

FULL TIME OFFICER GROUP MINUTES

1:30pm, Mandela

Present

Joshua Williams, President **(Chair)**
 Joanne Park, International Officer **(IO)**
 Amanda Sefton, Education Officer **(EO)**
 Millie Gibbins, Welfare & Community Officer **(WCO)**
 Josh Dooler, Sports Officer Elect **(SO)**
 Ryan Ginger, Activities and Employability Officer **(AEO)**

Also in Attendance

Jo Thomas, CEO **(JT)**
 Rachel Jones, HR Coordinator (Note Taker) **(RJ)**

Apologies

Tobiloba Adeyemi, Postgraduate Officer Elect **(PGO)**

The Chair opened the meeting at 1:30pm.

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Minutes from 15.07.2019	The minutes from the last meeting held on 15 th July 2019 were approved as an accurate record of the meeting.	Approved
2	University Travel Week	<p>The President noted week commencing 5th August 2019 will be travel week.</p> <p>EO – Sheffield/Sussex. With a focus on NATY and what has and hasn't worked.</p> <p>WCO – Bristol/Cardiff. With a focus on their mental health strategy</p> <p>SO – Uni of Nottigham/Exeter/Bath. With a focus on Culture, believe green and team Bath.</p> <p>AEO – Loughborough/Sheffield. With a focus on student volunteering, enterprise officer and websites.</p> <p>IO – Sheffield/Manchester. With a focus on culture events and best practice.</p> <p>President – Exeter/Warwick/York. With a focus on Partnership trust run by the university, drug testing and waive tuition learn practices.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
3	Anti-Semitism working group	EO noted that they were looking at setting up a group to take steps to tackle Anti-Semitism, and to allow other religious groups to join together and support interfaith, with the aim to stop religious phobias manifesting.	Noted

		EO noted that the purpose was to combat discrimination and to be aware of what is happening on campus. The benefit of setting this up now would be to have a template when we have the democracy review to ensure inclusivity.	
4	Equality & Diversity Ambassadors	The President gave an update on the E&D ambassadors, and ongoing discussions. The team have secured funding at the University until 2024.	Noted
		The team discussed possible collaborations between the E&D ambassadors and the Guild.	Noted
5	Diaries	President – Brand review, SGX tie break draw, One city chat, HAS dinner, catch up regards elections and meeting with Worklink.	Noted
		EO – Brand review, commuter students, HAS dinner, PG tea and policy update.	Noted
		SO – Brand review, campaigns, Club development catch up, Tour with other officers, Sports night meeting.	Noted
		IO –Brand review, campaigns, HAS dinner, IKEA haul video discussion, PG tea	Noted
		AEO – Brand review, Campaigns, SGX tie break, HAS dinner, Tour with officers, exchange meeting, enrichment week dev group, shortlisting	Noted
		WCO –Brand review, campaigns, tour with officers, HAS dinner, Enrichment week development.	Noted
6	Manifesto Updates	EO noted community student day was having trouble booking rooms. JT – advised to speak with Lisa about getting room booked.	Noted
		President – Where the uni money goes to keep pushing to have the Guild added to this document.	Noted
7	Guild Engagement/ Social Media	The Officer team noted the following items for Guild promotion: <ul style="list-style-type: none"> Officer Introductory blog posts – Officer's to complete by the end of the week. 	Action All
8	School/College/ Dubai Update	The President noted that EO may also be visiting Dubai.	Noted
9	Part Time Officer Buddies	President has circulated buddy pairings to the officer team and SMT, and officers should now look to make contact with their PTO buddies.	Action All
10	Officer Training & Development	No Items noted.	Noted
11	AOB	No Items noted	Noted

The meeting closed at 14.45

Signed

Date