

## Officer Question Time Minutes

**Present:** Reece Patrick Roberts (President), Robyn Macpherson (Activities and Employability Officer), Adam Goldstone (Education Officer), Izzy Bygrave (Welfare and Community Officer), Simon Price (Sports Officer), Jules Singh (Commuter Students' Officer), Josie Hyde (LGBTQ Students' Officer)

**In attendance:** Oli Killeen (Democracy Coordinator), Lucy Gill (Student Voice Manager)

**Apologies:** Ken Chan (Chair of Officer Question Time), Jess Small (Postgraduate Officer), Jo Park (International Officer)

**The Chair welcomed everyone and the meeting commenced at 18.00**

No	ITEM FOR DISCUSSION	QUESTIONS ASKED	ACTION
1	<b>Welcome to Officer Question Time</b>	The President, acting as Chair for this meeting, welcomed all present to this meeting of Officer Question Time. It was noted that this was the final meeting of OQT this year.	<b>Noted</b>
2	<b>President Update</b>	<p>The President gave a verbal update. The following was noted:</p> <ul style="list-style-type: none"> <li>• <b>Scrutiny Panel</b> – The first meeting has occurred and went well</li> <li>• <b>Selly Express</b> – awaiting confirmation of further funding due to happen next month</li> <li>• <b>NUS National Conference</b> – took place in Glasgow in March – new Governance processes passed ensuring the NUS' financial future</li> <li>• <b>EU elections</b> – held an online voter registration campaign</li> <li>• <b>Hot water taps/microwaves</b> – Now in Aston Webb and Alan Waters Buildings – awaiting confirmation for the library</li> <li>• <b>VCQT</b> – took place in March with a panel of University staff</li> <li>• <b>PTO role review</b> – ongoing</li> <li>• <b>Democracy Review</b> – ongoing</li> <li>• <b>Drug testing kits</b> – now available with positive feedback working with the Police on this</li> </ul> <p><b>Q:</b> Have you had any further progress with the Dubai Campus, since you wrote the Dubai Campus Report? <b>A:</b> No, nothing further at this time</p>	<b>Noted</b>
3	<b>Activities and Employability Officer Update</b>	<p>The AEO gave a verbal update. The following was noted:</p> <ul style="list-style-type: none"> <li>• <b>New Redbrick proofing process</b> – This has been agreed with the insurers, this will streamline the process</li> <li>• <b>Groups Recognition Structure</b> – almost ready for roll out, working to get "Not On" Campaign involved with societies</li> <li>• <b>Societies end of year event</b> – Organising student groups to</li> </ul>	<b>Noted</b>

		<p>perform</p> <ul style="list-style-type: none"> <li>• <b>Deb Hall Refurb</b> – finalising plans, work on this will be completed over the summer</li> <li>• <b>Med Soc at the Guild</b> – Transition day coming up soon</li> <li>• <b>Green Heart Festival</b> – I've been sitting on the Task and Finish Group. Groups can access some funding provided by Ede and Ravenscroft to support them to use the Green Heart Space.</li> </ul> <p>No further questions were asked.</p>	
4	<b>Education Officer Update</b>	<p>The Education Officer gave a verbal update. The following was noted:</p> <ul style="list-style-type: none"> <li>• <b>Academic Groups</b> – working on helping to improve their Guild experience</li> <li>• <b>Personal Tutoring</b> – working on this with the University to make sure this is more effectively</li> <li>• <b>Student Rep System Review</b></li> <li>• <b>Map App</b> – has been released</li> <li>• <b>Drug Harm Campaign</b> – Working with the President on this, testing kits are now available</li> <li>• <b>TEF Review</b> – Working on feeding into this</li> <li>• <b>Feedback and Assessment Strategy</b> – Would be interested to hear student experiences on Assessment and Feedback</li> <li>• <b>Access and Participation Plan</b>- Working on this with the University, before this is submitted to the Office for Students</li> <li>• <b>Outstanding Teaching Awards</b> – shortlisting those nominated for awards by their own students</li> </ul> <p><b>Q:</b> What's the highlight of your 2 years in Office?  <b>A:</b> Getting an apology from the Vice-Chancellor</p> <p>No further questions were asked.</p>	<b>Noted</b>
6	<b>Welfare and Community Officer</b>	<p>The WCO provided a verbal update. The following was noted:</p> <ul style="list-style-type: none"> <li>• <b>Mental Health Strategy</b> – working with the University on a comprehensive mental health strategy, attending regular working groups</li> <li>• <b>Marks out of tenancy</b> – representatives have been on campus to promote the service</li> <li>• <b>Student Hub Review</b> – working with the University on this</li> <li>• <b>Safer Travel Routes</b> – working to encourage people to travel safely together</li> </ul> <p>No further questions were asked.</p>	<b>Noted</b>
8	<b>Sports Officer Update</b>	<p>The Sports Officer provided a verbal update. The following was noted:</p> <ul style="list-style-type: none"> <li>• <b>Tiverton Gym</b> – due to open in September</li> <li>• <b>Club Conference</b> – sessions on Mental Health, Engagement, “Not on workshops”</li> <li>• <b>Destressfestival</b> – Additional sports and exercise classes held</li> <li>• <b>Colour Run</b> – 50 people attended</li> <li>• <b>Working with Nightline</b> on active listening sessions</li> </ul>	<b>Noted</b>

		<ul style="list-style-type: none"> <li>• <b>Sports Ball and Awards</b> – being held on 9<sup>th</sup> and 11<sup>th</sup> June respectively</li> <li>• <b>Club Tiered structure</b> – similar to groups process will launch in September</li> </ul> <p>No further questions were asked.</p>	
9	<b>Part-Time Officer Updates and Questions</b>	<p>Part-Time Officers present provided a verbal update. The following was noted:</p> <p><b>Jules Singh – Commuter Students’ Officer</b></p> <ul style="list-style-type: none"> <li>• <b>Formation of Commuter Students’ Association</b> – and AGM has been held, as well as a number of events including a trip to Drayton Manor</li> <li>• <b>Commuter Student Engagement Report</b> – Have met with senior University staff on methods to engage commuter students</li> <li>• <b>Commuter Student Car Parking</b> – Working with the Council on their proposals to make parking in Selly Oak residents only, which will impact on commuter students</li> </ul> <p><b>Josie Hyde – LGBTQ Students’ Officer</b></p> <ul style="list-style-type: none"> <li>• <b>Officers at Pride</b> – We will be at the University Marquee at Pride to highlight the work we do</li> <li>• <b>Clothes Swap</b> – free clothes swap happening next week</li> <li>• <b>LGBTQ Inclusion Survey</b> – working with the University on this</li> <li>• <b>Graduation Pronouns</b> – Graduands can now specify their own pronouns for use at Graduations</li> </ul> <p>No further questions were asked.</p>	<b>Noted</b>
	<b>Honorary Life Membership</b>	<p>The Nominations Committee recently convened to award Honorary Life Membership of the Guild.</p> <p>Honorary Life Membership is award for a significant one off contribution to the life of the Guild or significant long term contributions.</p> <p>As a lifetime member the recipient is entitled to join Guild Groups, to vote in General Meetings and make use of Guild facilities.</p> <p>The following members were awarded Honorary Life Membership in 2019:</p> <ul style="list-style-type: none"> <li>• Amy Hodgkiss</li> <li>• Avery Cunningham</li> </ul> <p>Congratulations were offered to them both.</p>	
	<b>AOB</b>	None was noted.	<b>Noted</b>

**The Chair closed the meeting at 19.30**  
**Date of next meeting: TBC**