

**Present**

Emeline Brown, Activities & Employability Officer (**AEO**) (Chair) (departed after agenda item 4)  
 Antonia Listratt, Guild President (**President**)  
 Jacob Dyke, Education Officer (**EO**)  
 Abby Kenrick, Welfare & Community Officer (**WCO**) Chair from item 4 meeting  
 Simrah Inamdar, International Officer (**IO**)  
 Abhijeet Patel, Sports Officer (**SO**)  
 Aliasgar Gandhi, Postgraduate Officer (**PGO**)

**Also in Attendance**

Jo Thomas, Chief Executive (**JT**)  
 Amy Simon, Executive Assistant (**AS**) (note taker)

**Apologies**

The Chair welcomed everyone, and the meeting started at 13:00.

No	Item for Discussion	Notes	Action
1	<b>Minutes of the Previous meeting 15/09/25</b>	<p>The Chair presented the minutes of the previous meeting, dated 15/09/25 for the Officer Team's approval.</p> <p>The Officer Team approved the minutes as an accurate record of the meeting.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>
2	<b>Officer Updates from Previous Week</b>	<p><b>SO</b> – Attended events at the Vale Village, and assisted with students settling in. Busy sports fair ~500 people, sports night on Wednesday, good number of signups for memberships, high student flow at the freshers' marquee.</p> <p><b>WCO</b> – Lots of event participation, stakeholder panel for Director of Campus Services. Met with Welfare Officer at Cambridge SU. Conducted university tours.</p> <p><b>EO</b> – Quality Assurance Enhancement Committee where attendance policy approved. Met with PVC (Research), attended the Student Experience Committee. University outreach event. Met with Director of Education for College of Medicine and Health – aiming to improve mental health, increasing engagement with students from personal tutor perspective. Pharmacy welcome talk, History welcome talk, visited CAL with Director of Engagement. Director of Research visited with PVC Education, Registrar and Secretary, and Academic Registrar and Director of Operations for LES. Hockey match with PVC Education. Birmingham Scholar event ~300-400 students. Met with Deputy PVC (Student Experience) – work with disabled students, and to add accessibility routes to UOB app. JG Smith</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>

		<p>building – more bookable study spaces. Attended nighttime venue shifts.</p> <p><b>PGO</b> – Filming promotion videos for Welcome Week, talks and Welcome tours on Wednesday, PG social and LAW PG social. International introduction party. PG social tomorrow, with 118 registrations for the society – target is 250. Talks given across campus.</p> <p><b>AEO</b> – 6 welcome talks, podcast filming for Careers Network. Met with Head of Faculty Services and Director of Worklink - would like to collaborate with Officers.</p> <p><b>IO</b> – Induction with the Council prior to Welcome Week. Met with PVC International. International welcome in the Great Hall with good attendance. Filming with Director of Student Experience. International mixer had 900 students in attendance.</p> <p><b>President</b> – Commuter students' conversations, meetings with internal staff members, good news to report regarding Ghanaian students.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
3	Officer Diaries	<p>The Officer Team discussed their key meetings for the week ahead:</p> <p><b>SO</b> – Chancellor visit, SSG meeting, Business society, catching up with staff to work on action plans.</p> <p><b>WCO</b> – Local MP meeting prep, pre-meet on Friday, filming for Residence Life wellbeing cafe, training away day – mental health first aid training, catch-up with Community Advice &amp; Support team.</p> <p><b>EO</b> – Director of Education CAL meeting, Director of Community and Representation catch-up, Chancellor visit, housing project pre-meet, university relationships, Deputy Pro Vice Chancellor Education Policy and Academic Standards, CEO and Senior Rep Coordinator, Teaching and Learning Environmental Planning group.</p> <p><b>PGO</b> – Director of Community and Representation catch-up in addition to meeting with Communications team, Chemistry PG talk, PG and International Forum, Chancellor visit, Student Voice and Representation Manager meeting, PG mixer, Research Committee, Have Your Say 2025 Results Meeting, PGR cheese and wine event, Welcome Ball.</p> <p><b>AEO</b> – Welcome sessions, Society Roadshow fairs, CAL Quality Assurance committee.</p> <p><b>IO</b> – Council introduction with President – meeting Chair. Staff forum work, meeting Chancellor, IST meeting, PG mixer with PGO, International meet and greet, MP meeting, Business society meet and greet, Director of Community and Representation and CEO catch-up.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>

		<b>President</b> – legal services meeting, Chancellor meeting, GOG agenda items, Quality Assurance meeting, university relationships, EDI committee, SPRC, Academic and Wellbeing society.	<b>Noted</b>
<b>4</b>	<b>Officer Projects</b>	<p><b>SO</b> – Sports night clothes swap, accommodation league with UoB sport participation team, sports access fund date.</p> <p><b>WCO</b> – Liberation forum, MP event – risk assessment to be prepared, SHAG working group, health project –including harm reduction work.</p> <p><b>EO</b> – Mid module evaluations – LES, reviewing question content, no further peer to peer marking in Law, and Law now has a reading week. Study spaces in JG Smith building to be bookable.</p> <p><b>PGO</b> – PG international social, PG community event in October, AGM, Careers Network – Grad and part time jobs discussion from action plan, Head of Graduate School discussion on mental wellbeing and community</p> <p><b>IO</b> – Marketing requests for International Forum complete – invitation emails to be sent out. Food festival on the 16<sup>th</sup> October.</p> <p><b>President</b> – Liberation forum preparations, meeting with Director of Community and Representation, and Voice and Representation Manager.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
<b>5</b>	<b>Schools/Colleges/ Dubai Update</b>	<p><b>EO</b> – Law school ending peer to peer marking and Reading Week established. CMH personal academic tutoring.</p> <p><b>WCO</b> – 1<sup>st</sup> college committee meetings.</p> <p><b>EO</b> – requested to be updated on the above.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p>
<b>6</b>	<b>Part-Time Officers</b>	<b>WCO</b> – Met with Disabled Staff Network lead – to work on campaigns this year focussing on change and culture. More guidance of the processes requested.	<b>Noted</b>
<b>7</b>	<b>Meeting updates</b>	<p><b>CEO</b> – Noted the Chancellor tomorrow and agreed for President and EO to meet at Reception – all FTO's agreed suggested agenda. IO to escort Chancellor to Business school.</p> <p>CEO noted the planned UEB Guild meeting. Draft agenda discussed and to be shared.</p> <p>CEO noted the Joined Up Conversations meeting due next week and the suggested agenda. Queries about how FoS will be implemented. Agreed to meet in advance.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>Noted</b></p> <p><b>AS/JT</b></p>
<b>8</b>	<b>AOB</b>	<b>President</b> – understood that students will no longer be invited to speak at Graduations and suggested that this is added to the Joined Up Conversations agenda.	<b>JT/AL</b>

The meeting finished at 13:50.