

## Guild Officer Group (GOG) Minutes

**Voting Members Present:** **Joshua Williams** (President) [JW], **Josh Dooler** (Sports Officer) [JD], **Cho Park** (International Officer) [CP], **Tobiloba Adeyemi** (Postgraduate Officer) [TA], **Ryan Ginger** (Activities and Employability Officer) [RG], **Millie Gibbins** (Welfare & Community Officer) [MG], **Alice Fowle** (Disabled Students' Officer) [AF], **Amber Culley** (LGBTQ Students' Officer) [AC], **Tukeer Hussain** (Ethnic Minority Students' Officer) [TH], **Manisha Dhaliwal** (Anti-Racism & Anti-Fascism Officer) [MD], **Shirley Ibegbulam** (Women's Officer) [SI], **Jules Singh** (Commuter Students Officer) [JS].

**Also In attendance:** **Lucy Gill** (Student Voice Manager, acting GOG Secretary).

**Absent with Apologies:** **Amanda Sefton** (Education Officer) [AS], **Nicky Williams** (Ethical and Environmental Officer) [NW], **Alex J. Sinclair** (Mature Students' Officer) [AJS], **Em Andress** (Trans Students' Officer) [EA].

**The meeting commenced at 17:35**

No	ITEM FOR DISCUSSION	MATTERS DISCUSSED	ACTION
1	<b>Welcome and Introductions</b>	<p>JW opened the meeting, welcomed all present and read out apologies.</p> <p>JW explained the purpose of GOG and the Group's Terms of Reference. The Group discussed a plan of action for working together and agreed to create a shared document of ground rules for GOG meetings.</p> <p>The group discussed appropriate behaviours at Fab and agreed processes for approving statements as a team and declaring conflicts of interest.</p>	<p><b>Noted</b></p> <p><b>Action</b></p> <p><b>Noted</b></p>
2	<b>Elections to GPDG</b>	<p>JW explained the election of members of GOG to Guild Policy Development Group and outlined the role of GPDG in the Guild's democratic mechanisms.</p> <p>JW asked for candidates for the 3 GOG places on GPDG.</p> <p>Tukeer Hussain, Cho Park, Tobiloba Adeyemi and Millie Gibbins put themselves forward as candidates.</p> <p>JW offered each candidate a 1 minute speech.</p> <p>TH spoke about his experience and the importance of ensuring that the voices of students he represents being included in decision making.</p>	<b>Noted</b>

		<p>CP spoke about her experience as an officer and desire to get more involved in Guild decisions in her 2<sup>nd</sup> year as an Officer.</p> <p>TA spoke about her enthusiasm for the role and her determination to represent postgraduate students.</p> <p>MG said that she had not considered the role before this meeting, but was excited by the opportunity to get involved and shape important policy decisions.</p> <p>JW thanked the candidates for their speeches.</p> <p>GOG members were issued with ballot papers and an election was carried out using a secret ballot and STV. In a later count, Cho Park, Tobiloba Adeyemi and Millie Gibbins were elected.</p> <p>LG and JW updated the committee about the additional GPDG roles available in the upcoming Autumn Elections and the group agreed to promote the Elections to relevant student groups and Associations.</p>	<p><b>Elected</b></p> <p><b>Action</b></p>
<b>3</b>	<b>Elections to Appointments Panel</b>	<p>JW introduced Appointments Panel, and its responsibility for appointing external and student members to the Guild's trustee board. The committee meets several times a year on an ad hoc basis, as and when new places open up on the Trustee Board. LG provided GOG with information about mandatory training and induction sessions for Appointments Panel members.</p> <p>JW asked for candidates (PTO's only) for the GOG places on the Appointments Panel.</p> <p>Amber Culley, Jules Singh and Tukeer Hussain put themselves forward as candidates and were given a 1 minute speech.</p> <p>JS spoke about his previous experience on the Guild's Appointments Panel and how he would like to continue this work.</p> <p>TH spoke about his external experience and his desire to get involved with the Guild as much as possible.</p> <p>AC spoke about her desire to represent students on this committee and her enthusiasm for the role.</p> <p>In a later count, Amber Culley, Jules Singh and Tukeer Hussain were elected as members of the Guild's Appointments Panel</p>	<b>Noted</b>
<b>4</b>	<b>Democracy Review update</b>	<p>JW provided the Group with an update of the work on the Democracy and Part Time Officer Role reviews to date. LG updated the group on the student consultation focus groups this week and Part Time Officers were invited to attend.</p> <p>The Group discussed democracy plans to date and requested that information be circulated to them for consultation with their respective representative groups by LG.</p>	<p><b>Noted</b></p> <p><b>Action</b></p>

5	<b>Minutes from the Previous Meeting and Matters arising</b>	The minutes of the previous meeting were approved and no issues arising identified.	<b>Approved</b>
6	<b>Buddy Meeting Updates</b>	<p>JS &amp; AS: Meetings had been going well and JS had run the Commuter Students day to great success.</p> <p>MG &amp; SI: SI confirmed they were to hold their first buddy meeting in the coming week.</p> <p>MD &amp; CP: confirmed they were to hold their first buddy meeting in the coming week.</p> <p>TH &amp; AS: Meetings had been going well and TH &amp; AS were working together on an Interfaith project.</p> <p>AC &amp; JW: Meetings had been going well and AC &amp; JW are working together on completion of the Dubai Report and on the LGBT peer support scheme.</p> <p>AF &amp; JD: regular buddy meetings had been held and work on inclusive sports was progressing well.</p> <p>EA &amp; RG: had not held a formal buddy meeting, but positive discussions were underway. EA was also in discussion with JD about resolving issues with BUCS play.</p> <p>No further reports were received.</p>	<b>Noted</b>
7	<b>"Your Ideas" /Mandate Update</b>	No updates were received, pending the election of GPDG during the Autumn Elections.	<b>Noted</b>
8	<b>Officer Accountability/ OQT</b>	<p>JW reminded the Group that the first meeting of Officer Question Time was to take place on Monday 2<sup>nd</sup> December and that all Officers were expected to attend or send apologies.</p> <p>JW updated the Group on plans for Scrutiny Panel for 2019/20 and confirmed that all Full Time Officers had agreed to give their reports to the Panel during OQT. JW confirmed that this was a good opportunity to receive positive feedback on their work as officers, and to provide transparency for students.</p> <p>- Action: Part Time Officers to consider their participation in Scrutiny Panel and to confirm whether they would be happy to submit a report ahead of the December meeting.</p>	<b>Noted</b>  <b>Action</b>
9	<b>Campaigns Pot</b>	JW & LG gave an introduction to the campaigns pot, the amount of funding available this year and the criteria previously used by FTOG to administer the pot. The campaigns pot is the political budget of the Guild and is controlled by the officer team. Of a total £10,500 budget for the year 2019/20, the pot is broken down into 6 budgets:	<b>Noted</b>

		<ul style="list-style-type: none"> <li>• £3,500 for the Full-Time Officer team to complete manifesto commitments.</li> <li>• £3,000 for general student campaigns, including applications from PTO's, societies and individual students.</li> <li>• 4x £1,000 budgets from each of the liberation history months.</li> </ul> <p>The Group discussed 5 applications at this meeting of GOG:</p> <ul style="list-style-type: none"> <li>• 1 application from Caribbean Union for Black History Month for £850</li> <li>• 1 joint application from WANBA and LGBTQ Association for Black History Month for £850</li> <li>• 1 application from BEMA for Black History Month for £902</li> <li>• 1 application from Ryan Ginger, Activities &amp; Employability Officer, for drug testing kits for the Harm Reduction Campaign for £600</li> <li>• 1 application from Millie Gibbins, Welfare &amp; Community Officer, for menstrual products for £300</li> </ul> <p>LG explained that the total funding requested from the Black History Month Pot was £2602, £1602 more than the budget. LG explained that, in the past, GOG had chosen to allocate funding to history month activities from other Campaigns Pot budgets. LG explained that GOG could also choose to part fund activities in these requests, based on the Groups funding criteria.</p> <p>RG reminded GOG that all events featuring a speaker must complete a speaker request form, taking three weeks to process. LG confirmed that to date, speaker requests had only been received for the joint LGBTQ / WANBA Lady Phyll event.</p> <p>JW lead a discussion about the Caribbean Union application and confirmed that he was working with the group to support the Fab n Caribbean event within the Guild. The Group therefore rejected the request for £50 Fab n Caribbean decorations and £50 promotional materials.</p> <p>SI and TH supported the application for the trip to the International Slavery Museum. SI commented that this event was in line with the purpose of Black History Month and that the museum was an excellent activity. TH asked the committee to consider whether this event should be open to students beyond Caribbean Union.</p> <p>The Group therefore approved the ISM trip, on the condition this be open to all students.</p> <p>The Group discussed the CU alumni event and resolved to request more details from Caribbean Union about speakers and costings before approving or rejecting funding.</p> <p>SI &amp; AC spoke about the preparations underway for the joint LGBTQ and WANBA Black History Month celebration. They confirmed that</p>	<p><b>Noted</b></p> <p><b>Rejected</b></p> <p><b>Approved</b></p> <p><b>Action</b></p>
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		<p>the speaker request had been submitted for Lady Phyll and plans were well underway.</p> <p>JS asked more detail about costings. SI confirmed the £500 request was the speaker's fee and this event could not go ahead without funding from the Campaigns Pot.</p> <p>SI spoke about the Soul Food and music event, and stated that the £350 requested was for a student caterer.</p> <p>Following discussion, the Group approved the £500 bid for the Lady Phyll event and rejected the £350 application for the Soul Food and Music event.</p> <p>JW lead a discussion about the BEMA Black History Month application.</p> <p>JS asked for clarification on the Guild's stance on purpose of Black History Month. SI, JW and TH discussed the important of history and education. JW also stated that the Pot funds campaigns that raise awareness or create change.</p> <p>MD stated that the event around the first year experience seemed really positive. TH backed this point. The Group resolved to fund £20 for this event.</p> <p>JW suggested that bowling and black movie night, thought positive events, did not fall under the remit of BHM. SI and TH supported this point. The Group resolved not to fund these activities.</p> <p>TH stated he would like more information about the Woke Weekly event before a funding decision was made. RG confirmed that a speaker request would be required for this activity, and none had been received.</p> <p>The Group actioned LG to ask BEMA for more information about this event before a decision is made on funding.</p> <p>RG spoke about the tabled application for drug testing kits.</p> <p>TH asked RG to clarify the purpose and use of these kits and RG confirmed they were for harm reduction.</p> <p>The Group approved the application for £600</p> <p>MG spoke about the tabled request for funding for menstrual products.</p> <p>SI spoke in support of the application and her work to source Mooncups or plastic applicators.</p> <p>The Group approved MG's application.</p>	<p><b>Approved</b></p> <p><b>Noted</b></p> <p><b>Approved</b></p> <p><b>Rejected</b></p> <p><b>Action</b></p> <p><b>Approved</b></p> <p><b>Approved</b></p>
10	FTOG/GPDG Update	JW gave an update on FTOG/GPDG minutes. Nothing was queried.	<b>Approved</b>

11	<b>AOB</b>	MG gave an update on plans for Support Week.	
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**The chair closed the meeting at 19:15**  
**Date of Next Meeting: w/c4th November.**