologies

Syed Sadath, Guild President **(President)**  
 Hope Aquilina, Welfare & Community Officer **(WCO)**

The Chair welcomed everyone, and the meeting started at 12:00.

No	Item for Discussion	Notes	Action
1	<b>Minutes of the Previous meeting (12.05.25)</b>	<p>The Chair presented the minutes of the previous meeting, dated the 12<sup>th</sup> of May 2025 for the Officer Team's approval.</p> <p>The Officer Team approved the minutes as an accurate record of the meeting.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>
2	<b>Officer Updates from Previous Week</b>	<p><b>SO</b> – Lift BUCS Webinar, Awards Panel with BUCS West Midlands group.</p> <p><b>EO</b> – India recruitment activities, MP meeting rescheduled.</p> <p><b>PGO</b> – Graduate Research Board meeting, CEO catch-up.</p> <p><b>AEO</b> – Welcome Coordination meeting, UoB Xtra Steering Group meeting, Valefest catch-up.</p> <p><b>IO</b> – CEO catch up, Food Festival.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
3	<b>Officer Diaries</b>	<p>The Officer Team discussed their key meetings for the week ahead: Extraordinary Board Meeting, Joined Up Conversations</p> <p><b>SO</b> – Green Impact SU feedback call, Sports Awards, Activities Committee disciplinary panels.</p> <p><b>EO</b> – STARS steering group, meeting to discuss Education Value, Audit &amp; Risk Committee, Surveys Action Group.</p> <p><b>PGO</b> – Events Catch-Up, Joined Up Conversations, Guild Officer Group, Surveys Actions Group.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>

		<b>AEO</b> – Activities Committee Disciplinary Panel, Room Booking Meeting, E&E Committee Meeting, Joined Up Conversations.  <b>IO</b> – Joined Up Conversations, Guild Officer Group, Review of Dubai Student Association, Audit & Risk Committee.	<b>Noted</b>  <b>Noted</b>
<b>4</b>	<b>Officer Projects</b>	<b>SO</b> – Sports Project.  <b>EO</b> – Education Values project.  <b>PGO</b> – BIA and Guild Collaboration.  <b>AEO</b> – Student Success Stories podcast, Workllink.  <b>IO</b> – Food Festival.	<b>Noted</b>  <b>Noted</b>  <b>Noted</b>  <b>Noted</b>  <b>Noted</b>
<b>5</b>	<b>Schools/Colleges/ Dubai Update</b>	JT noted initial review of Guild’s collaboration with the Dubai Student Association.	<b>Noted</b>
<b>6</b>	<b>Part-Time Officers</b>	JT noted that a schedule has been developed for officers going on part time contract hours to ensure everyone is kept in the loop on which officers will be working and when.	<b>Noted</b>
<b>7</b>	<b>AOB</b>	No items to discuss.	<b>Noted</b>

The meeting finished at 13:00.