

Full-Time Officer Group (FTOG)

Hybrid (Mandela/Online (Teams))

Present

Dean Turner, Welfare & Community Officer (**WCO**) (Chair)
 Tinajie (Alice) Liu, International Officer (**IO**)
 Benjamin Lockley, Postgraduate Officer (**PGO**)
 Cat Hardiman, Sports Officer (**SO**)

Also in Attendance

Jo Thomas, Chief Executive (**JT**)
 Sam Jones, Executive Assistant (**SJ**) (Note taker)

Apologies

Amira Campbell, Guild President (**President**)
 Harry Brooks, Activities & Employability Officer (**AEO**)
 Joseph Hill, Education Officer (**EO**)

The Chair welcomed everyone and the meeting started at 11:35.

No	Item for Discussion	Notes	Action
1	Minutes (20.11.23)	The Chair presented the minutes of the previous meetings, dated the 20 th November 2023, for the Officer Team's approval. The Officer Team approved the minutes as an accurate record of proceedings.	Noted Approved
2	Officer Involvement in Officer Elections 2024	JT noted that if any officers were planning to stand again for re-election, they should make the Student Voice team aware as soon as possible to avoid any conflict of interest.	Noted
3	NUS Reform Consultation	JT noted that the Guild had been invited to respond to a draft paper on reforms at the National Union of Students, which was due to be put to Student Unions in a referendum. JT noted that a briefing had been circulated from the Student Voice team. SJ to include on next agenda.	SJ
4	FAB entry for Committee Members	The WCO noted that the AEO has been leading on a project to roll-out free entry to Fab N Fresh club nights for society committee members.	Noted
5	December Graduations	SJ asked the Officer team for feedback on the final remaining December Graduation session. The SO agreed to cover the remaining session. SJ to circulate calendar invitations.	SJ
6	Officer Diaries	The Officer Team discussed some key meetings in their diaries for the week ahead: IO – Dubai Student Forum, Scrutiny Panel, International Mobility Steering Group, University Council, Coole Insights Networking Day.	Noted

		<p>PGO – Student Experience Engagement Committee, PG Social Event, UQACC Paper Briefing.</p> <p>WCO – Rents Presentation, Scrutiny Panel, Accessibility Oversight Group.</p> <p>Sport – Active resident’s Team catch-up, Australia Student’s Visit and Tour, West Midlands BUCS meeting at Aston SU.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
7	Officer Projects	The SO noted ongoing work on the Active Residence project including inter-halls sports competitions for 1 st year students.	Noted
8	Schools/Colleges/ Dubai Update	No Items Noted.	Noted
9	Part-Time Officers	No Items Noted.	Noted
10	AOB	SJ noted that applications for the vacant External Trustee position had closed earlier that morning, with interviews planned for the 13 th December.	Noted

The meeting finished at 12:35.