

FULL TIME OFFICER GROUP MINUTES

12:00pm, Mandela Room

Present

Joshua Williams, President (**Chair**)
 Ryan Ginger, Activities and Employability Officer (**AEO**)
 Millie Gibbins, Welfare & Community Officer (**WCO**)
 Tobiloba Adeyemi, Postgraduate Officer (**PGO**)
 Josh Dooler, Sports Officer Elect (**SO**)
 Joanne Park, International Officer (**IO**) (Deputy Chair)

Also in Attendance

Sam Jones, Interim Executive Assistant (Note Taker) (**SJ**)
 Jo Thomas, Chief Executive (**JT**)

Apologies

Amanda Sefton, Education Officer (**EO**)

The Chair opened the meeting at 12:00.

No	ITEM FOR DISCUSSION	Notes	ACTION
1	Minutes from 16.09.19	The minutes from the last meeting held on 16th September were approved as an accurate record of the meeting.	Approved
2	Guild / UEB Agenda	<p>JT gave an introduction to the UEB/Guild meetings and the role of the officer team in submitting agenda items.</p> <p>The Officer team agreed the following items to be submitted for the UEB/Guild meeting agenda for the 14th October:</p> <ul style="list-style-type: none"> • Review of Graduation Expenses • Recruitment • Timetabling • Welcome Week Feedback 	<p>Noted</p> <p>Noted</p>
3	VC Integrated Reviews	<p>JW reminded the officer team of the need to assign VCIR's to officers to confirm in diaries. The team assigned the following officers to the Review meetings:</p> <ul style="list-style-type: none"> • Institute of Metabolism and Systems Research - President • School of Education – (TBC) • School of History and Cultures - SO • School of Computer Science - IO • Institute of Microbiology and Infection - WCO <p>The AEO agreed to discuss the School Of Education VCIR with the EO as to who would cover the meeting.</p>	<p>Noted</p> <p>Noted</p> <p>Action AEO EO</p>

4	E&D Ambassadors	<p>The President gave an update on the recent BME welcome event organised by the E&D ambassadors, which had received a high attendance and had been a positive event, however the Guild had not been invited to participate.</p> <p>The President noted a second event for LGBTQ students planned for the 7th October.</p> <p>The AEO noted the positive role of the E&D ambassadors in filling the space previously by the Guild's conversation corner events. The WCO noted ongoing discussions with the University about the relationship between the E&D ambassadors and the liberation PTOs.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
5	Estranged Students Pledge	<p>The President noted the 'Estranged Students Pledge' campaign and suggested contacting the University to encourage them to sign.</p> <p>The WCO noted that University staff were aware of the ledge campaign, and had already made progress towards signing.</p>	<p>Noted</p> <p>Noted</p>
6	New Core Update	<p>The President updated the Officer team on ongoing issues with the roll out of the New Core administrative system at the University. The President noted that the system had been released with more than 100 software bugs, which had caused issues with staff payments and student staff HR and payroll administration.</p> <p>The President noted the apology statement and compensation agreed for student staff affected by the ongoing issues.</p> <p>The President noted that the University had agreed to work with the TSO on the issue of dead names for trans students and staff.</p> <p>The PGO noted that PGR students had been affected, with some receiving 50% or less of their expected PhD stipend.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
7	GOG	<p>The Officer team discussed the format of the upcoming Guild Officer Group meeting, with the possibility to create an agreed 'working together' document and declare conflicts of interest.</p>	<p>Noted</p>
8	Welcome Week Debrief	<p>The officer team agreed to discuss welcome week feedback outside FTOG.</p>	<p>Noted</p>
9	DARO Launch	<p>JT updated the Officer team on the DARO campaign launch event and photo opportunity. The Officer team agreed to attend the photo opportunity if available, and attend the evening launch event.</p>	<p>Noted</p>
10	Diaries	<p>President – GOG, Registrar's meeting, UMC, review panel meeting, Council, DARO launch event, Superhero briefing, One City meeting, student staff recruitment, care leavers meeting, democracy focus groups.</p>	<p>Noted</p>

		<p>EO – A/L, DARO Launch event, SAEC briefing, superhero briefing, 1:1 AS, SGX, student staff recruitment, catch-up LG, Sheffield SU Visit.</p> <p>SO – UB sport management meeting, Cheerleaders meeting, GOG, Volley Ball meetng, Fencing meeting, Dodgeball meeting, Guild TV meeting, Sports day planning, LES CQAC, Superhero briefing, CEO 1:1, Zena Wooldridge meeting, BUCS regional group meeting.</p> <p>IO – GOG, Council briefing, TOIL, Council meeting, DARO launch event, Superhero briefing, HR committee briefing, Student Staff recruitment, HR Committee.</p> <p>PGO – Induction talks, GOG, SLC Forum, LinkedIn learning meeting, AS catch up, DARO launch event, SAEC briefing, MDS meeting, Welcome talk, Catch-Up LG, student staff recruitment, Careers Network meeting, PGR induction, policy coordinator catch up.</p> <p>AEO – SGX agenda meeting, Incidents meeting, JSV catch-up, Review Panel meeting, Festival Skills meeting, Vale Fest, Roombookings meeting, DARO Launch event, Superheroes briefing, HR committee briefing, Sheffield SU visit.</p> <p>WCO – Guild Advice team meeting, Support Week planning meeting, GOG, Housing week planning meeting, DARO Launch event, Festival Skills meeting, Sports day meeting, Superhero briefing, HR Committee briefing, Catch-up KC, Democracy focus group, Selly Oak community event.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
11	Manifesto Updates	No updates were noted.	Noted
12	Guild Engagement/Social Media	<p>The Officer team noted the following items for Guild promotion:</p> <ul style="list-style-type: none"> • Sports Day • Support Week • Selly Oak welcome event • PGO blog re: International Student Visas. 	<p>Noted</p> <p>Noted</p>
13	School/College/Dubai Update	<p>The IO gave updated the officer team on their recent trip to the UoB Jinan campus in china. The IO noted that 17 students from the Jinan campus would be in Edgbaston this year, and they were aiming to engage them in Guild activities.</p> <p>The IO noted that they were completing a report of the trip, which would be circulated to the Officer team.</p>	<p>Noted</p> <p>Action IO</p>

14	Part Time Officer Buddies	<p>The President noted that the EEO was responding to enquiries from a local resident about the Guild's environmental record.</p> <p>The President noted that the LGBTQSO was completing report into provisions for LGBTQ students at the UoB Dubai campus.</p> <p>The SO noted that they were working with the EEO on hearing tests for sports fair.</p> <p>The SO noted that they were working with the DSO on para-swimming.</p> <p>The SO noted that they were working with the TSO on BUCS registration, currently limited to two genders.</p> <p>The AEO noted that they were supporting the DSO due to DAMSA having very few members and a limited committee.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
15	Officer Training & Development	No items noted.	Noted
16	AOB	<p>The AEO noted a job to potentially list via JSV at Weightwatchers. The Officers agreed that there was no issue with advertising the role.</p> <p>The President note strike action by campus trade unions the coming Thursday. The officer team agreed to offer striking staff a room in the Guild for the day to operate from.</p> <p>The PGO noted complaints from PhD students who had been ejected from study space. Officers are to pass on any similar complaints received.</p> <p>The SO noted issues around the allocation of sports night tickets. The SO agreed to discuss with AS and the Venues team outside the meeting.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

The meeting closed at 13:45.

Signed

Date