

Guidance

- ❓ There are four sections to this report – (1) Roles and Responsibilities, (2) Written Statement (Manifesto) Action Plan, (3) Student Ideas & Policy and (4) Other Student Issues, Meetings or Projects to Note.
- ❓ You should write in all four sections, but it is up to you to decide how much you would like to write for each section.
- ❓ Your report should be submitted one week before your session. Completed reports should be emailed to Rozena (r.nadeem@guild.bham.ac.uk) and Scott (s.dawson@guild.bham.ac.uk)
- ❓ If you are unable to submit your report on time, please let Rozena and Scott know ASAP
- ❓ You will have two minutes at the beginning of your meeting slot to provide any further updates verbally

Officer:	Maia Elhariry
Date of Panel:	03/11/2022

Role and Responsibilities

This section is for you to write about any projects you have been working on or meetings you have been to that you think are of particular importance to your remit.

Please feel free to add extra rows if you need to.

Meeting / Project	Outcome For Students
sustainability meeting (20/10)	UNABLE to attend due to placement clashes :c
sustainability group met (21/10)	

Written Statement (Manifesto) Action Plan

This section is for you to track your progress on your written statement priorities, as outlined in your action plan. The “context” section of the document can remain the same for each Panel.

Please feel free to add extra boxes if you need to.

Written Statement Aim #1	
Collaboration with sustainability city and competitions	
Context:	→ Masdar city in the UAE is known as the city of sustainability, I think projects & collaborations with them may be of benefit
Progress:	• Emailed message masdar on 10/10/2022

Written Statement Aim #2	
Stationary exchange	
Context:	encourage sustainability and exchange rather than wasting stationary
Progress:	• Discussed informally with other officers

Written Statement Aim #3	
Context:	Thrift / sell-your-clothes event → urge students to resell their clothes and buy off one another to encourage sustainability!
Progress:	NA

⇒ Prayer room availability

- Common complaint is lack of prayer rooms in MAIN university buildings

⇒ potential prayer room in library or teaching and learning will be of benefit

Student Ideas and Policy

⇒ discussed with old ISOC and current INED committee

This section is for you to report on progress made on student ideas and policy that you have been allocated from the Guild's decision-making (democratic) process.

You only need to provide updates on your actions.

You can also add ideas or policy as they are submitted throughout the year.

Please feel free to add extra rows to the table if you need to.

You can find a copy of all submitted ideas and policy, including information on who they were allocated to, here:

- [Link to 2022/23 Committee Action Tracker](#)
- [Link to 2021/22 Committee Action Tracker](#)
- [Link to 2020/21 Committee Action Tracker](#)

Idea / Policy	Action Taken Since Last Panel
Idea / policy title	

Other Student Issues, Meetings or Projects to Note:

Issue/Meeting/Project	Context/Updates