

FULL TIME OFFICER GROUP MINUTES

12:00am, Mandela Room

Present

Ryan Ginger, Activities and Employability Officer (**AEO**)
 Millie Gibbins, Welfare & Community Officer (**WCO**)
 Tobiloba Adeyemi, Postgraduate Officer (**PGO**)
 Josh Dooler, Sports Officer Elect (**SO**)
 Joanne Park, International Officer (**IO**) (**Deputy Chair**)
 Amanda Sefton, Education Officer (**EO**)

Also in Attendance

Sam Jones, Interim Executive Assistant (Note Taker) (**SJ**)
 Jo Thomas, Chief Executive (**JT**)

Apologies

Joshua Williams, President

The Chair opened the meeting at 12:05.

| No | ITEM FOR DISCUSSION | Notes | ACTION |
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| 1 | Minutes from 21.10.19 | The minutes from the last meeting held on 21st October were approved as an accurate record of the meeting. | Approved |
| 2 | General Election | <p>The EO noted that in light of a likely General Election, Student Voice were looking to run a 'register to vote' campaign.</p> <p>JT noted that the incoming Policy and Campaigns Coordinator would be focusing on the upcoming general election.</p> <p>The EO noted that the University and the City Council were collaborating closely to register 1st year students.</p> <p>The IO noted that Common Wealth students had the right to vote in general elections, and should be promoted on social media.</p> <p>The EO noted the possibility of arranging a hustings for Edgbaston constituency candidates. JT advised to make sure that all candidates were invited, including minor parties.</p> <p>The PGO noted that it might be valuable for the Guild to share background on political parties and candidates for international students who may not be familiar with British politics.</p> | <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> |
| 3 | Unions | The EO noted that the Officer team had met with campus trade union representatives. UCU were planning strike action regarding pensions and the gender pay gap. | Noted |

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| | | <p>The EO noted that Birmingham Unison were also taking action over the terms and conditions of staff contracts at the Edgbaston Park Hotel.</p> <p>The Officer team discussed the Guild's response to possible strike action and the possibility of a 'teach out' on Guild premises. The officer team agreed to decline the request for the use of Guild rooms.</p> | <p>Noted</p> <p>Agreed</p> |
| 4 | Diaries | <p>President – Care Leaver Open Day, Good Governance Group meeting, Accommodation Management Group, Trustee Board, Tour of Campus, VC 1:1, VCQT meeting, BHM Film Screening, OneCity meeting, Incident Reports, University Relationships, Intro to COSS, Autumn Elections.</p> <p>EO – Rep Training, UKES meeting, LinkedIn Learning meeting, Filming, Trustee Board, Reps catch up, Tour of campus, A/L, Rep Training, Intro to COSS, NATY meeting, DARO Meeting, Rep Training, Commuter Student's Officer meeting.</p> <p>SO – UBS briefing, Trustee Board, UB Sport management meeting, filming, Bone marrow society meeting, CEO 1:1, Intro to COSS, E&E Committee, Sports team code of conduct meeting.</p> <p>IO – Jinan meeting, Accommodation Management Group, Trustee Board, Tour of Campus, filming, International Student meeting, Intro to COSS, BIA meeting.</p> <p>PGO – Clinical Engineering PGR welcome talk, LinkedIn Learning meeting, 1:1 Director of Engagement, Trustee Board, Tour of Campus, BHM film screening, 1:1 Mark Hollingsworth, filming, University relationships, CEO 1:1, Intro to COSS, NATY meeting, catch up w/policy coordinator.</p> <p>AEO – Incident reports meeting, Nightline meeting, Trustee Board, Tour of Campus, Filming, Roombookings meeting, Groups Policy meeting, UoBe Festival and Skills Theme Update, JSV Manager/AEO Catch Up, Incidents report sanction, Panto Society meeting, Interviews, TOIL.</p> <p>WCO – Good Governance Group meeting, Accommodation Management Group, Trustee Board, 1:1 Director of Accommodation, Tour of Campus, UoBe Festival and Skills Theme Update, Intro to COSS, Bham City Council meeting, 1:1 Guild Advice manager.</p> | <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> |
| 5 | Manifesto Updates | <p>The EO noted that a myth busting video on the New Academic Teaching Year (NATY) had been finalised as was ready for release.</p> | <p>Noted</p> |
| 6 | Guild Engagement/ Social Media | <p>The Officer team noted the following items for Guild promotion:</p> <ul style="list-style-type: none"> Autumn Elections | |

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| | | <ul style="list-style-type: none"> • Societies Night • PGT and Cake 'Halloween special' • NATY Video • WCO Post re: mugging in Selly Oak. | Noted |
| 7 | School/College/ Dubai Update | The IO updated the officer team on issue with the election of the Dubai campus student leaders. The previous team had assigned themselves role titles which did not fit with the Byelaws. The roles had now gone out for election as the correct role titles. | Noted |
| 8 | Part Time Officer Buddies | <p>The IO noted that they had met with the ARAFO, who was planning to run a Holocaust Memorial Day event in term 2, and focus on educating students about different cultures.</p> <p>The EO noted plans with the CSO for a commuter student's winter wonderland event. The WCO suggested incorporating into Christmas on Campus.</p> <p>The SO noted that the DSO was working closely with UB Sport on increasing disabled student's participation in swimming.</p> <p>The AEO noted that the TSO was working with the facilities team to install sanitary bins in the men's toilets.</p> <p>The EO noted that they were working closely with the liberation officers on the diversification of the curriculum.</p> | Noted Noted Noted Noted Noted |
| 9 | Officer Training & Development | JT updated the team on plans for the SMT/Officer away day. The officer team suggested covering their action plans, priority campaigns, the Guild review and Luminar sessions at the away day. | Noted |
| 10 | AOB | <p>The AEO noted delays in the Redbrick proofing process and a backlog of online articles. AEO to discuss with AS.</p> <p>The AEO noted ongoing discussions about representation associations being able to charge a fee for membership, in order to raise additional revenue.</p> <p>The WCO noted an external campaigns enquiry regarding lip fillers. JT suggested passing onto Redbrick.</p> <p>The IO noted that Officer telephone numbers and door signs had not been updated. SJ to chase.</p> | AEO Noted Noted Noted |

The meeting closed at 13:30.

Signed

Date